

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

Policy Council of the Board
Via Zoom
Knoxville, Tennessee 37919
December 10, 2020

The Policy Council of the East Tennessee Human Resource Agency Board of Directors held their regular Policy Council Meeting on December 10, 2020, via Zoom.

The following Policy Council members were present:

Trey Dykes, Chair	Cocke County
Mark Potts , Vice-Chair	Jefferson County
Joe Brooks, Secretary	Claiborne County
Jeff Tibbals, Treasurer	Scott County
Terry Frank	Anderson County
Anna Beth Walker	Claiborne County
Crystal Ottinger	Cocke County
Bill Brittain	Hamblen County
Tammye Pirie	Blount County
Stacy Chambers	Monroe County
Ronda Davis	Jefferson County
Brian Langley	Morgan County
Lynn Ramsey	Cocke County
Sharon Heidel	Morgan County
Ron Woody	Roane County
Jerry Johnson	Roane County
Winnie Wilson	Knox County
Jack Qualls	Loudon County
Larry Waters	Sevier County
Mike Byrd	Grainger County
E.L. Morton	Campbell County
Blaina Best	Monroe County
Senator Richard Briggs	
Kimberly Deal	

PUBLIC COMMENTS

Chair Trey Dykes opened the meeting and asked if there were any public comments. There being none, the meeting was called to order.

CALL TO ORDER

The meeting was called to order by the Chair, Trey Dykes. Roll call was conducted and attendance was recorded.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: TO APPROVE THE MINUTES AS WRITTEN. MOTION WAS THEN MADE BY JEFF TIBBALS AND SECONDED BY TERRY FRANK. ROLL CALL VOTE WAS TAKEN, THE MOTION PASSED.

FINANCIAL REPORT

Mayor Jeff Tibbals reviewed the financial reports for the period ending OCTOBER FY 2021. Mayor Tibbals asked if there were any questions regarding the financial report. There were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL REPORT FOR THE PERIOD OCTOBER FY 2021 AS PRESENTED. MOTION WAS MADE BY JEFF TIBBALS AND SECONDED BY JOE BROOKS. ROLL CALL VOTE WAS TAKEN, THE MOTION PASSED.

NEW BUSINESS

No new business was brought before the board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Holiway reported that the audit committee deferred the audit presentation until January 2021. He also reported on the Sunset review findings: Bylaws change to form an Executive Committee at the March Governing Board meeting; low attendance; Board composition which will require changes to the current statute; Misdemeanor repeat finding of taking cash; Bonding and legislation changes; and Procurement findings and forthcoming changes to our procurement policy.

Terry Frank had a question on the board composition and what needs to be done. Mr. Holiway said he hoped new legislation would be passed that would resolve this issue.

Mr. Steve Bandy presented and reported that ETHRA had received a new grant of \$238,000 for 40 mainstream vouchers. These were designated for households with a disabled, non-elderly member 18-62 years of age. These vouchers must be tracked separately from ETHRA's current 784 vouchers. No board action is required.

Executive Holiway requested approval for ETHRA to apply United Way of Anderson County as follows:

Nutrition Anderson County - \$20,000 per year for 3 years

Motion to approve ETHRA applying for the 3-year grant was made by E.L. Morton and seconded by Joe Brooks. Roll call vote was taken, Motion passed.

Nutrition Campbell County - \$20,000 per year for 3 years

Motion to approve ETHRA applying for the 3-year grant was made by Jack Qualls and seconded by Windie Wilson. Roll call vote was taken, Motion passed.

Campbell County Office on Aging - \$6,000 per year for 3 years

Motion to approve ETHRA applying for the 3-year grant was made by Ron Woody and seconded by Jeff Tibbals. Roll call vote was taken, Motion passed.

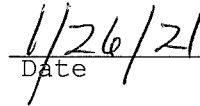
The documentation retention policy was deferred until January 2021.

Mr. Holiway reported on some of the CARES ACT funding which the agency has received. He reported that the agency had received \$357,000 from the state and some of the funds would be used to make some security upgrades in the Knoxville office.

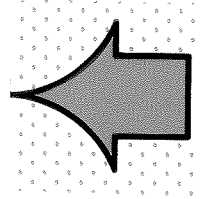
Hearing no further business, Jeff made the motion to adjourn.
Seconded by Mark Potts.



Signature



Date



**SIGN
HERE**