



Common Intake Form

Tell us a little about you: Last 4 SSN _____ State ID _____

Name _____ **Age** 16-24 25 or older

Address _____

Email _____ **Phone** _____

Gender Male Female Prefer not to answer

Ethnicity Hispanic/Latino Black American Indian/Alaskan Native Prefer not to answer

Asian White Native Hawaiian/Pacific Islander Other

Veteran Status Not a Veteran Veteran Transitioning Service Member

Spouse of a Veteran Prefer not to answer

Authorized to work in the U.S. U.S. Citizen Resident Alien Work Authorization Refugee

Do you have a disability? Yes No Prefer not to answer

Work Status Employed Military separation Rec'd notice of termination

Unemployed Migrant Seasonal Farm Worker

How did you hear about us? _____

Do you have a valid Drivers License? Yes No

Do you have access to reliable transportation? Yes No

Were you laid off from you most recent job? If yes, from which company? Yes No _____

Are you currently receiving or have you received Unemployment Insurance? Yes No

Are you interested in completing a certification or training program? Yes No

What is your desired occupation? _____

Household Income _____ **Number in household** _____

The American Job Center is here to assist you in working toward training and employment goals. When you complete this form, we will refer you to appropriate partners to assist you in achieving your goals.



Common Intake Form - Cont.

Financial or Programatic Assistance - Please check all forms of assistance you've received in the last 6 months:

TANF	SNAP	Refugee Assistance
SSI/SSDI	Alimony Assistance	Vocational Rehabilitation Services

Barriers to Employment - Please check all that apply

Lack Job Skills	Lack HiSET or HS Diploma	Displaced Homemaker
Justice Involved	Homeless	Other _____

Education Level

HS Diploma/HiSET	Some College	Associates	Bachelors
Masters	Doctorate	Less than HS Diploma	

What is the primary reason for your visit? _____

For Official Use Only

Staff Assisting: _____ **Date** _____

Referred to:

Title I Adult	Voc Rehab	<input type="checkbox"/> Job Corps
Title I DW	Title V/ SCSEP	<input type="checkbox"/> Ticket to Work
Title I YouthCAN	TANF	
Adult Education	TN Reconnect	
Wagner-Peyser	Resource Room	
DVOP	Workshops	_____
SNAP E&T	Other	_____
TAA/TRA	Other	_____

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