

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

Board Meeting  
ETHRA Executive Office  
9111 Cross Park Drive, Suite D-100, Knoxville, TN 37923  
January 10, 2023

The Board meeting of the East Tennessee Human Resource Agency was held on January 10, 2023, at ETHRA Offices, 9111 Cross Park Drive, Suite D-100, Knoxville, Tennessee.

The following Board members were present:

Ron Williams	City of Farragut
Brian Langley	Morgan County
Glenn Jacobs	Knox County
Mark Potts	Jefferson County
Mike Byrd	Grainger County
Terry Frank	Anderson County
Trey Dykes	City of Newport
Bill Brittain	Hamblen County
Rob Mathis	Cocke County
Jerried Jeffers	Scott County
Neal Pucciarelli	Cumberland Gap, TN
Larry Waters	Sevier County
Wade Creswell	Roane County

AMENDMENT TO THE AGENDA

Vice-Chair, Ron Williams made announcement of an agenda amendment- to add a Resolution requesting that East Tennessee Legislation create a new group home licensing category in Tennessee, update adult protective services laws and work to create a dedicated TBI call center to support banks and credit unions to investigate and stop financial exploitation of older Tennesseans.

MOTION: TO APPROVE THE AMENDMENT TO THE AGENDA. A MOTION WAS MADE BY MARK POTTS AND WAS SECONDED BY BRIAN LANGLEY AS PRESENTED. THE MOTION PASSED.

PUBLIC COMMENTS

Vice-Chair, Ron Williams opened the meeting and asked if there were any public comments. There being none, the meeting was called to order.

CALL TO ORDER

The Vice-Chair, Ron Williams, called the meeting to order.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: TO APPROVE THE MINUTES AS WRITTEN. A MOTION WAS MADE BY ROB MATHIS AND WAS SECONDED BY WADE CRESWELL TO APPROVE THE MINUTES AS WRITTEN. THE MOTION PASSED.

FINANCIAL REPORT

ETHRA Treasurer, Glenn Jacobs, gave the financial report for the period ending November FY 2023. Mayor Jacobs asked if there were any questions regarding the financial report. There were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL REPORT FOR THE PERIOD NOVEMBER FY 2023. MOTION WAS MADE BY BRIAN LANGLEY AND SECONDED BY BILL BRITTAIN. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Mr. Holiway stated that a resolution was requested by Aaron Bradley and reported by Mr. Holiway for Resolution requesting that East Tennessee Legislation create a new group home licensing category in Tennessee, update adult protective services laws and work to create a dedicated TBI call center to support banks and credit unions to investigate and stop financial exploitation of older Tennesseans.

MOTION: TO ACCEPT THE RESOLUTION REQUESTING THE EAST TENNESSEE LEGISLATIVE DELATION SUPPORT AS PRESENTED. MOTION WAS MADE BY BRIAN LANGLEY AND SECONDED BY TREY DYKES. THE MOTION PASSED.

Mr. Holiway stated that Mayor Mark Potts requested to make an announcement - Mayor Mark Potts made a motion for proceeding with the feasibility study to for current space needs, future growth needs of ETHRA and the proposed purchasing of a building and that a cap of \$10k was to be the budget to hire an architect to conduct the feasibility study.

MOTION: TO ACCEPT THE MOTION OF CONDUCTING A FEASIBILITY STUDY WITH THE HIRING OF AN ARCHITECT WITH A BUDGET OF UP TO \$10K. MOTION WAS MADE BY MARK POTTS AND SECONDED BY BILL BRITTAIN. THE MOTION PASSED.

Mr. Holiway then reported on the current square footage ETHRA currently has; anticipated needs, potential new programs being added and the fact that all program managers needed to be housed in the corporate ETHRA office. Mr. Holiway noted that currently, ETHRA has had mechanical, HVAC and IT issues with the leasing company and seems to be an ongoing issue. Mr. Holiway gave an update on current leased storage building located on Middlebrook Pike as the need for additional storage. Mr. Holiway gave an updated timeline of the

current lease which is up February, 2024 with a requirement of notice by May, 2023.

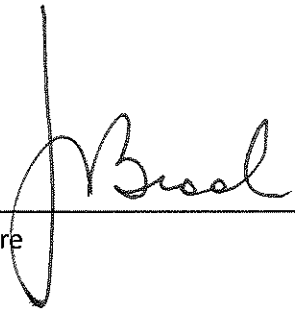
Mr. Holiway stated that supporting documents that was requested by the steering committee would be sent via e-mail with recommendations, assessment of needs, and other information for committee to begin and proceed with a Proposal in April or May, 2023.

OTHER BUSINESS

N/A

ADJOURNMENT

A MOTION WAS MADE BY ROB MATHIS TO ADJOURN. TREY DYKES SECONDED THE MOTION. THE MOTION PASSED.

  
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Signature

2/14/23  
Date