

EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.

ETHRA Board Meeting
ETHRA Executive Office
9111 Cross Park Drive, Suite D-100, Knoxville, TN 37923
June 10, 2025

The members of the East Tennessee Human Resource Agency Board of Directors held their regular board meeting on June 10, 2025, at the ETHRA Executive offices, 9111 Cross Park Drive, Suite D-100, Knoxville, Tennessee, 37923.

The following Board members were present:

Brian Langley	Morgan County
Terry Frank	Anderson County
Mitch Ingram	Monroe County
Mark Potts	Jefferson County
Joe Brooks	Claiborne County
Trey Dykes	Newport
Ron Williams	Town of Farragut
Richard Briggs	State Senator
Elaine Davis	State Representative
Wade Creswell	County Executive

PUBLIC COMMENTS

Chair, Brian Langley, opened the meeting and asked if there were any public comments. There were no public comments.

CALL TO ORDER

Chair, Brian Langley, called the meeting to order at 10:37 a.m.

ROLL CALL

Chair, Brian Langley, asked for the roll call to be conducted. After roll call, the meeting proceeded.

APPROVAL OF AGENDA

MOTION: APPROVAL OF AGENDA FOR JUNE 10, 2025 WAS MADE BY RON WILLIAMS AND SECONDED BY TREY DYKES. THE MOTION PASSED.

MINUTES OF THE LAST MEETING

Minutes of the previous meeting were mailed and e-mailed to members as part of the agenda package.

MOTION: APPROVE THE MINUTES OF THE MAY 13, 2025, MEETING MINUTES AS WRITTEN. MOTION WAS MADE BY JOE BROOKS AND SECONDED BY RON WILLIAMS. THE MOTION PASSED.

FINANCIAL REPORT

Treasurer, Mitch Ingram, presented the financial report for the period ending April FY 2025. Mayor Ingram asked if there were any questions regarding the financial report; there were no questions.

MOTION: TO ACCEPT ETHRA'S FINANCIAL, REPORT FOR THE PERIOD OF APRIL FY 2025. MOTION WAS MADE BY RON WILLIAMS AND SECONDED BY TERRY FRANK. THE MOTION PASSED.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Gary Holiway, reminded the board that Conflict of Interest Forms will be emailed out next month for the 2025 -2026 fiscal year.

Executive Director, Gary Holiway, then introduced Karen Lee as his new Administrative Assistant. He also congratulated Cynthia Plemens on her new role as ETHRA Transportation Communications and Marketing Manager.

Executive Director, Gary Holiway, then introduced Aaron Bradley from our Aging Department to review a Resolution in Support of Continued Funding for Older Americans Act Services form. This form will be transmitted to all Tennessee Congressional Representatives and Senators to reinforce the importance of preserving and enhancing funding for the Older Americans Act.

MOTION: TO APPROVE THE SUPPORT RESOLUTION MADE BY JOE BROOKS AND SECONDED BY RON WILLIAMS.

Executive Director, Gary Holiway, then introduced Stephen Woodward from Youth Villages. Stephen shared information about the foster parenting program in East Tennessee and asked that we call on anyone we might have influence with to help spread the word.

Executive Director, Gary Holiway, then reminded everyone of our upcoming HRA Annual Conference which will be held September 16-19 in Nashville, TN.

OTHER BUSINESS

Mr. Holiway reminded the board that all of their counties receive commodities. This program is now being given to Second Harvest. We service 5 counties in the Mountain Valley area. There are concerns about funding for this program. Other HRA's have invested in trucks to transport and buildings to house commodities in. We will be looking at the program more in October.

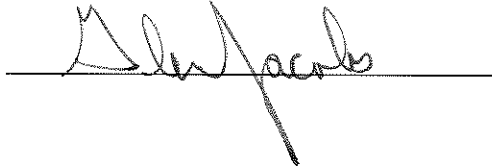
Mr. Holiway also recognized Senator Briggs for his assistance with our Community Corrections Program. This year a three year plan was written resulting in a one year approval with a reduced funding level.

Mr. Holiway concluded the meeting by thanking Chairman Langley on his last day in his role as our board titles change in July 2025.

ADJOURNMENT

Having no further business, the meeting was adjourned at 11:30a.m.

MOTION: MOTION TO ADJOURN WAS MADE BY RON WILLIAMS AND SECONDED BY JOE BROOKS. THE MOTION PASSED.

A handwritten signature, likely "Ron Williams", written in black ink over a horizontal line. The signature is stylized and cursive.A handwritten date "7/8/25" written in black ink over a horizontal line. The date is written in a simple, clear style.