

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

Board Meeting
Rothchild's Conference Center
8807 Kingston Pike, Knoxville, TN 37923
May 9, 2023

The Board meeting of the East Tennessee Human Resource Agency was held on May 9, 2023, at Rothchild's Conference Center, 8807 Kingston Pike, Knoxville, Tennessee 37923.

The following Board members were present:

Joe Brooks	Claiborne County
Glenn Jacobs	Knox County
Rob Mathis	Cocke County
Mark Potts	Jefferson County
Wade Creswell	Roane County
Trey Dykes	City of Newport
Neal Pucciarelli	Cumberland Gap, TN
Representative Elaine Davis	
Senator Richard Briggs	
Senator Ken Yager	

PUBLIC COMMENTS

Chair, Joe Brooks opened the meeting and asked if there were any public comments. There being none, the meeting was called to order.

CALL TO ORDER

Chair, Joe Brooks called the meeting to order.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: TO APPROVE THE MINUTES AS WRITTEN. A MOTION WAS MADE BY ROB MATHIS AND WAS SECONDED BY NEAL PUCCIARELLI TO APPROVE THE MINUTES AS WRITTEN. THE MOTION PASSED.

FINANCIAL REPORT

ETHRA Treasurer, Glenn Jacobs, gave the financial report for the period ending MARCH FY 2023. Mayor Jacobs asked if there were any questions regarding the financial report. There were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL REPORT FOR THE PERIOD MARCH FY 2023. MOTION WAS MADE BY TREY DYKES AND SECONDED BY MARK POTTS. THE MOTION PASSED.

ETHRA Treasurer, Glenn Jacobs, gave the FY23 Membership Schedule for Annual Membership Dues and Aging Donations. Mayor Jacobs asked for a motion and vote to present to the full board. Mayor Jacobs asked if there were any questions. There were no questions.

MOTION: TO ACCEPT ETHRA'S FY23 MEMBERSHIP SCHEDULE AND TO PRESENT TO THE FULL BOARD. MOTION WAS MADE BY WADE CRESWELL AND SECONDED BY ROB MATHIS. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Mr. Holiway asked each member of the board present, to refer to page 18 in the Report to the Region; 2023-2024 Proposed Budget. He explained each line item and how ETHRA arrived at the proposed budget. He asked for a motion and a vote to bring this the 2023-2024 Proposed Budget to the full board.

MOTION: TO ACCEPT THE 2023-2024 PROPOSED BUDGE AS PRESENTED AND TO BRING TO THE FULL BOARD. MOTION WAS MADE BY NEAL PUCCIARELLI AND SECONDED BY MARK POTTS. THE MOTION PASSED.

Mr. Holiway then referred to pages 21-23 of the Report to the Region for the 2023 Work Plan. Mr. Holiway explained of all programs currently within ETHRA and stated that present time, there were 37 programs. Mr. Holiway requested a motion and a vote on the Work Plan and to bring to the full board.

MOTION: TO ACCEPT THE 2023 WORK PLAN AS PRESENTED AND TO BRING TO THE FULL BOARD. MOTION WAS MADE BY WADE CRESWELL AND SECONDED BY NEAL PUCCIARELLI. THE MOTION PASSED.

Mr. Holiway requested a motion and a vote on the 2022 Customer Service Report, noted on pages 49-76 of the Report to the Region and to also bring to the full board.

MOTION: TO ACCEPT THE 2023 CUSTOMER SERVICE REPORT AS PRESENTED AND TO BRING TO THE FULL BOARD. MOTION WAS MADE BY ROB MATHIS AND SECONDED BY MARK POTTS. THE MOTION PASSED.

Mr. Holiway then reported on the requirement by the ETHRA Board that a motion and a vote was needed each year for the Sick-leave Conversion. Mr. Holiway requested that 50% of an eligible employee's sick leave upon their retirement is paid into their retirement account.

MOTION: TO ACCEPT THE SICK LEAVE CONVERSION OF 50% AS PRESENTED. MOTION WAS MADE BY MARK POTTS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

Mr. Holiway then asked the board for consideration of a 6% cost of living pay increase for those programs that could afford the increase and for the programs that could not sustain a 6% pay increase, he asked for a one-time bonus of \$500. Mr. Holiway reported on the programs that could afford the 6% increase and followed with the programs that could offer their staff a one-time bonus of \$500.

MOTION: TO ACCEPT THE 6% COST OF LIVING PAY INCREASE FOR THOSE PROGRAMS THAT COULD AFFORD IT AND TO ACCEPT THE ONE-TIME BONUS OF

\$500 FOR THE PROGRAMS THAT COULD NOT SUSTAIN THE 6% INCREASE AS PRESENTED. MOTION WAS MADE BY MARK POTTS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

OTHER BUSINESS

Chair, Joe Brooks asked each board member present to sign the ETHRA Workforce Interlocal Agreement.

Chair, Joe Brooks thanked Senator Yager for attending the meeting as well as the support of Senator Briggs and Representative Elaine Davis.

Senator Yager announced of his reappointment by Randy McNally to the Commission on Aging and Disability committee and that he looked forward to working with ETHRA.

ADJOURNMENT

A MOTION WAS MADE BY MARK POTTS TO ADJOURN. GLENN JACOBS SECONDED THE MOTION. THE MOTION PASSED.




