

<b>5-Year PHA Plan (for All PHAs)</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires: 02/29/2016</b>
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**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

<b>A.</b>	<b>PHA Information.</b>																																
<b>A.1</b>	<p><b>PHA Name:</b> East Tennessee Human Resource Agency, Inc. <b>PHA Code:</b> TN113</p> <p><b>PHA Plan for Fiscal Year Beginning:</b> (MM/YYYY): 07/2019  <b>PHA Plan Submission Type:</b> <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>Copies of the plan are available at the agency's website (<a href="http://www.ethra.org">www.ethra.org</a>) and the main office located at 9111 Cross Park Drive, Suite D-100, Knoxville, Tennessee, 37923</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
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<b>B.</b>	<b>5-Year Plan.</b> Required for <u>all</u> PHAs completing this form.					
<b>B.1</b>	<p><b>Mission.</b> State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years.</p> <p>East Tennessee Human Resource Agency’s Housing Choice Voucher Program helps families obtain adequate housing at an affordable price while promoting self-sufficiency and ensuring equal opportunities for our clients.</p>					
<b>B.2</b>	<p><b>Goals and Objectives.</b> Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years.</p> <p>East Tennessee Human Resource Agency’s Housing Choice Voucher (HCV) Program will focus on four key areas over the next five years: 1). Program growth and expansion; 2). Increasing the economic well-being of clients; 3). Ensuring equal access and full participation for participants; and 4). Maintaining program quality.</p> <p>To help as many families as possible, we will work to increase the supply of affordable housing by applying for new vouchers when they are available from HUD. We will also pursue growth of our program by agreeing to administer current vouchers from any local Public Housing Agencies that no longer want to manage the HCV program.</p> <p>To help improve the economic stability of our clients, we plan to increase the number of voucher families living in areas of greater economic opportunity by recruiting landlords in higher-income areas. Studies have shown that increased access to employment and education correlates strongly with higher family incomes, especially over several generations, and we will make our clients aware of the benefits of living closer to jobs and the education needed for employment success.</p> <p>To ensure the economic strength of the families we serve, we will recruit new Family Self-Sufficiency (FSS) clients while helping current participants meet their employment-related goals. This program emphasizes and rewards education and work, and is an important tool to help families create a stronger financial foundation. Ove the next five years, we plan to help at least five FSS clients become first-time homebuyers and help an additional five families earn and receive the FSS escrow funds set aside for them as their earned income increases.</p> <p>To ensure full access and participation, Equal Housing Opportunity principles will be emphasized so that voucher holders are aware of their housing-related rights and no client or applicant is denied housing on the basis of race, color, national origin, sex, family status, disability, or any other protected status. Staff training will ensure that all clients are treated equally, respectfully, and professionally.</p> <p>We will provide reasonable accommodations as needed for clients with disabilities so that everyone is able to fully participate in the Housing Choice Voucher Program. In-home certifications and extended deadlines to find homes will be offered as needed, and our listings of participating landlords will include those who have specially-designed units available for renters with mobility issues.</p> <p>Finally, we will continue to strongly focus on overall program strength, including an emphasis on quality control reviews of recent home inspections and in-house audits of files to ensure that regulations involving verifications, rent calculations, etc., are followed. Ongoing education and training for all staff members will also be an important part of maintaining overall quality. This focus is expected to result in superior customer service for our clients and participating landlords.</p>					

<p><b>B.3</b></p>	<p><b>Progress Report.</b> Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>Although the agency did not receive new allocations of vouchers over the past five years, we were able to effectively use the funds received from HUD to help as many families as possible by maintaining a lease-up rate near 100% annually.</p> <p>During the past five years, twelve participants successfully completed the FSS Program and earned over \$26,899 from escrow accounts created on their behalf as their earned income increased. Six of these families were able to become first-time homeowners with our help. Furthermore, an increasing number of families used their vouchers to rent homes in areas of relatively greater economic opportunities, increasing the chances for these families to obtain jobs or the training and education needed for employment.</p> <p>The agency’s commitment to program quality was reflected in our emphasis on continuing education, customer service, and quality control. These efforts were rewarded in several ways, including receiving HUD’s top designation as a High-Performing PHA annually for the past five years, combined with continued success in meeting the housing needs of our clients.</p>
<p><b>B.4</b></p>	<p><b>Violence Against Women Act (VAWA) Goals.</b> Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>All clients are informed of the VAWA legislation that “protects qualified tenants and family members who are victims of domestic violence, dating violence, or stalking from being evicted or terminated from housing assistance based on acts of such violence against them.” When appropriate, ETHRA takes every action to ensure that these victims receive the protections granted under this law as outlined in the VAWA regulations.</p>
<p><b>B.5</b></p>	<p><b>Significant Amendment or Modification.</b> Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>A Significant Amendment or Modification to the Five-Year Plan would include changes to the program’s policies related to rent or admissions, and/or changes to the organization of the waiting list.</p>
<p><b>B.6</b></p>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y   N  <input checked="" type="checkbox"/>   <input type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p> <p>The Resident Advisory Board agreed with the goals and objectives of the Five-Year Plan for FY 2020, particularly the efforts outlined to help families become more economically stable. ETHRA appreciates the support of the RAB members and agrees with the recommendation to help families achieve self-sufficiency.</p>
<p><b>B.7</b></p>	<p><b>Certification by State or Local Officials.</b></p> <p><a href="#">Form HUD 50077-SL</a>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

# Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

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## A. PHA Information [24 CFR §903.23\(4\)\(c\)](#)

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table.

## B. 5-Year Plan.

**B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. ([24 CFR §903.6\(a\)\(1\)](#))

**B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR §903.6\(b\)\(1\)](#)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.

**B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. ([24 CFR §903.6\(b\)\(2\)](#))

**B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR §903.6\(a\)\(3\)](#))

**B.5 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

### B.6 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB provide comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.17\(a\)](#), [24 CFR §903.19](#))

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

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