

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

Policy Council of the Board
ETHRA Executive Offices
9111 Cross Park Drive, Suite D-100, Knoxville, TN 37923
December 14, 2021

The Board meeting of the East Tennessee Human Resource Agency was held on December 14, 2021, at ETHRA Executive Offices, 9111 Cross Park Drive, Suite D-100, Knoxville, TN 37923.

The following Board members were present:

Mark Potts	Jefferson County
Joe Brooks	Claiborne County
Jeff Tibbals	Scott County
Crystal Ottinger	Cocke County
Brian Langley	Morgan County
E.L. Morton	Campbell County
Jason Bailey	Union County
Terry Frank	Anderson County
Mitch Ingram	Monroe County
Larry Waters	Sevier County
Mike Byrd	Grainger County
Ron Woody	Roane County
Glenn Jacobs	Knox County
Bill Brittain	Hamblen County
Trey Dykes	Newport, TN
Ron Williams	Farragut, TN
Senator Briggs	

PUBLIC COMMENTS

Chair Mark Potts opened the meeting and asked if there were any public comments. There being none, the meeting was called to order.

CALL TO ORDER

The Chair, Mark Potts, called the meeting to order.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: TO APPROVE THE MINUTES AS WRITTEN. A MOTION WAS MADE BY BILL BRITTAIN AND WAS SECONDED BY CRYSTAL OTTINGER TO APPROVE THE MINUTES AS WRITTEN. THE MOTION PASSED.

FINANCIAL REPORT

County Executive Brian Langley presented the financial reports for the period ending October FY 2021. County Executive Langley asked if there were any questions regarding the financial report. There were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL REPORT FOR THE PERIOD OCTOBER FY 2022. MOTION WAS MADE BY MAYOR E.L. MORTON AND SECONDED BY MAYOR RON WILLIAMS. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Mr. Holiway reported that the DRAFT audit had been completed and had previously been presented to the audit committee. Chair Mark Potts noted that the audit was a clean audit and he was recommending it to the full board. He did ask Mr. Holiway to explain the one finding; Summer Food Program had paid out +/- \$1000 for meals; however, with the number of volunteers that are keeping records, it is a very small percentage of the total sum. Mr. Holiway indicated that a procedure and better processes are being worked on to address this finding for the upcoming year.

Mr. Holiway gave an update on grants, donations and other activities. He noted that donations were up for all programs as well as several large grants and checks that had been presented over the last 6 months.

Mr. Holiway asked Bill Walker, Workforce Director, to report on the ETHRA DHS Planning Grant. Mr. Walker informed the board that the TANF grant had been graded and notices sent. He reported that ETHRA Workforce had been notified of being a finalist of the planning grant. He will submit a final application to be part of the consideration of the 8 million dollar grant.

Mr. Holiway then asked Aaron Bradley, AAAD Director, to make a brief presentation of current events in that department. Mr. Bradley first introduced Mr. Ryan Grubb, the new finance director for AAAD.

Mr. Bradley then announced that AAAD was the recent recipient of the ARP Funding of 1.7 million dollars.

Mr. Holiway reported that the most recent news was that the funding restrictions for the COVID monies criteria had been relaxed and that ETHRA would continue to adhere to normal standards.

Mr. Holiway thank the board for their support during the COVID pandemic but also for all that they do during the year.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

A MOTION WAS MADE BY MARK POTTS TO ADJOURN. CRYSTAL OTTINGER SECONDED THE MOTION. THE MOTION PASSED.

Signature

1/18/22
Date