

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

AND

Individual designated by the Local Workforce Board Chair to lead MOU negotiations

Email address

Impartial individual designated by the Local Workforce Board Chair to lead annual budget negotiations

Email address

1. CONVENING OF THE PARTIES TO MOU (WIOA SEC. 121(C)(1)) (Tennessee MOU/IFA Instructions Page 4)

- *List the required partner providing services in the local area*
- *List the partner agency providing services of each required partner*

REQUIRED PARTNERS AS PARTIES TO MOU	ENTITY ADMINISTERING PROGRAM TYPED NAME
Title I: Adult, Dislocated Worker, Youth	
Title II: Adult Education and Family Literacy	
Title III: Employment Programs under Wagner-Peyser	
Unemployment Insurance	
Trade Readjustment Assistance (TRA)	
Trade Adjustment Assistance (TAA)	
Job Counseling, Training, Placement Services for Veterans	
Migrant and Seasonal Farmworkers	
Community Services Block Grant (CSBG)	
Senior Community Services Employment Program (SCSEP)	
Parties to the MOU	NAME
LWDB Chair	
LWDA Chief Local Elected Official	

OTHER PROGRAMS OFFERED IN THIS LOCAL AREA AS PARTIES TO MOU	IF MARKED YES, ENTITY ADMINISTERING PROGRAM
TCAT/TN Reconnect	<input type="checkbox"/> Yes <input type="checkbox"/> No
Perkins/Post Secondary Career & Tech Ed.	<input type="checkbox"/> Yes <input type="checkbox"/> No
HUD	<input type="checkbox"/> Yes <input type="checkbox"/> No
TCSEPP	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
ADDITIONAL PARTNERS AS PARTIES TO MOU	ENTITY ADMINISTERING PROGRAM

<p>2. PURPOSE AND SCOPE OF MOU (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.</p> <ul style="list-style-type: none"> <i>Describe the general purpose and scope of the “umbrella” MOU</i>
<div></div>

3. VISION FOR THE SYSTEM (Tennessee Combined State Plan Section II(b)) (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.
<ul style="list-style-type: none">• <i>Describe the shared vision and commitment of the local board and required partners to a high-quality local workforce delivery system (vision must be consistent with Federal, State, regional, and local planning priorities, as well as the Governor’s Guidelines)</i>• <i>Describe which aspects of the vision are currently in place</i>• <i>Outline the steps to be taken and the general timeline for how required partners will implement any aspects of the vision that are not yet in place</i>

4. MOU DEVELOPMENT (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.
<ul style="list-style-type: none"> • <i>Fully describe the process and efforts of the Local Workforce Development Board and required partners to negotiate the MOU</i> • <i>Confirm whether all required partners participated in negotiations</i> • <i>Explain the process to be used if consensus on the MOU is not reached by partners</i> • <i>Please provide dates of partner meetings that specifically discussed the MOU</i>
5. NAME AND LOCATION OF COMPREHENSIVE ONE-STOP CENTER(S) (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.
<ul style="list-style-type: none"> • <i>Provide the name and address of the comprehensive one-stop center(s) in the local service delivery system</i> • <i>Where applicable list the designated affiliated sites or specialized centers</i> • <i>Define any other operating titles that the local area assigns to each center</i> • <i>Describe how outreach will be conducted in towns in the local area without an AJC</i> • <i>Describe the local area's plans for the Mobile American Job Center</i> <p><i>Note: The information provided in this section must match the Tennessee Development of Labor and Workforce Development listings</i></p>

6. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (WIOA Sec. 121(c)(2)(A)(i))
(Final Rules § 678.500(b)(1)) (Tennessee MOU/IFA Instructions Page 5) If additional
space is needed, please include an attachment referencing this section.

- Complete a local service matrix (Attachment II) illustrating local methods of service delivery which includes:
 - Career services to be provided by each required partner in each comprehensive one-stop center
 - Other programs and activities to be provided by each required partner
 - Method of delivery for each service provided by each required partner (e.g., staff physically present, cross-trained staff, direct linkage technology)
- In the spaces provided below:
 - In the introductory paragraph of this section, describe the required partners' combined commitment to integration and "manner in which the services will be coordinated and delivered through the system" (§ 678.500(b)(1))
 - In the spaces below designated for each required partner, describe each partner's commitment to coordinated service delivery and explain how the local service matrices illustrate that commitment
 - For each required partner below, describe the location(s) at which services of each required partner will be accessible

Title I (Adult, Dislocated Worker and Youth) –

Title II (Adult Education and Family Literacy) –

Title III (Employment Services under Wager-Peyser) –

Unemployment Insurance (UI) –

Job Counseling, Training and Placement Services for Veterans –

Trade Readjustment Assistance –

Trade Adjustment Assistance (TAA) –

Ticket to Work –

TCSEPP–

Knoxville Area Urban League

Migrant & Seasonal Farmworkers –

National Farmworker Jobs Program (NFJP) –

Community Service Block Grant (CSBG) –

Senior Community Services Employment Program (SCSEP) –

Title IV (Rehabilitation Services) –

DHS/TANF –

Second Chance (Reentry) –

HUD Employment and Training Activities –

YouthBuild –

Perkins/Post-Secondary Career & Technical Education–

TCAT/Tennessee Reconnect–

7. PROCUREMENT OF ONE-STOP OPERATOR (Tennessee Memorandum Guidelines for One- Stop Operator Procurement) (Tennessee MOU/IFA Instructions Page 6) If additional space is needed, please include an attachment referencing this section.

- *Name the procured one-stop operator – (this information will be amended once the One-Stop Operators have been procured). The following bullet points should be explained in this section*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process*
- *Assure that the one-stop operator will not perform any of the proscribed functions (§ 678.620(b)) to avoid a conflict of interest*

Note: One-stop operator designation takes effect July 1, 2017 (§ 678.635)

8. REFERRAL PROCESS (WIOA Sec. 121 (c)(2)(A)(iii)) (Tennessee MOU/IFA Instructions Page 6). If additional space is needed, please include an attachment referencing this section.

- *In the spaces provided below, address all of the following:*
 - *In the introductory paragraph of this section, describe local one-stop operator's role and responsibilities for coordinating referrals among required partners (§678.500(b)(3))*
 - *In the spaces below designated for each required partner, each partner must list the other programs to which it will make referrals and the method(s) of referral to each partner; for example, in the Title I box, Title I will list all other programs to which it will refer clients and the method(s) of referral for each*
 - *Identify the method of tracking referrals*

Note: Local areas must be as specific as possible when describing the differences in referral methods between partner programs. DOL has expressed concern about this area in the past.

Title I (Adult, Dislocated Worker and Youth) –

Title II (Adult Education and Family Literacy) –

Title III (Employment Services under Wager-Peyser) –

Title IV (Rehabilitation Services) –

Unemployment Insurance (UI) –

Job Counseling, Training and Placement Services for Veterans –

TCSEPP–

Knoxville Area Urban League

Ticket To Work–

Trade Readjustment Assistance –

Trade Adjustment Assistance (TAA) –

Migrant & Seasonal Farmworkers –

National Farmworker Jobs Program (NFJP) –

Community Service Block Grant (CSBG) –

Senior Community Services Employment Program (SCSEP) –

DHS/TANF –

Second Chance (Reentry)–

HUD Employment and Training Activities –

Perkins/Post-Secondary Career & Technical Education–

YouthBuild –

TCAT/Tennessee Reconnect–

9. PHYSICAL ACCESSIBILITY (WIOA Sec. 121 (c)(2)(A)(iv)) (WIOA Final Rules §678.500(b) (4)) (Tennessee MOU/IFA Instructions Page 6) If additional space is needed, please include an attachment referencing this section.

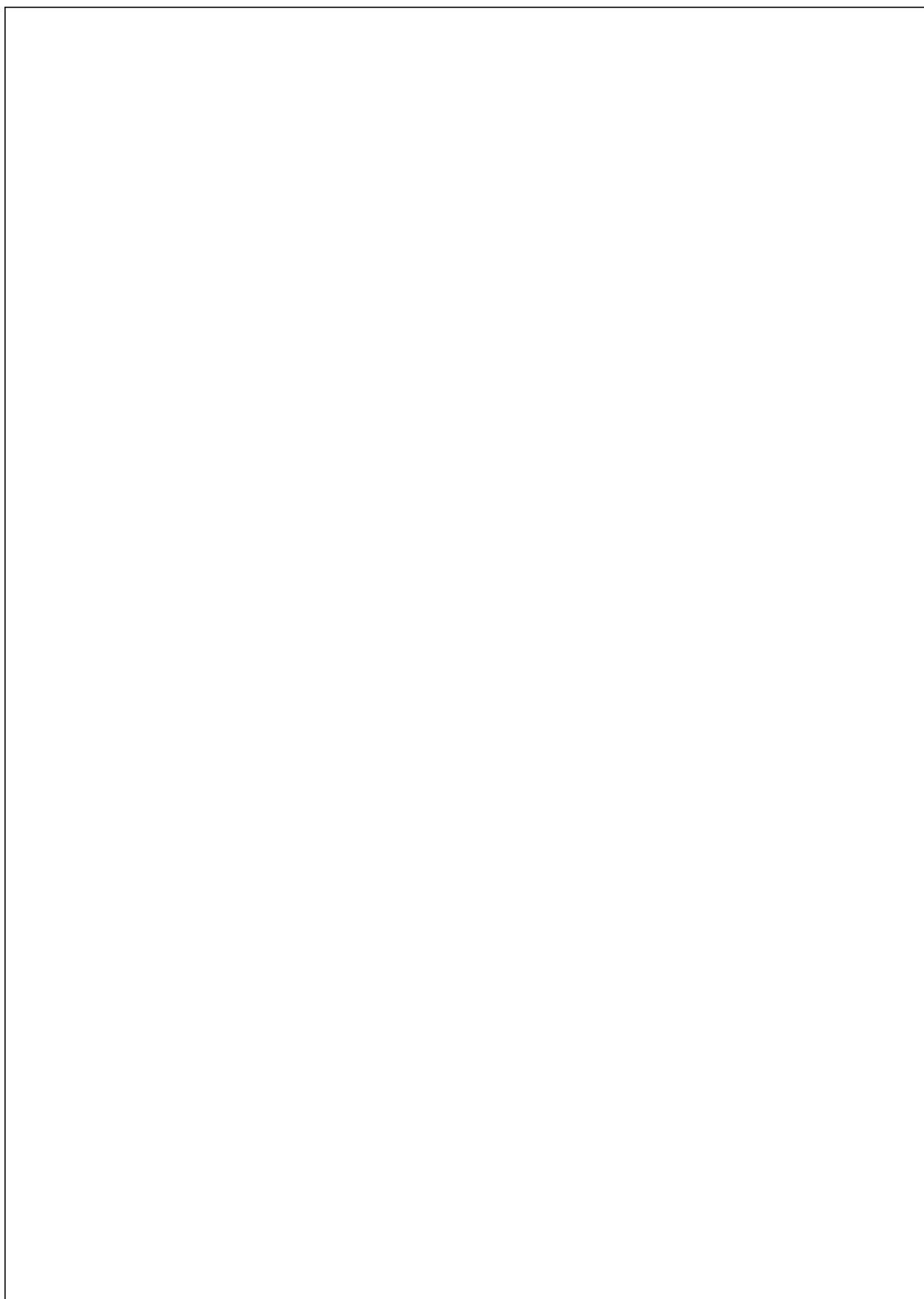
Describe how—through specific examples and commitments—required partners will assure the physical accessibility of the comprehensive one-stop center(s), including the following:

- *The comprehensive one-stop center's layout supports a culture of inclusiveness*
- *Access to public transportation is available within reasonable walking distance*
- *The location of a dedicated parking lot, with parking lot spaces closest to the door designated for individuals with disabilities*

10. PROGRAMMATIC ACCESSIBILITY (WIOA Sec. 121 (c)(2)(A)(iv)) (WIOA Final Rules §678.500(b)(4)) (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.

- *Describe how the comprehensive one-stop center provides access to all required career services in the most inclusive and appropriate settings for each individual participant*
- *Describe specific arrangements and resources available to assure that individuals with barriers to employment, including individuals with disabilities, can access available services and how outreach will be conducted to these groups (§678.500(b)(4). Include Mobile American Job Center information.*
- *Explain how services will be provided using technology that is actually available and in accordance with the “direct linkage” requirement under WIOA*

Note: Provide as much specificity as possible for each partner program



11. DATA SHARING AND COLLECTION (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.

- *Describe how core program partners will share data and information and will collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be collectively achieved*
- *Provide assurances that participants' Personally Identifiable Information (PII) will be kept confidential*
- *In each description, cite specific examples of required partners demonstrating a commitment to integration in the local area*
- *Describe the collection of data across programs*
- *Describe how Jobs4TN will be utilized and incorporated*

NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff

12. COST SHARING OF SERVICES (WIOA Sec. 121 (c)(2)(A)(ii)) (WIOA Final Rules §678.755 and §678.760) (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.

- *To complete this section, see the Individual AJC Budget Template instruction sheet – Attachment II and the Infrastructure Funding Agreement – Attachment III.*
- *For the purposes of this section (12), only provide a narrative explanation of cost sharing services*
- *In the event that an agreement cannot be reached among partners, 20 CFR 678.750 will apply:*
 - (a) The Governor must establish a process, described under sec. 121(h)(2)(E) of WIOA, for a one-stop partner administering a program described in §§ 678.400 through 678.410 to appeal the Governor's determination regarding the one-stop partner's portion of funds to be provided for one-stop infrastructure costs. This appeal process must be described in the Unified State Plan.*
 - (b) The appeal may be made on the ground that the Governor's determination is inconsistent with proportionate share requirements in § 678.735(a), the cost contribution limitations in § 678.735(b), the cost contribution caps in § 678.738, consistent with the process described in the State Plan.*
 - (c) The process must ensure prompt resolution of the appeal in order to ensure the funds are distributed in a timely manner, consistent with the requirements of § 683.630 of this chapter.*
 - (d) The one-stop partner must submit an appeal in accordance with State's deadlines for appeals specified in the guidance issued under § 678.705(b)(3), or if the State has not set a deadline, within 21 days from the Governor's determination.*

13. DURATION/AMENDMENT/APPEAL PROCEDURES (WIOA Sec. 121 (c)(2)(A)(v)) (WIOA Final Rules §678.500(b) (5)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.

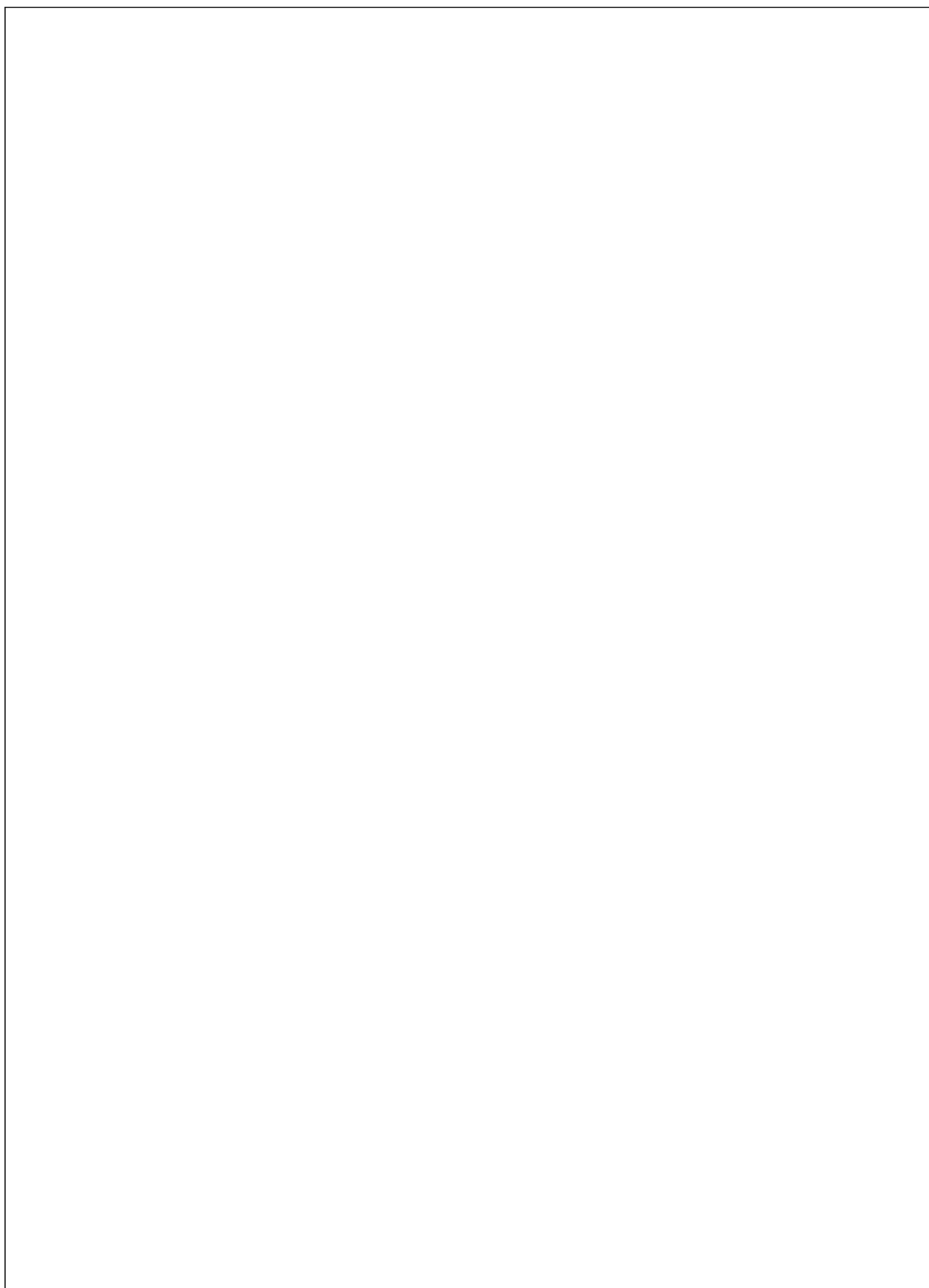
Describe the duration of the MOU

Describe amendment procedures, including annual negotiation of infrastructure and shared system costs to address the following:

- *The amount of notice a partner agency must provide the other partners to make amendments*
- *The procedures for informing other partners of the pending amendment*
- *The circumstances under which the local partners agree the MOU must be amended*
- *The procedures for amending the MOU to incorporate the final approved budget on an annual basis*
- *The procedures for terminating the MOU or a specific partner's participation in the MOU*
- *The process for resolving any disputes that evolve after the agreement is reached*
- *The appeals process for any disputes that evolve after the agreement is reached*
- *Process must follow the directives in WIOA678.500(b)(5)*

NOTE: Ensure the MOU reflects the most recent date as amendments are approved

14. RENEWAL PROVISIONS (WIOA Sec. 121(c)(2)(A)(v)) (WIOA Final Rules §678.500(b)(6)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.
<p><i>Provide the process and timeline in which MOU will be reviewed, including:</i></p> <ul style="list-style-type: none">• <i>Explain the renewal process, which must occur at a minimum of every three years</i>• <i>Describe the required renewal process if substantial changes occur before the MOU's three-year expiration date</i> <p><i>NOTE: Ensure the MOU reflects the most recent date as renewals are approved</i></p>



15. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (WIOA Sec. 121(c)(2)(B)) (WIOA Final Rules §678.500(c)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.

16. ADDITIONAL PARTNERS (WIOA Sec. 121 (b)(2)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.

17. OTHER CONTRIBUTIONS (TEGL 16-16) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.

- *Describe contributions made to the one-stop system through other avenues, such as donations made by a non-partner entity*
- *Document third party in kind contributions made to supplement the operation of the American Job Center*

18. NON-DISCRIMINATION & EQUAL OPPORTUNITY (WIOA Section 188) (Tennessee MOU/IFA Instructions Page 9) If additional space is needed, please include an attachment referencing this section

- *Describe how all partner staff will comply fully with all non-discrimination requirements*

19. PRIORITY of SERVICE (TDLWD Veteran Priority of Service Policy) (WIOA Section 134 (c)(3)(E) (Tennessee MOU/IFA Instructions Page 9) If additional space is needed, please include an attachment referencing this section

- *Describe how each partner staff will comply with the priority of service requirements set forth in the Veteran Priority of Service Policy as well as priority of service outlined in WIOA section (c)(3)(E)*

20. AUTHORITY AND SIGNATURES (WIOA Final Rules §678.500(d)) (Tennessee MOU/IFA Instructions Page 10) If additional space is needed, please include an attachment referencing this section.

- *Include a statement that the individuals signing the MOU have authority to represent and sign on behalf of their program under WIOA*

21. ATTACHMENTS (Tennessee MOU/IFA Instructions Page 11)
<ul style="list-style-type: none">• Narrative - Attachment I• Services Matrix - Attachment II• Individual AJC Budget Template – Attachment III• Individual AJC Budget Instructions – Attachment IV

ATTACHMENT I.2: PURPOSE AND SCOPE

Comments: WIOA Section 121(c) requires that each Local Workforce Development Board (LWDB), with the agreement of the Chief Elected Local Official (CELO), develop and enter into a memorandum of understanding (between the local board and the one-stop partners), with all the entities that serve as partners in the local workforce development service delivery area. For purpose of this MOU, the East Tennessee Local Workforce Area (ETLWDA) is designated as the local service delivery area. ETLWDA is comprised of sixteen Tennessee counties including Anderson, Blount, Campbell, Claiborne, Cocke, Grainger, Hamblen, Jefferson, Knox, Loudon, Monroe, Morgan, Roane, Scott, Sevier, and Union.

WIOA Section 121(b) (1) (A) (iii) mandates all entities that are required partners in a local area to enter into a memorandum of understanding with the LWDB in the respective area pursuant to WIOA Section 121(c).

WIOA Section 121(b) (1) identifies the federal programs and requires that the services and activities under each of those programs must be made available through the LWDA. The entities that receive the federal funds for each of these programs and/or have the responsibility to administer the respective programs in the LWDA are required partners under WIOA Section 121(b)(i).

WIOA Section 121(b)(2) prescribes how entities that provide programs other than those required under WIOA Section 121(b)(1)(8) may participate in the LWDA as "additional partners" and provide the services available under their programs through the American Job Center delivery system.

WIOA Section 121(b)(i)(A)(iv) indicates that the requirements of each partner's authorizing legislation continue to apply under the LWDA workforce development delivery system and that participation in the American Job Center is in addition to other requirements applicable to each partner's program under each authorizing law.

WIOA Section 121(b) (2)(A) states core, required, and any and all additional partners are included as parties to the MOU. Therefore, all entities that participate in the ETLWDA service delivery system as American Job Center partners, whether core, required, or additional, must be parties to this MOU and must abide by the terms prescribed herein and by all applicable federal, state, and local rules, plans, and policies as applicable and authorized under the partner's program and in keeping with federal guidelines.

WIOA Section 121(b) lists the minimum responsibilities of all required partners under WIOA. For consistency, all partners will assume the responsibilities identified below, unless inconsistent with the federal law and regulations that authorize the partner program or as otherwise specified.

- Make career services provided under the partner's program available to individuals through the American Job Center service delivery system.
- Participate in infrastructure cost-sharing activities contained in this MOU and use a portion of funds made available to each partner's program to the extent not inconsistent with the federal law that authorizes each partner program to:
 - create and maintain the American Job Center delivery system; and
 - provide career services per WIOA Section 134(c)(2).
- Remain as a party to this MOU throughout the Agreement period in order to participate as an American Job Center partner per WIOA Section 121(c).
- Participate in the operation of the American Job Center system in accordance with the terms of this MOU and with the requirements of authorizing laws per WIOA Section 121(b)(1)(8).

- Provide representation (core partners WIOA Titles I-IV only) on the Local Workforce Development Board for the East Tennessee Local Workforce Development Area per WIOA Section 121 (b) (1). Additional partners may participate on the LWDB with the agreement of the Chief Local Elected Official in consultation with the Local Elected Officials
- Provide priority of service to veterans and covered spouses for any qualified job training program pursuant to the Jobs for Veterans Act as prescribed in 38 USC 4215.
- Comply with WIOA and all federal, state, and local laws, regulations, rules, policies and plans applicable to partners in their respective roles under this MOU and as consistent with the rules that govern each partner's respective program. Each partner expressly agrees to notify LWDB of any changes to the rules governing its respective program that impact the partner's performance under this MOU. The LWDB will communicate the changes to the American Job Center One-Stop operator and to other partners.
- Ensure compliance by its staff members who work in the American Job Center of standard operating policies and procedures that govern the operations of the American Job Center. Should a conflict exist between the American Job Center's personnel policies and a partner's personnel policies, the partner's policies will prevail.
- Use, when it is considered in the best interest of customers and in congruence with partner's policies, common practices, and procedures; forms and documents; software systems or applications; and other forms of media as agreed to by all parties in the performance of American Job Center services and activities and functions that support the workforce development service delivery system.

The East Tennessee Local Workforce Development Board is required to establish and to operate a local workforce development service delivery system in accordance with WIOA Section 121, with the WIOA State Plan, and with the WIOA Local Plan.

WIOA Section 134(c) lists the services and activities that must be provided through the American Job Center service delivery system. WIOA Section 107(d) gives the LWDB the responsibility for oversight of the American Job Center service delivery system and requires it to not only describe the activities and functions of the local workforce development service delivery system but also prescribe the guidelines for executing these responsibilities through the development of a Local Plan.

ATTACHMENT I.3: VISION FOR THE SYSTEM

Comments: The Local Workforce Development Board for the East Tennessee Local Workforce Development Area serves the workforce development needs of sixteen counties listed in §1.2 above, which together make up a significant portion of the workforce development delivery system for the East Tennessee Region workforce development service delivery system. The current Board is comprised of twenty-five (25) members: fourteen (14) are business leaders representing key local and regional industries, three (3) represent community development and government, four (4) represent Education, and four (4) represent organized labor.

The vision of the Board identifies sustainable employment through strategic human capital investments that produce positive economic returns for business/industry and the community. Its mission is to

1. Increase access to education, training, and employment,
2. Create a high-quality workforce development system,
3. Improve the labor market relevance of workforce investment,
4. Promote improvements in the delivery of services, and
5. Increase economic self-sufficiency and enhance the competitiveness of Tennessee.

To fulfill its mission, the Board has established four guiding principles by which it conducts business:

Engagement

- Engaging Business Customers—Determining business needs and identifying skills gaps in the local workforce
- Engaging Job Seeking Customers—Providing quality services, linking with resources, maintaining engagement
- Engaging targeted population
- Engaging community stakeholders

Awareness

- Promoting awareness of workforce development resources and services
- Establishing effective branding and implementing integrated marketing of services and resources
- Promoting awareness of labor market and economic development issues

Alignment

- Aligning education and the workforce development service delivery system
- Aligning major employer needs and job seeker skill development and training

Impact

- Demonstrating positive outcomes for individual job seeking customers and business customers
- Demonstrating community impact of WIOA-funded programs and services
- Generating a positive return on investment for funders and community

Pursuant to WIOA Section 108(b)(16), the Local Plan for ETLWDA details the competitive process used to award sub-grants and contracts in the local area for activities carried out under WIOA. The local workforce development board for the East Tennessee region adheres to established procurement and purchasing guidelines, including competitive procurement processes, for selecting vendors and service providers. This process is aimed at securing goods and services at competitive costs allowing ETLWDA to allocate the maximum amount of funding to programmatic functions.

Goal: Improving skills and credential attainment by expanding vocational education and workforce development systems.

Skills gaps arise in the economy because of insufficient education levels compared to projected education levels needed, shortages of skilled workers in traditional occupations in rural and lower-income areas, lack of soft skills and emotional intelligence on the part of workers in critical skills areas, lack of trained workers in areas of employer expansion or where the workforce is aging and retiring, and lower level skills attainment by those incarcerated who are now entering the workforce.

The LWDB, working with East Tennessee regional and local workforce development partners, stakeholders, and area service delivery providers, recognizes that information, planning, and thoughtful initiatives hold the key to building on the area's success and addressing remaining challenges to ensure that job seeking customers and business customers together achieve the prosperity the local area and region seeks. The LWDB, its AJC partners, and area workforce development stakeholders, has identified opportunities and challenges that the ETLWDA and the East Tennessee region will face over the coming decade. The result has been the development of a detailed assessment and comprehensive plan of action meeting the state's goal of making the region and the local workforce development area the #1 location for jobs in the Southeast. The Board's comprehensive plan of action follows these seven strategic initiatives:

- understanding the levers that, when combined, operate and maintain the balance of workforce supply and demand by quantity, type, and location;
- highlighting those aspects of the local area's and the region's infrastructure and programming that are foundations for attention and investment to ensure workforce needs are met;
- focusing deeply on the critical middle skill components of major industries;
- examining issues relating to key population groups that offer unique potential for engagement in workforce needs—veterans, youth, underemployed, language-hindered, the disabled, and others;
- incorporating those aspects of the dynamic interactions of the three diverse Local Workforce Development Areas in the East Tennessee Region wherever it adds clarity;
- considering the unique aspects of the area that differentiate it from many others, such as industry clusters, levels of entrepreneurship, and business environment, and geography; and
- assessing workforce issues from the local vantage point in light of programmatic activity and organizations serving workforce development, education, economic development, and public policy.

Working in tandem with local and regional partners, stakeholders, and workforce development professionals, the LWDB has successfully implemented plans of action to address all items listed above. Further, the Board, through its ongoing plans of action addressing **engagement, awareness, alignment, and impact** continues to define and refine its mission to ensure the ETLWDA and the East Tennessee region maintain economic vitality and build on the widespread appreciation for the high quality of life, affordability, and heritage of industry success that gives the ETLWDA—and the East Tennessee Region—solid reasons to anticipate continued influx of investment and population.

During Program Year (PY) the Board will open an American Job Center in Union County High School and will explore opening additional specialized American Job Centers in high schools in local education agencies across the Area.

Goal: Supporting regional and rural economic development

ETLWDA, in conjunction with local and regional partners and stakeholders, has identified nine key strategies for promoting economic development in the area. They include

- determining employers' needs, including the needs of emerging businesses, entrepreneurs, and businesses facing layoffs and closures. Disseminate the results to workforce agencies, training providers, secondary and postsecondary education enterprises, and community leaders to refine and develop programs to meet employers' workforce development needs;
- developing regional approaches for defining, funding, and implementing work-based and experiential learning opportunities, including youth-focused programs, as well as pre-apprenticeships and apprenticeships for youth and adults;
- developing a regional strategy to work with employers and training providers to develop/upgrade essential training and equipment, especially short-term training, pre-apprenticeships, and apprenticeships in targeted clusters;
- extending the reach of the AJC by utilizing AmeriCorp members, community volunteers, technology, and the mobile coaches to connect with individuals through affiliate AJC sites;
- marketing workforce development services and resources, including the mobile coaches and labor market information to job seeking and business customers;
- working with secondary and post-secondary partners and training providers to provide labor market information and career pathways guidance;
- identifying solutions to regional transportation barriers by working with transportation planning agencies;
- developing regional staff development activities and cross-training among functional teams within the AJC in order to provide high quality workforce development services to employers and job seekers

ETLWDA has more distressed and at-risk counties than any other local workforce development area in Tennessee. The Board received in excess of \$600,000.00 in Governor Lee's Rural Initiative to underwrite workforce development services through 30 September 2021 in the following eight counties: Campbell, Claiborne, Cocke, Grainger, Monroe, Morgan, Scott, and Union. The Board identified the three following priorities for building the workforce development service delivery network in these counties: transportation, provision of workforce development service for justice involved citizens, and support for career and technical education programs in local education agencies.

Goal: Enhancing services and opportunities for justice-involved citizens

ETLWDA is a state leader in provision of workforce development activities and services to justice-involved individuals. Begun in 2019 and continuing today are instructional activities for inmates in the Morgan County Correction Facility, a 2300-bed maximum security prison operated by the Tennessee Department of Corrections (TDOC). Partnering with the Tennessee College of Applied Technology in Huntsville, the Board underwrites training in welding, Information Technology, and construction.

In addition to its work with TDOC, the Board underwrites workforce development services and activities in every county jail in the ETLWDA, the Community Day Center, operated by TDOC; and the Knox County

Detention Center. The Knox County Detention Center boasts the State's first American Job Center within a local jail.

In PY 2020-2021, the Board will open the State's first specialized American Job Center inside a Tennessee Department of Corrections maximum security prison.

Goal: Increase work-integrated learning

The ETLWDA, its AJC partners, and the East Tennessee Workforce Development Region have identified thirty-four strategies for connecting the un-and underemployed to work-based learning opportunities. These strategies, which will be further refined in subsequent local and regional partner meetings during PYs 2018-2021, include but are not limited to

- encouraging RESEA and SNAP participants to participate in work-based learning opportunities;
- cultivating more work-based opportunities with employers, including pre-and registered apprenticeships;
- assessing applicants to determine if work-based learning would be more beneficial than classroom training;
- expanding relationships with law enforcement agencies to enhance work-based learning placements for ex-offenders;
- agreeing on a regional definition of work-based learning and using common procedures in the East Tennessee region;
- marketing work-based learning opportunities to business customers and job-seekers—including the un-and underemployed—and using media to ensure job seekers without computers know about work-based learning;
- developing short-term work experience opportunities;
- working with training providers on referrals to the AJCs for students who are unable to obtain employment, even after they have completed their degrees;
- using VOS as a tool to identify the unemployed;
- increasing funding to work-based learning through the AJCs; and
- introducing work-based learning region-wide in professional development activities.

The Board will focus attention on interweaving its fiscal and programmatic resources with educators that have existing pre and Registered Apprenticeships programs as a strategy for connecting a pipeline of talent to formal apprenticeships programs and immediate job opportunities. In addition, it will make a concerted effort to ensure this approach to apprenticeship is sound and informed by all parties critical to successful outcomes. Continuing education and on-the-job training opportunities will be addressed with business customers as a possible solution for overcoming specific basic skills deficiencies, e.g., math or language barriers, that often limit an individual's access to well-paying jobs. The Board, with assistance and guidance from local and regional partners, stakeholders, and business and industry, will 1) continue to lay the foundation for this critical work, 2) have models established, and 3) report tangible outcomes in the coming years

ATTACHMENT I.4: MOU DEVELOPMENT

Comments: Joint infrastructure funding is critical to establishing the foundation needed for integrated service delivery. Therefore, a number of required partners must contribute a portion of their funds or in-kind services toward maintaining the American Job Center system under WIOA. However, in order to ensure movement toward a customer-focused approach across all programs, the shared resources and cost portion of each MOU does not have to be negotiated until after the ETLWDB and AJC partners have first addressed shared customers and services.

The MOU development process will take place in two phases. Phase I of the MOU will address service coordination and collaboration amongst AJC partners. Phase II of the MOU will address how to functionally and fiscally sustain the unified system through the use of resource sharing and joint infrastructure costs.

Phase I: Service Coordination

For Phase I, the ETLWDB will work with all required and additional partners in the East Tennessee Local Workforce Development Area to develop an agreement regarding the operations of the local one-stop system as it relates to shared services and customers. Phase I of the MOU must be completed by 30 October 2018.

Phase II: Shared Resources and Costs

For Phase II, the ETLWDB will build upon agreements established in Phase I and determine how to best support established service delivery models through the sharing of resources and costs. Phase II of the MOU is an ongoing activity.

Comments: Required and additional partners to this MOU will be represented by local personnel who participate in meetings on the following dates to provide input into the development of and potential revisions to this MOU:

Dates for AJC partners meetings:

- December 18, 2018
- February 19, 2019
- April 24, 2019
- August 20, 2019
- December 12, 2019
- April 17, 2020

Local representatives of AJC required and additional partners participating in on-site meetings at the AJC for purposes of developing and negotiating the MOU are listed below.

TABLE 5: REPRESENTATIVE OF ETLWDA PARTNERS PARTICIPATING IN ON-SITE MOU NEGOTIATIONS

Partner	Name Of Representative(s)	Title
WIOA Title I	Bill Walker	Executive Director, ETLWDB
	Victor Oakley	Performance and Information manager, ETLWDB
	Kristy Jansen	Operations manager, ETLWDB
	Tonya Randolph	Business Services team manager, ETLWDB
WIOA Title II	Tonya Garrett	Regional director, WIOA Title II/Adult Education
WIOA Title III	Tanika Walthall	Regional director, WIOA Title III/TDLWD
	Ginger Armstrong	AJC Team Lead, TDLWD
WIOA Title IV	Angie Respass	Regional Director, WIOA Title IV/Vocational Rehabilitation
UI	Tanika Walthall	Regional director, TDLWD
TRA	Tanika Walthall	Regional director, TDLWD
TAA	Tanika Walthall	Regional director, TDLWD
Veteran's Services	Tanika Walthall	Regional director, TDLWD
TANF	John Gilbert	ETSU

Job Corps		Job Corps representative
DHS	Jimmy Cool	Director, Tennessee Department Human Services
Goodwill	Meaghan Johnson	VP Knoxville Goodwill
TDOC	Greg Goodman	TDOC
DHS	Lisa Cool	
Empower Cocke Co.	Annette Burke	
UT-CIS	Tim Waldo	
Chamber of Commerce	Alex Cibrowski	
DHS	Dearl Henard	
TBOR	Danny Saterfield	CTE
TDOC	Michael Bone	
KARM	Tracy Beal	
CSBG	Ray Abbas	Career Services Manager
DCS	Carren Broadnax	
Public Library	Alan May	
ECD	Gary Human	Regional Director TNECD
Clinch-Powell	Elizabeth Grisham	
Public Schools	Keith Wilson	CTE Director, Knox County Schools
FBO	Andrew Church	Youthbuild

Partner agency representatives, whether participating in face-to-face, on-site meetings or by other means, are requested to develop and submit responses to all sections contained in ATTACHMENT I AND ATTACHMENT II—TENNESSEE WIOA MOU TEMPLATE. Participants’ verbal and written responses are collected, combined, and flowed into the template by LWDB staff. A final MOU is submitted for approval to an authorized signatory for each AJC partner, the LWDB Chair, and the LWDB Chief Local Elected Official.

Dispute Resolution: For purposes of this MOU, each partner expressly agrees to participate in good faith negotiations to reach a consensus. However, should a dispute arise among any partner to this MOU in negotiations to approve, amend, or renew this MOU, all parties agree to utilize the process cited below.

- The Executive Directors of applicable state agencies will designate an individual to negotiate and resolve any impasses involving state-level partners.
- In the event of all reasonable attempts to resolve the impasse at the local level are unsuccessful, the LWDB will report the impasse to the Tennessee Department of Labor and Workforce Development (TDLWD) as the MOU oversight agency, which will intervene with the parties to resolve the disputed issue(s). This MOU is legally binding. Therefore, if reasonable attempts by the TDLWD to help resolve any impasse are unsuccessful, it may be enforced in court.
- The partners intend for this MOU to be binding. If reasonable attempts by the Tennessee Department of Labor and Workforce Development to help resolve any impasse are unsuccessful, any partner may seek any remedy available to it by law. The partners recognize that only the Attorney General may agree to a legally binding resolution or settlement on behalf of the State of Tennessee or any of its agencies or institutions.

ATTACHMENT I.5: NAME AND LOCATION OF COMPREHENSIVE AND AFFILIATED ONE-STOP CENTERS IN ETLWDA

Comments: Addresses for ETLWDA Comprehensive American Job Centers are seen in **TABLE 5** below.

TABLE 5: LOCATION OF ETLWDA AMERICAN JOB CENTERS BY COUNTY

<u>AJC COUNTY</u>	<u>AJC TYPE</u>	<u>ADDRESS</u>
Anderson	Affiliate	101 S. Illinois Ave, Oak Ridge, TN
Blount	Comprehensive	366 Glasscock Street, Alcoa, TN
Campbell	Affiliate	1016 Main Street, Jacksboro, TN
Claiborne	Affiliate	1325 Claiborne Street, Tazewell, TN
Hamblen	Comprehensive	1633 E Andrew Johnson Hwy, Morristown, TN
Knox	Comprehensive	2700 Middlebrook Pike, Knoxville, TN
Loudon	Affiliate	1000 W. Broadway, Lenoir City, TN
Monroe	Affiliate	155 Grande Vista Drive, Vonore, TN
Morgan	Affiliate	1111 Knoxville Highway, Wartburg, TN
Roane	Affiliate	2319 S. Roane Street, Harriman, TN
Scott	Affiliate	180 Eli Lane, Oneida, TN
Sevier	Comprehensive	1216 Graduate Drive, Sevierville, TN

There exist twelve 4 comprehensive, 8 affiliate, 26 access points, and 1 specialized American Job Centers in ETLWDA.

ATTACHMENT I.6: DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES

Comments:

Title I

Title I staff facilitates the delivery of workforce development services to job seeking customers to include self-help job search; eligibility determination; outreach, intake, and orientation; initial, comprehensive, and specialized assessment; job search, job placement, and career counseling; individual service strategy development; placement in and financial support for education and/or training activities; individual and group case management; employment statistics/labor market information; eligible provider performance and program cost information; local performance information, support services, short-term prevocational services, work-based learning opportunities, and follow up services.

Title I staff facilitates the delivery of workforce development services to business customers to include employer needs assessment, job posting, applicant pre-screening, recruitment assistance, training assistance, labor market information, employer information and referral, and Rapid Response and Layoff Aversion.

Title II:

The Tennessee Department of Labor and Workforce Development Adult Education program serves to empower adult learners to become self-sufficient by applying instructions in basic academics, life coping, and employability skills. Adult education is an open-entry/open-exit institution offering year-round service. Adult aged 17 years of age and older who have not completed high school are eligible for services.

Title III:

Job Services, which includes labor exchange information continues to be ongoing, daily service provided by staff location at the ETLWDA Comprehensive American Job Centers. Registration for new customers—individual job seekers or employers—in VOS and updates for existing customers will be provide. Assessments and referrals will be provided as appropriate. Outreach activities for individuals and employers are also performed by WIOA Title III staff. Services are available at four comprehensive centers, eight affiliate centers, two mobile coaches, and through direct linkage utilizing VOS. Outreach materials are available to and disseminated by staff. Business Services team coordination among all partners to assist customers with registration, job orders, and job search.

Title IV

The Vocational Rehabilitation Program (VR) provides a variety of services to eligible individuals with disabilities based on the rehabilitation needs of the individual in accordance with the individual's aptitudes, abilities, capabilities, and interests and as identified on an Individualized Plan for Employment to prepare an individual for competitive integrated employment. VR collaborates with AJC partners, community rehabilitation service providers, educational institutions, and employers to ensure that eligible persons with disabilities receive the services necessary for them to obtain employment in their communities. The local service matrix illustrates the collaboration between VR and the partners to ensure the best use of resource in providing services to customers.

UI

All services provided by the Tennessee Department of Labor and Workforce Development staff located Comprehensive AJCs will be conducted in compliance with functional alignment. Cross-training will be ongoing to ensure exceptional service delivery to customers of the AJC. Service delivery will be coordinated by the One-Stop operator. The TDLWD Team Lead(s) for ETLWDA will serve as the primary interface with the One-Stop operator.

Job Counseling, Training, and Placement Services for Veterans

State veterans' staff along with career specialists continue to provide ongoing priority of service to eligible veterans and their spouses. These services could include individual assessment, labor market information, consideration of training opportunities, and assisting veterans and their spouses with job search activities.

TRA

AJC career specialists serve as the link between individuals determined to be eligible for TRA payments and the central staff in the Nashville TDLWD office that handles such payments. Staff provide assistance in resolving issues pertaining to weekly certification forms.

TAA:

AJC career specialists provide job search assistance to individuals whose employers have either relocated operations overseas or who have been impacted by foreign trade. Individuals may be reimbursed for job search mileage. Another aspect of TAA involves individuals applying for and being accepted into training. Career specialists assist in completion of required forms and training packets.

Migrant & Seasonal Workers

The following services will be provided by the Tennessee Opportunity Programs, Inc. to eligible migrant and seasonal farmworkers through the ETLWDA AJC: assessment, comprehensive assessment, and diagnostic testing and counseling; training (classroom, work experience, OJT, and training assistance) job development, job placement, and follow-up services.

CSGB

CSBG services are offered at three neighborhood centers in Knox County and are supported in part with CSBG funding flowing to the Knoxville-Knox County Community Action Committee (CAC). Through the neighborhood centers, CAC provides a wide range of emergency assistance, case management, support services, and self-sufficiency development activities to customers. CAC and the AJC agree to establish electronic computer-based links at the neighborhood centers so that customers receiving services at those locations may also access information and services available through the AJC. CSBG staff may be assigned to the AJC on an itinerant basis to recruit customers for CSBG services.

TICKET TO WORK

Ticket to Work programming provides assistance to individuals receiving Social Security Disability, but who are interested in entering employment. Including Ticket to Work staff in the American Job Center enables the AJC to function as an "Employment Network" for individuals with disabilities. A Disability Resource Coordinator is located in the American Job Center Monday – Friday to assist individuals in learning more about the Ticket to Work Program, registering for the program (as appropriate), and receiving or linking with a variety of services including training, job referrals, and other employment supports. Individuals with disabilities not eligible for Ticket to Work may also be referred to other community services. Ticket to Work staff coordinate referrals with other AJC partner staff, particularly Vocational Rehabilitation, WIOA Title I, and Veterans services

TCSEPP

TCSEPP supports non-custodial parents who live in Knox, Cocke, Grainger, Jefferson or Sevier County and are interested in finding and maintaining employment and developing strong relationships with their children. Coordinators provide intensive assistance in finding and maintaining employment as well as individual and intensive case management to non-custodial parents. The program works with local agencies to help individuals overcome barriers in their lives. TCSEPP coordinators assess participants and refer them to appropriate services in the community, connecting them to needed resources.

Knoxville Area Urban League

The Knoxville Area Urban League agrees to coordinate service delivery with the AJC and to engage in an agreement with the AJC to provide workforce services to eligible customers through a system of mutual referral.

SCSEP

ETLWDA AJCs routinely conduct workshops in conjunction with SCSEP partners to assist their older adult participants in re-engaging in the labor force. Services are provided at the Comprehensive AJCs to assist older adult customers, and referrals are made for these customer served in Affiliate AJCs.

DHS/TANF

East Tennessee State CCO contracts with TN DHS to provide employment services to TANF recipients with a work requirement. Services provided include case management; career exploration/pathways; Jobs4TN signup; Keytrain™ and job search help; education exploration/goal setting assistance; referrals to the AJC for assessment, enrollment, and job assistance; support services (uniforms, tools, car repairs, help with testing fees, etc.); incentives for meeting employment and educational milestones. Services are provided at select affiliate and/or comprehensive AJCs.

Second Chance:

No local partner affiliated with the AJC

HUD Employment and Training

Knoxville's Community Development Corporation (KCDC) agrees to coordinate service delivery with the AJC and to engage in an arrangement with the AJC to provide services to eligible customers through a system of mutual referral. Services will be provided by KCDC through its Career Investment Academy.

Job Corps

Job Corps contractor Alutiiqu and ETLWDA will develop and implement co-enrollment procedures so that Job Corps and other programs can share credit for outcomes of co-enrolled participants. The local Job Corps representative will be co-located at the Knox County Comprehensive AJC, will serve on a functionally-aligned team, and will participate in cross-training skill building activities. The AJC will permit Job Corps-related materials to be dispersed to all partners, tenants, and eligible youth where appropriate. Job Corps will be listed on the menu of services and tenants service directory where appropriate. Job Corps will participate in joint outreach, open houses, recruitment campaigns, and other efforts to service the community where appropriate.

YouthBuild:

Knoxville Leadership Foundation actively works with career service providers in the Knox County American Job Center through referral of YouthBuild clients to the American Job Center for basic career services.

Perkins/Post-Secondary CTE

Pellissippi State Technical and Community College, Walters State Community College, and Roane State Community College will refer participants to appropriate services and activities provided by partner agencies at AJCs in the ETLWDA service delivery area. These post-secondary education institutions will also receive referrals from the AJC partners for customer desiring any of the range of post-secondary vocational and academic services offered.

TCAT/TN Reconnect

TCAT campuses in Harriman, Jacksboro, Knoxville, Morristown, and Oneida will refer participants to appropriate services and activities provided by partner agencies at ETLWDA AJCs. TCAT campuses will also receive referrals from the AJC partners for customers desiring any of the range of post-secondary vocational and academic services offered by TCAT. TCAT Oneida will provide space for an affiliate AJC site in Scott County.

ATTACHMENT I.7: PROCUREMENT OF ONE-STOP OPERATOR

A One-Stop operator for the ETLWDA is Mid Cumberland Human Resource Agency with headquarters at 1101 Kermit Lane, Ste. 300 Suite 300 Nashville, Tennessee 37217

Comments: The ETLWDB conducted a competitive procurement process for selection of the One-Stop Operator. A Request for Proposal dated 24 August 2018 was disseminated to interested parties; four entities submitted One-Stop Operator bids. A panel of WIOA practitioners read and rated each Request for Proposal. Mid Cumberland HRA received the highest score by the panel and was chosen as the One-Stop Operator at the 18 September 2018, meeting of the East Tennessee Local Workforce Development Board. The Board extended contracts with Mid Cumberland for program year 2019-2020.

The role of the One-Stop Operator in the American Job Centers is defined through guidance provided in WIOA Workforce Services Regional and Local Planning Policy as follows in **bold print**. In accordance with TDLWD guidance, the LWDB for ETLWDA has provided additional information to “clearly articulate the role of the One-Stop Operator” for the ETLWDA.

A. Oversee management of One-Stop Centers and service delivery

The One-Stop Operator, under contract with the LWDB and in coordination with the AJC Partner Leadership, will oversee the day-to-day management and delivery of service in the comprehensive centers within ETLWDA. Responsibilities include:

- overseeing One-Stop property, including building(s) and equipment, and reporting any maintenance or other issues to the owner/lessor, as appropriate;
- facilitating appropriate changes and/or maintenance to assure the One-Stop property presents a professional atmosphere for job seeker, employer and partner customers and is conducive to AJC activities;
- observing and addressing any concerns to assure the staff present as professional, including, but not limited to appearance, conduct and service to customers;
- working with team leads to provide “functional” direction/supervision of AJC partner staff located in the center, including:
 - working with direct supervisors/team leaders to schedule staff to assure appropriate coverage of customer service needs during regular, holiday and/or extended hours, as needed,
 - implementing work schedules for “shared” responsibilities (customer flow, general workshops, etc.) that are fair and equitable to all AJC partner staff,
 - providing leadership and guidance to encourage AJC partner staff to function as a team,
 - ensuring that all required services as mandated by state and federal laws are being provided at or through the Center;
- coordinating with Partner Leadership to ensure good standing of AJC Certification status as directed by the LWDB Director;
- coordinating services with the LWDB’s affiliate centers and/or identified access points to assure that partners are apprised of comprehensive center services for referral of customers;
- ensuring that all services are being provided in a manner consistent with local, regional, or state plans created and/or certified by the LWDB; and
- ensuring meaningful access to all customers by incorporating the principles of universal and human-centered design, for example: flexible space usage; the use of pictorial, written, verbal, and tactile modes to present information for customers with disabilities and English language learners; and providing

recommendations to the LWDB for necessary accommodations and adequate space for the use of assistive devices and adaptive technologies.

B. Evaluate performance (as indicated in the Incentives and Sanctions Policy) and implement required actions to meet performance standards – This does not include performance negotiations, as this is specifically a local board requirement

The One-Stop Operator will evaluate performance of comprehensive center(s) by:

- maintaining a working knowledge of WIOA Performance Measures for all AJC partners, including how they correlate for overall performance of local and regional goals;
- exhibiting a working knowledge of the state data tracking system, Virtual One Stop (VOS), to record data and extract reports as needed;
- preparing and analyzing reports related to One-Stop services for the LWDB, including but not limited to
 - overall Traffic counts via VOS Greeter
 - customer sign-in to specific partners via VOS Greeter
 - registrations of Job Seekers via VOS; and
- tracking and reporting on One-Stop performance standards that may be established by the LWDB.

C. Evaluate various customer experiences (including but not limited to employer, job seekers, and partner staff)

The One-Stop Operator will develop and initiate LWDB-approved evaluation processes to determine customer experiences in the comprehensive center. Evaluation methods may include on-site as well as on-line designs, must maintain confidentiality, and be timely to the customer experience. The LWDB Director will utilize results of on-going evaluations to assess services of the One-Stop Operator. The One-Stop Operator will share results with the AJC partners to celebrate successes and address opportunities for improvement.

D. Ensure coordination of partner programs

The One-Stop Operator will be responsible for the coordination of core and required partners, both on-site and off-site, for the comprehensive center, including, but not limited to the following activities:

- maintaining and updating a digital and hard copy listing of all partner programs, including a brief description of service and contact information to assure that all staff in the AJC have up-to-date information for referral of customers;
- reporting changes in Memorandums of Understanding and Resource Sharing Agreements to the LWDB Director to assure agreements remain up-to-date;
- scheduling and reporting on monthly meetings of on-site partner consortium;
- scheduling and reporting on meetings and events involving off-site partners; and
- establishing a system to maintain and update information, such as AJC policies, procedures, updates, schedules, etc. for access by all partners.

E. Act as liaison with the LWDB and One-Stop Center

The One-Stop Operator will serve as liaison between the LWDB Chair and AJC partners of the comprehensive center, including assisting with regular partner meetings, resolving customer service complaints, proposing promising practices and disseminating general communication of policy and procedures.

F. Define and provide means to meet common operational needs (e.g. training, technical assistance, additional resources, etc.)

The One-Stop Operator will meet common operational needs of the comprehensive center by:

- developing and implementing training manuals and instructional activities to promote excellence in customer service and other AJC related topics such as safety, evacuation planning, emergency procedures, etc.;

- providing technical assistance to staff and partner agencies to understand the vision, mission, goals and objectives of the AJC; and
- coordinating with the AJC Partner Leadership to provide cross-training of AJC staff, as appropriate, to increase staff capacity, expertise, and efficiency.

G. Oversee full implementation and usage of all State systems by all local areas

The One-Stop Operator will provide oversight of full implementation and usage of State systems in the comprehensive center(s) by:

- working with all AJC partner staff (new & existing) to determine system access and skill levels,
- expediting requests for access and/or training with the State to assure a seamless system of reporting for the AJC, and
- providing technical assistance to AJC partner staff in usage of State systems.

H. Design the integration of systems and coordination of services for the site and partners

The One-Stop Operator will coordinate with AJC Partner Leadership in the comprehensive center to design an integrated system that provides seamless coordination of services by:

- establishing local workgroups to gather front-line experience and coordinate with AJC Partner Leadership to develop integrated customer flow and coordination of services;
- developing plan to be submitted to LWDB Director to assure all AJC partners are contributing to the center, both financially as well as through resources and staff time; and
- coordinating with AJC Partner Leadership to ensure service integration focuses on serving all customers seamlessly, including any targeted populations as deemed by the LWDB, by providing a full range of services staffed by relevant functional teams, consistent with the purpose, scope and requirements of each partner program.

I. Manage fiscal responsibility for the system or site

The One-Stop Operator will maintain fiscal responsibility and accountability for applicable LWDB approved contract/budget for management of the comprehensive center. This will include assisting the LWDB Fiscal Agent in administering the Resource Sharing/Infrastructure Funding Agreement between partners for the comprehensive centers. Responsibilities will include gathering and updating data (square footage, full-time equivalents, traffic counts, etc.) to allocate expenses on a fair and equitable basis to all partners.

The One-Stop Operator may also recommend purchases/services to the LWDB Director and AJC Partners for necessary increases in the Resource Sharing/Infrastructure Funding Agreement. Examples of the types of purchases/services would be replacement equipment, furniture for additional staff, and other shared expenses such as advertising, supplies, etc. that will impact the RSA/IFA.

J. Plan and report responsibilities

The One-Stop Operator will develop adequate staffing plans for the comprehensive center and report responsibilities to LWDB Executive Director and AJC partner staff leadership for approval. Staffing plans will assure that customer service needs are met and include the flexibility to shift staff when necessary to meet demand. Staffing plans may include shared responsibilities including workshops, welcome function, assessments, etc. and should be equitable based on program benefit. Staffing plans should include contingency plans for when staff must be out due to sickness, vacation, scheduled training, etc.

K. Write and maintain business plan

The One-Stop Operator will write and maintain an annual Business Plan for the management of the comprehensive center that supports the local LWDB Plan and Regional Plan. The Business Plan may include an Executive Summary, Business Description, Products and Services, Marketing and Outreach, Operations, Management Team, Development, and Financial components.

L. Market One-Stop Career Center services

The One-Stop Operator will market the AJC comprehensive center(s) services by:

- coordinating with the LWDB Director and all partners to assure appropriate logos and messaging are included on any marketing materials or presentations; and
- evaluate branding throughout the Center and any Affiliates or Access Points to ensure consistency and adherence to all federal, state and local mandates.

M. Facilitate the sharing and maintenance of data; primarily the site, with emphasis on the state system

The One-Stop Operator will facilitate the sharing and maintenance of data in the comprehensive center, including but not limited to State systems by:

- coordinating with LWDB Director and AJC Partners Leadership to determine applicable policies/procedures for data sharing and maintenance of Personally Identifiable Information (PII);
- establishing LWDB-approved data sharing agreements between AJC internal and external partners to streamline customer service;
- training AJC staff on sharing and maintenance of data protocols, including PII and confidentiality; and
- monitoring compliance with LWDB data sharing policies/procedures and Operator agreements to determine compliance and reporting any discrepancies to the LWDB Director.

N. Integration of available services and coordination of programs for the site with all partners

The One-Stop Operator will coordinate with AJC Partner Leadership to ensure integration of available services and coordination of programs for all partners, internal and external, of the comprehensive center including, but not limited to:

- designing and implementing a multi-partner orientation for customers;
- developing multi-partner materials to provide a comprehensive overview of all available services;
- developing workshop and other informational offerings to be delivered by AJC partner staff or other entities; and
- providing technical assistance and cross training for AJC partner staff to assure customers receive a seamless, positive experience when accessing services.

ATTACHMENT I.8: REFERRAL PROCESS

Title I:

Comments:

Staff primarily refers customers through verbal warm handoffs to AJC co-located partners Title II, Title III, SNAP, TANF, and Job Corps. When verbal handoffs are not feasible, electronic handoffs are used.

Title II

Title II staff consistently make referrals to staff representing Title I, III, IV, SNAP, Job Corps, and other AJC partners agencies and local community-based organizations. These warm handoffs are performed either verbally or electronically in most instances. Follow-up to other referrals are handled on a case-by-case basis.

Title III

Wagner-Peyser staff consistently make referrals to Titles I, II, and IV, Job Corps, other AJC partner agencies and local community-based organizations. These are performed either verbally or electronically in most instances. Paper referrals are utilized for SNAP participants. Follow up to other referrals are handled on a case-by-case basis.

Title IV

The Vocational Rehabilitation Program (VR) may make referrals to an available partner program to meet the rehabilitation needs of eligible individuals. For co-located staff or VR offices, the referral method will meet the AJC partner standard. The local service matrix illustrates the collaboration between VR and the partners to ensure the best use of resources in providing services to customers. VR tracks referrals using specific referral codes and an electronic case management system.

UI

Customers wishing to file unemployment claims are provided access to computers with Jobs4TN.gov access and AJC staff are available to 1) assist individuals accessing the application website, 2) provide navigation instruction, 3) provide directions on how to file a ZenDesk ticket, and 4) answer questions about the Zopim Chat Line. AJC partner staff are cross trained to provide meaningful assistance for UI. This includes assisting customers using Jobs4TN.gov to complete claims, weekly certifications, and utilize the live chat feature. Fax machines are also available at the AJC to allow customers to submit needed information to the TDLWD state offices.

Job Counseling, Training, and Placement Services for Veterans

A veterans' checklist is completed by veterans who visit the AJC for services. If significant barriers to employment are identified, referrals are made by other AJC staff to the disabled veterans outreach specialist. The DVOS staff perform case management that requires special tracking of participants.

Trade Readjustment Assistance

Emails are transmitted from the local Wagner-Peyser staff to central office staff in Nashville. No official referral form is utilized.

Trade Adjustment Assistance

The vast majority of individuals find out about TAA opportunities during Rapid Response meetings conducted at the employer locations. Eligible participants are encouraged to visit the AJC to obtain more information about jobs and training opportunities. If the customer decides to pursue training, the Wagner-Peyser career specialist completes a TABE referral form to transmit to the local Title I staff. This is the only referral form utilized during the process. Other referrals are handled verbally between functionally aligned staff. Wagner Peyser career specialist share information with Title I staff as necessary.

Migrant & Seasonal Farmworkers

All customers contacted are screened for services that they may be eligible to receive. Any partner services that may be needed result in a referral and an effort made to determine if the customer qualifies and is eligible to receive services from the AJC.

National Farmworker Jobs Program

All customers contacted are screened for services that they may be eligible to receive. Any partner services that may be needed result in a referral and an effort made to determine if the customer qualifies and is eligible to receive services from the Tennessee Opportunity Program.

CSBG

All partner agency staff are cross trained to collaborate with Knoxville-Knox County Community Action Committee for the purposes of receiving and referring CSBG clients.

Ticket To Work

A Ticket To Work representative is located within the Knox County AJC and participates in partner referrals within this comprehensive AJC.

TSCEPP

Coordinators rotate between the AJCS in Knox, Hamblen, and Sevier County and participate in partner referrals and share resources/information within the AJC network of the East Local Workforce Development Area.

Knoxville Area Urban League

The Knoxville Area Urban League actively works with career service providers in the Knox County American Job Center to coordinate referrals to the Center for basic and intensive career services while also offering training as an eligible training provider to eligible WIOA Title I customers.

SCSEP

SCSEP provides referrals to all partners within the AJC. Referrals are done by phone or email. Emails are used to track referrals with follow-up by telephone.

DHS/TANF

ETSU refers TANF recipients to the respective AJCs primarily via email. In addition and where/when possible, a phone call is also made to promote a warm hand off of the client to the AJC. Follow up with documentation in ACCENT is conducted through personal contact with the AJC partner. Co-enrollment of TANF customers is a primary goal of the AJC partners.

HUD Employment and Training Activities

Knoxville's Community Development Corporation (KCDC) agrees to coordinate service delivery with the Knox County AJC and to engage in arrangements with the Knox County AJC to provide services to eligible customers through a system of mutual referrals. Workforce development services will be provided by KCDC through its Career Investment Academy.

Perkins/Post-Secondary CTE

Pellissippi State Technical and Community College, Walters State Community College, and Roane State Community College will refer participants to appropriate services and activities provided by partner agencies at AJCs in the ETLWDA service delivery area. These post-secondary education institutions will also receive referrals from the AJC partners for customer desiring any of the range of post-secondary vocational and academic services.

Job Corps

A Job Corp representative is located within the Knox County AJC and participates in partner referrals within this Comprehensive AJC.

YouthBuild

Knoxville Leadership Foundation actively works with career service providers in the Knox County American Job Center through referral of YouthBuild clients to the American Job Center for basic career services.

TCAT/Tennessee Reconnect

TCAT campuses in Harriman, Jacksboro, Knoxville, Oneida, and Morristown will refer customers to appropriate services and activities provided by the AJC. Specific referral procedures to partner programs in the AJC will be coordinated between management and staff to offer the most effective method to provide seamless services to customers. Referrals to partner agencies not co-located within the AJC may be accomplished by placing a telephone call to the agency, scheduling an appointment for customers, and/or providing the customer with introduction information

ATTACHMENT I.9: PHYSICAL ACCESSIBILITY

Comments: ETLWDA AJCs will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoors and outdoors. Services will be available in a convenient, high-traffic, and accessible location, taking into account reasonable distance from public transportation and adequate, compliant parking—including the appropriate number of clearly marked parking spaces for individuals with disabilities. Indoor space will be designed and maintained in an equal and meaningful manner providing access for individuals with disabilities. The ADA Accessibility Review of all AJC offices has been conducted and is on file.

All signatories to this Memorandum of Understanding agree that they will comply fully with the non-discrimination and equal opportunity provisions of the Workforce Innovation and Opportunity Act §188, Americans with Disabilities Act of 1990 and its amendments, Nontraditional Employment for Women Act of 1991, Civil Rights of 1965 Title VI and VII, Rehabilitation Act of 1973 Section 504, Age Discrimination Act of 1967, Education Amendments of 1972 Title IX, and all other regulations implementing the aforementioned laws. Partners agree that they will not discriminate in employment practices or services on the basis of gender, gender identity or expression, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or federal law.

ATTACHMENT I.10: PROGRAMMATIC ACCESSIBILITY

Comments: The mobile coaches based in ETLWDA AJC are programmatically accessible.

ETLWDA convenes meeting with stakeholder partners for the purpose of linking community workforce development service providers to each other and to the American Job Center. Small group meetings of one or more service providers and partner(s) promote outreach efforts that serve clients with barriers to employment. Larger group meetings of all service providers and partners allow ETLWDA AJC staff to update its compendium of programmatic services and its listing of local service providers as well as linking community stakeholders to each other and to the American Job Center.

The development of stakeholder groups has been integral in framing strategic solutions to serving targeted populations. Stakeholder groups comprised of representatives of re-entry, immigrant and refugee, disability, and youth communities are convened to enable partners and community workforce development service providers to work with one another to provide feedback on service strategies that can be utilized to increase the AJC's effectiveness in serving the respective populations of partners and stakeholders. A representative outcome of these regularly-scheduled meetings include training for court clerk staff on the services provided by the AJC as well as designating AJC staff to attend court related sessions allowing them an opportunity to assist the public. Another example is the development and delivery of a series of workshops formulated to give immigrants and refugees a foundation to expand their job search and explore training opportunities. A third outcome of this effort is the nascent partnership formed among the ETLWDB, the Tennessee Board of Regents, the Tennessee departments of Labor and Workforce Development and Corrections to provide workforce development training for inmates at the Morgan County Correction Facility. Lastly, the Board has provided funding for pre-employment transition services in two E. TN school systems.

Additional outreach strategies include but are not limited to

- AJC monthly calendar distribution to area social services providers
- AJC-branded materials provided at a variety of community events
- Specialized Job Fairs such as *Paychecks for Patriots*
- Providing appropriate workforce development services to individuals engaged in the criminal justice system
- Providing workforce development services to inmates in 16 county jails in ETLWDA.

Workshops offered both at the AJC and off-site locations serve as outreach tools for homeless individuals receiving services from area providers. The Knox County Comprehensive AJC engages in conversations with the Great Schools Partnership to explore options for providing workshops and career service resources to families involved with Community Schools.

Communication between persons with disabilities and AJC staff is assessed on an individualized basis. An existing partnership is in place with Knoxville Center for the Deaf for sign language and interpretive services for individuals fluent in American Sign Language (ASL) during job readiness training events. For persons with hearing impairments not fluent in ASL, most material is available in other formats. A nonverbal person has access to computers in the Resource Room that produces text or speech to assist in the communication between the customer and staff. Resource Rooms have designated computers that are equipped with a large computer monitor, trackball mouse, and adaptive keyboard to allow customers to access the Jobs4TN website and other work related websites. Resource Room staff have been trained on the assistive aids and possesses skills to assist the customer with job search and placement.

For individuals participating in the WIOA training programs, services to evaluate the need for job and training accommodation is provided by the East Tennessee Technology Access Center (ETTAC). The AJC has partners with ETTAC to help individuals successfully complete their training program of choice. ETTAC also provides evaluation of accommodation needs for persons with disabilities looking to join the workforce.

The Knox County AJC's involvement in the Knoxville Area Employment Consortium (KAEC), a collaborative of non-profit organizations committed to improving employment outcomes for persons with disabilities, has evolved into much more than simply an agency resource. Knox County AJC staff are active participants of the committee assisting in the planning of community conversations, Disability Mentoring Day, and other events to bring awareness to the untapped labor force in

the disability community. The point of contact for KAEC is also a valuable member of the ETLWDA Business Service Team and contributes a wealth of knowledge and many years of experience working with employers in the community facilitating job placements and advocating for individuals with disabilities.

ATTACHMENT I.11: DATA SHARING AND COLLECTION

Comments: WIOA Titles I, II, and III AJC partners in the ETOLWDA workforce services delivery system commit to using the VOS platform to storing, sorting, and retrieving business and job seeker customer information. Title IV and other AJC partners use customer management platforms designed to their specific needs.

The Welcome Team members in the AJC Resource Room will coordinate Jobs4TN registration for job seekers. The Business Services Team will coordinate Jobs4TN registration for business customers.

All partners to the MOU expressly agree to abide by all applicable federal, state, and local laws regarding confidential information and to adhere to the same standards of confidentiality as State employees-including, but not limited to:

1. 29 USC 2935(a)(4)-as amended by WIOA - Reports, Recordkeeping, Investigation.
2. 29 U.S.C. 2871(f)(3)-as amended by WIOA - regarding complying with confidentiality.
3. 20 CFR Part 603 – Safeguards and security requirements regarding disclosed information under Unemployment Compensation.
4. 42 U.S.C.A. 503 –regarding state laws governing UI operations.
5. 20 U.S.C.A. 123g-regarding family educational and privacy rights.
6. 20 CFR 617.57(b)-regarding disclosure of information under the Trade Act.
7. 29 U.S.C.A. 491-2(a)(2)-as amended under WIOA – regarding information to be confidential under the Wagner Peyser Act
8. The Privacy Act (5 USC 552a).
9. The Family Educational and Privacy Rights Act (20 USC 1232g)
10. 34 CFR 361.38 Protection, use and release of personal information of Vocational Rehabilitation Services participants.
11. HIPAA: 45 CFR 164.500-164.534.
12. 2 CFR 200.303 regarding reasonable measures to safeguard protected personally identifiable information.

Each partner stipulates that the collection and use of any information, systems, or records that contain personally identifiable information should be limited to purposes that support the programs and activities described in this MOU as part of the American Job Center service delivery system.

Each partner stipulates that access to software systems and files under its control containing personally identifiable information should be limited to authorized staff members who are not only assigned responsibilities in support of the services and activities provided as part of the American Job Center service delivery system but also who must have access the information in order to perform those responsibilities. Each partner agrees, to the extent that it is able, to take reasonable measures that no personally identifiable information is accessible by unauthorized individuals.

Each partner will maintain a current list of staff members who are authorized to access personally identifiable information and will identify the types of data and data sources that the authorized staff members will access.

ATTACHMENT I.12: COST SHARING OF SERVICES

Comments: AJC partners are required to share infrastructure costs of operating the American Job Center service delivery system. Utilities and janitorial expenses are based on square footage utilized. Rent, copier rental, maintenance, repairs, services, and third party expenses are based on headcount/full time equivalency. Quarterly meetings of the partners are held to determine if any of the expenses of operation or contributory triggers listed above have changed. This MOU may be revised, at any time during its duration, upon agreement by signature of all partners.

ATTACHMENT I.13: DURATION/AMENDMENT/APPEAL PROCEDURES

Comments: This MOU will be in effect from 1 July 2020 through 30 June 2021.

MOU Termination: This MOU will remain in effect until the end date specified above unless

- all partners mutually agree to terminate the Memorandum of Understanding,
- funding cuts by one or more federal programs are so substantial that American Job Center operations cannot continue as specified herein and a new MOU must be negotiated,
- WIOA regulations or statute is repealed, and/or
- local area designations are changed

Partner Separation: WIOA Section 121(c) mandates the execution of this MOU between the LWDB and AJC partners. However, any single partner may terminate its participation as a partner to this MOU upon thirty (30) days written notice to the LWDB. In such an event, the LWDB shall provide written notice to the One-Stop Operator and all remaining partners and shall subsequently amend this MOU. The termination of one or more partner's participation as a partner will not result in a termination of this MOU unless the number or contribution of the terminating partner(s) is so substantial that it necessitates the negotiation of a new MOU.

Effect of Termination: Per WIOA Section 121, any partner that terminates its role as a partner to this MOU is no longer eligible to participate as a partner in the American Job Center system and will not be permitted to serve on the LWDB as an American Job Center partner representative.

Partner Disqualification: An entity identified as a core or required partner at the time of execution of this MOU that subsequently loses federal funding or the authority to administer the federal program in ETLWDA and therefore no longer qualifies as a required partner under WIOA Section 121(b)(1) must send written notice of the change in status to the LWDB as soon as possible. In such an event, a formal amendment to this MOU will be required. The entity may continue as an additional partner if mutually agreed by the LWDB, CEO, and the remaining partners.

Amendment: This MOU may be amended upon mutual agreement of all partners that is not inconsistent with federal, state, or local laws, regulations, rules, plans, or policies or for one or more of the following reasons:

1. The addition or removal of a partner to this MOU
2. A change to the IFA affecting partners who contribute monetarily or by in-kind contributions
3. Removal or addition of program responsibilities for any partner that administers more than one federal program
4. An extension of the effective ending date
5. A change in the American Job Center administrative entity or fiscal agent or a change in the physical location of an American Job Center
6. A change in the services, service delivery methods currently utilized, referral methods, methods to determine fair share, or methods to allocate costs

All partners agree that amendments related to the reasons listed immediately above require authorized signatures from all AJC partners to this MOU. All amendments will involve the following process:

1. The partner seeking an amendment will submit a written request to the LWDB that includes
 - a) the requesting partner's name,
 - b) the reason(s) for the amendment request,
 - c) each section of this MOU that will require revision,
 - d) the desired date for the amendment to be effective, and
 - e) the signature of an authorized representative of the requesting partner.

2. If the request is approved, the LWDB shall notify the remaining partners of the intent to amend and will provide each remaining partners thirty (30) days from the date of the notice (unless another timeframe is specified in the notice) to review the anticipated changes and to submit a response to LWDB. Failure by a partner to respond within the prescribed timeframe will be deemed that partner approval of the proposed changes.
3. In the event that a remaining partner has questions and/or concerns regarding the proposed amendment, the partner must list its questions and/or concerns in writing and submit the list to the LWDB within the specified timeframe.
4. The LWDB will review the listed questions/concerns and will issue a response within fifteen (15) days of receipt of the list. If the LWDB deems it necessary, the listed questions/concerns will be sent to all other partners and/or a meeting with all partners will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft.
5. The final, approved amendment draft will be signed by authorized representatives of the affected partners, then submitted to LWDB for the final signature.
6. LWDB will distribute copies of the fully executed amendment to all partners.

This writing constitutes the entire agreement among the partners with respect to each partner role and responsibility in the ETLWDA American Job Center service delivery system. All partners agree that any amendments to any applicable laws or regulations cited herein will result in the correlative modification of this MOU without necessitating a formal, written amendment.

All partners agree to communicate details of the amendment to their respective staff members whose responsibilities may be impacted by changes and further agree to ensure that their respective staff members are referencing or utilizing the most current version of the MOU and attachments in the performance of responsibilities under this MOU.

Amendments that will require the signatures of all partners must be executed no later than ninety (90) days prior to the end of the MOU period. Amendments that require only the signatures of the LWDB, the CLEO, and the affected partners must be executed no later than 45 days from the end of the current State Fiscal Year.

Dispute Resolution: For purposes of this MOU and for American Job Center-related issues, each partner expressly agrees to participate in good faith negotiations to reach a consensus. However, should a dispute arise among any partners to this MOU in negotiations to amend or renew this MOU or in matters pertinent to local American Job Center operations or activities not addressed in this MOU, all partners agree to utilize the process cited below.

The Commissioners or designee of applicable state agencies will designate an individual to negotiate and resolve any impasses involving state-level partners. All partners agree to enlist the following process for the resolution of disputes:

In the event that all reasonable attempts to resolve the impasse at the local level are unsuccessful, the LWDB will report the impasse to Tennessee Department of Labor and Workforce Development (TDLWD) as the MOU oversight agency, which will intervene with the partners to help resolve the disputed issue(s).

The Partners intend for this MOU to be binding. If reasonable attempts by the TDLWD to help resolve any impasse are unsuccessful, any Partner may seek any remedy available to it at law. The Partners recognize that only the Attorney General may agree to a legally binding resolution or settlement on behalf of the State of Tennessee or any of its agencies or institutions.

ATTACHMENT I.14: RENEWAL PROVISIONS

Comments: Pursuant to WIOA Section 121, this MOU shall be reviewed annually to assure appropriate funding and delivery of services.

The Chief Local Elected Official (CLEO), in consultation with the LWDB Chair, will determine the schedule for renewing this MOU after consideration of circumstances, some of which may now not be known or foreseen.

A discussion of events and actions that may lead to the generation of a new MOU within the three year period is found in Attachment 1.13 Duration/Amendment/Appeal Procedures.

ATTACHMENT I.18: NON-DISCRIMINATION & EQUAL OPPORTUNITY

Comments: Partners shall be an AA/EEO employer that does not unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, or AJC applicant due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical condition(s), age, sexual orientation or marital status. The AJC partner agrees to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990) and related, applicable regulations. Each partner will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

The AJC partners commit to promoting capacity building and professional development for staff in order to increase awareness and understanding of serving individuals with barriers to employment and individuals with disabilities.

ATTACHMENT I.19: PRIORITY OF SERVICE

Comments: Section 134(c)(3)E) of WIOA establishes a priority requirement with respect to funds allocated to a local area for adult employment and training activities. Under this section, the American Job Center staff responsible for these funds must give priority to recipients of public assistance, other low-income individuals, and individuals who are basic skill deficient in the provision of individualized career services.

The ETLWDB has adopted a priority of service for individuals served in the ETLWDA based on WIOA requirements as seen below. All AJC partners agree to follow the priority of service guidelines.

1st Priority – Covered persons (veterans and eligible spouses) who are:

- a) low income [as defined by WIOA Sec. 3(36)], or
- b) recipients of public assistance, or
- c) basic skills deficient.

2nd Priority - Individuals (non-covered persons) who are:

- a) low income [as defined by WIOA Sec. 3(36)], or
- b) recipients of public assistance, or
- c) basic skills deficient.

3rd Priority - Veterans and eligible spouses who are not

- a) low income, and
- b) recipients of public assistance, and
- c) basic skills deficient.

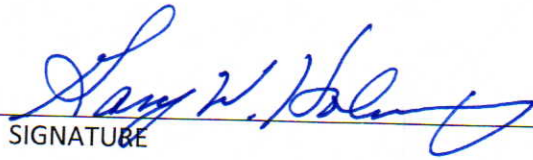
4th Priority - Individuals (non-covered persons) who do not meet the above priorities but who:

- a) have unmet financial need to complete training or enter employment
 - I. includes unmet financial need as indicated by an approved training institution
 - II. or other demonstrated unmet need
- b) are underemployed as defined in TEGL 3-15
 - I. Individuals employed less than full-time who are seeking full-time employment;
 - II. Individuals employed in a position that is inadequate with respect to their skills and training;
 - III. Individuals who are employed and meet the definition of a low income individual in WIOA sec. 3(36); and
 - IV. Individuals who are employed but whose current job's earnings are not sufficient compared to their previous job's earnings from their previous employment, per State and/or local policy
- c) Individuals with barriers to employment as identified in 20 CFR 680.320 including the following:
 - I. Displaced homemakers
 - II. Low-income individuals
 - III. Indians, Alaska Natives, and Native Hawaiians
 - IV. Individuals with disabilities
 - V. Older individuals, i.e. aged 55 and over
 - VI. Ex-offenders
 - VII. Homeless Individuals
 - VIII. Youth who are in or have aged out of the foster care system
 - IX. Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers
 - X. Eligible migrant and seasonal farm workers, defined in WIOA sec 167(i)
 - XI. Individuals within 2 years of exhausting lifetime eligibility under TANF (part A of title IV of the Social Security Act)

ATTACHMENT I.20: AUTHORITY AND SIGNATURES

Let it be known that all signatories to this MOU are duly recognized agents of the partnering agency and are authorized to sign this MOU thereby committing the agency to the provisions contained here within.

WIOA TITLE IB—ADULT, DISLOCATED WORKER, YOUTH


SIGNATURE

Mr. Gary Holway

PRINTED NAME

Executive Director
TITLE

2/20/2020
DATE

East Tennessee Human Resource Agency
ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TITLE IB
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

WIOA TITLE II—ADULT EDUCATION & FAMILY LITERACY

DocuSigned by: <u>Kelli Chaney</u> SIGNATURE	<u>Kelli Chaney</u> PRINTED NAME
<u>President</u> TITLE	<u>2020-06-18 2:22 PM PDT</u> DATE
<u>Tennessee College of Applied Technology Knoxville</u> ORGANIZATION	

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TITLE II IF DIFFERENT THAN THE SIGNATORY ABOVE

<u>Tonya Garrett</u> SIGNATURE	<u>Tonya Garrett</u> PRINTED NAME
<u>Regional Director, WIOA Title II</u> TITLE	<u>6/9/2020</u> DATE
<u>East TN Adult Education</u> ORGANIZATION	

DocuSigned by: <u>Flora W. Tydings</u> DocuSigned by: <u>Flora W. Tydings, Chancellor, Tennessee Board of Regents</u>	<u>DS</u> <u>DLG</u>	<u>2020-06-19 12:11 PM CDT</u>
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WIOA TITLE III—EMPLOYMENT PROGRAMS UNDER WAGNER-PEYSER



SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TITLE III
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

WIOA TITLE IV—REHABILITATIVE SERVICES

Kevin R. Wright

Digitally signed by Kevin R. Wright
DN: cn=Kevin R. Wright, o=DHS, ou=Rehabilitation
Services, email=kevin.r.wright@tn.gov, c=US
Date: 2020.05.07 11:33:02 -05'00'

SIGNATURE

Kevin R. Wright

PRINTED NAME

Director of Operations

TITLE

05/07/2020

DATE

Tennessee Department of Human Services

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TITLE IV IF DIFFERENT THAN THE SIGNATORY ABOVE

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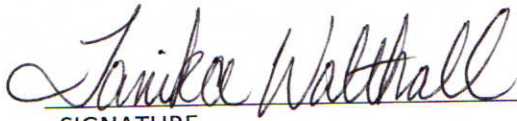
PRINTED NAME

TITLE

DATE

ORGANIZATION

TRADE READJUSTMENT ALLOWANCE (TRA)



SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TRA IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

TRADE ADJUSTMENT ASSISTANCE (TAA)

Tanika Walthall

SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TRADE ADJUSTMENT ASSISTANCE
IF DIFFERENT THAN THE SIGNATORY ABOVE**

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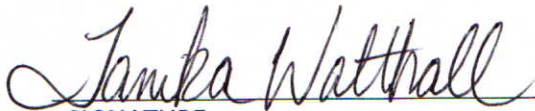
PRINTED NAME

TITLE

DATE

ORGANIZATION

JOB COUNSELING, TRAINING, AND PLACEMENT SERVICES FOR VETERANS



SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR JOB COUNSELING, TRAINING, AND PLACEMENT SERVICES FOR VETERANS IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

1 July 2019

TITLE

DATE

ORGANIZATION

MIGRANT AND SEASONAL FARMWORKER PROGRAM

Cheryl Lewis
SIGNATURE

Cheryl Lewis

PRINTED NAME

Career Manager
TITLE

3/2/2020
DATE

Tennessee Opportunities Program
ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR MIGRANT AND SEASONAL FARMWORKER PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

Leecia F. Walker
SIGNATURE

Leecia F. Walker
PRINTED NAME

Executive Director
TITLE

1 July 2019/ Feb 14, 2020
DATE

Tennessee Opportunity Programs
ORGANIZATION

COMMUNITY SERVICES BLOCK GRANT PROGRAM

SIGNATURE

Executive Director

TITLE

Barbara Kelly

PRINTED NAME

DATE

2-18-2020

Knoxville-Knox County Community Action Committee

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR CSBG PROGRAM
IF DIFFERENT THAN THE SIGNATORY ABOVE

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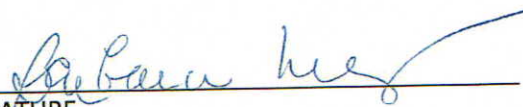
PRINTED NAME

TITLE

DATE

ORGANIZATION

SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM


SIGNATURE

Barbara Kelly

PRINTED NAME

Executive Director

TITLE

DATE

2-18-2020

Knoxville-Knox County Community Action Committee

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR SCSEP PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM


SIGNATURE

Gary Holiway

PRINTED NAME

Executive Director

TITLE


DATE

East Tennessee Human Resource Agency

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR SCSEP PROGRAM
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

LOCAL WORKFORCE DEVELOPMENT BOARD CHAIR

<u>Martha Axford</u>	Martha Axford
SIGNATURE	PRINTED NAME
Chair	June 8, 2020
TITLE	DATE
<u>East Tennessee Local Workforce Development Board</u>	
ORGANIZATION	

CHIEF LOCAL ELECTED OFFICIAL



SIGNATURE

Terry Frank

PRINTED NAME

County Mayor/Chief Local Elected Official for
ETLWDA

TITLE

DATE

6/9/2020

Anderson County, Tennessee

ORGANIZATION

JOBS FOR VETERANS STATE GRANTS

Tanika Walthall

SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR PERMANENT LABOR CERTIFICATION
FOR FOREIGN WORKERS IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

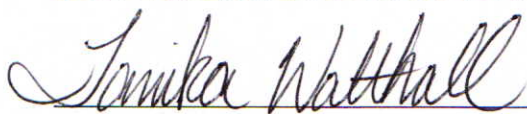
PRINTED NAME

TITLE

DATE

ORGANIZATION

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM



SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

PERMANENT LABOR CERTIFICATION FOR FOREIGN WORKERS



SIGNATURE

Tanika Walthall

PRINTED NAME

Regional Director

TITLE

2/20/2020

DATE

Tennessee Department of Labor and Workforce Development

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR PERMANENT LABOR CERTIFICATION
FOR FOREIGN WORKERS IF DIFFERENT THAN THE SIGNATORY ABOVE**

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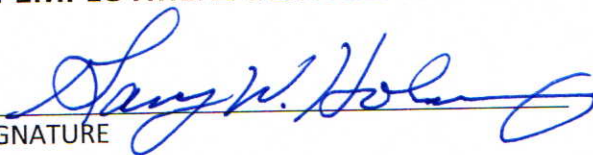
PRINTED NAME

TITLE

DATE

ORGANIZATION

RE-EMPLOYMENT SERVICES & ELIGIBILITY ASSESSMENT


SIGNATURE

Mr. Gary Holiway

PRINTED NAME

Executive Director

TITLE


DATE

East Tennessee Human Resource Agency

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCSEEP-TN CHILD SUPPORT EMPLOYMENT & TRAINING PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

YOUTHBUILD


SIGNATURE

Mr. Chris Martin

PRINTED NAME

President

TITLE

2-17-2020

DATE

Knoxville Leadership Foundation

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

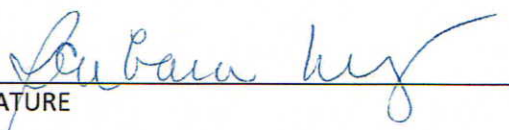
PRINTED NAME

TITLE

DATE

ORGANIZATION

TICKET TO WORK


SIGNATURE

Barbara Kelly

PRINTED NAME

Executive Director

TITLE

DATE

2-18-2020

Knoxville-Knox County Community Action Committee

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR
TICKET TO WORK PROGRAM IF DIFFERENT THAN THE
SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

TEMPORARY ASSISTANCE FOR NEEDY FAMILIES

William R. Duncan

SIGNATURE

Dr. William R. Duncan

PRINTED NAME

Vice President, Research

TITLE

6/26/2020

DATE

East Tennessee State University

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TANF PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

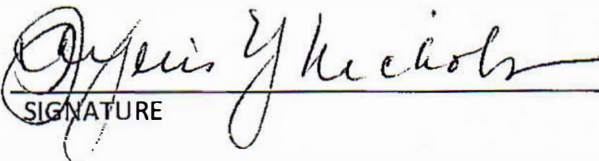
PRINTED NAME

TITLE

DATE

ORGANIZATION

THE KNOXVILLE AREA URBAN LEAGUE


SIGNATURE

Phyllis Y. Nichols

PRINTED NAME

President & CEO

TITLE

DATE

7/30/2020

THE KNOXVILLE AREA URBAN LEAGUE

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR THE KNOXVILLE AREA URBAN LEAGUE
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

THE KNOXVILLE AREA URBAN LEAGUE

ORGANIZATION

James Murphy
SIGNATURE

PRINTED NAME

TITLE

DATE _____

ORGANIZATION

SIGNATURE

PRINTED NAME

TITLE

DATE _____

ORGANIZATION

TENNESSEE COLLEGE OF APPLIED TECHNOLOGY KNOXVILLE—TN RECONNECT

Kelli Chaney

SIGNATURE

PRINTED NAME

President

TITLE

DATE

TENNESSEE BOARD OF REGENTS—TCAT KNOXVILLE

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCAT KNOXVILLE IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

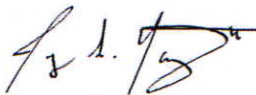
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TITLE

DATE

ORGANIZATION

TENNESSEE COLLEGE OF APPLIED TECHNOLOGY MORRISTOWN



Jerry S. Young

SIGNATURE

PRINTED NAME

President

May 5, 2020

TITLE

DATE

TENNESSEE BOARD OF REGENTS—TCAT MORRISTOWN

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCAT MORRISTOWN IF DIFFERENT
THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

TENNESSEE COLLEGE OF APPLIED TECHNOLOGY ONEIDA/HUNTSVILLE—

TN RECONNECT

SIGNATURE

Dwight Murphy

PRINTED NAME

President

TITLE

2.19.2020

DATE

TENNESSEE BOARD OF REGENTS—TCAT ONEIDA/HUNTSVILLE
ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCAT ONEIDA/HUNTSVILLE
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

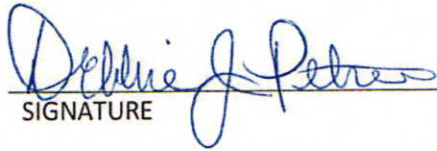
TITLE

1 July 2019

DATE

ORGANIZATION

TENNESSEE COLLEGE OF APPLIED TECHNOLOGY JACKSBORO


SIGNATURE

Dr. Debbie Petree

PRINTED NAME

President

TITLE

DATE

2/20/2020

TENNESSEE BOARD OF REGENTS—TCAT JACKSBORO

ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCAT JACKSBORO
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

**PERKINS/POST SECONDARY CAREER & TECHNICAL EDUCATION—PELLISSIPPI
STATE TECHNICAL COMMUNITY COLLEGE**

DocuSigned by:

L. Anthony Wise, Jr.

SIGNATURE

Dr. Anthony Wise

PRINTED NAME

President

TITLE

2/19/2020

DATE

Tennessee Board of Regents--Pellissippi State Technical Community College
ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR PELLISSIPPI STATE TECHNICAL
COMMUNITY COLLEGE IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

**PERKINS/POST SECONDARY CAREER & TECHNICAL EDUCATION—WALTERS
STATE COMMUNITY COLLEGE**

Tony Miksa
SIGNATURE

Dr. Tony Miksa
PRINTED NAME

TITLE	NAME	DATE
President		

2/19/2020
DATE

Tennessee Board of Regents—Walters State Community College

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR WALTERS STATE COMMUNITY COLLEGE
IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE _____

ORGANIZATION

**PERKINS/POST SECONDARY CAREER AND TECHNICAL EDUCATION & TN
RECONNECT—ROANE STATE COMMUNITY COLLEGE**

Dr. Chris Whaley Jones
SIGNATURE

Dr. Chris Whaley
PRINTED NAME

President
TITLE

3/17/20
DATE

Tennessee Board of Regents—Roane State Community College
ORGANIZATION

**INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR ROANE STATE COMMUNITY COLLEGE
IF DIFFERENT THAN THE SIGNATORY ABOVE**

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

HOUSING AND URBAN DEVELOPMENT EMPLOYMENT AND TRAINING ACTIVITIES



SIGNATURE

Mr. Benjamin M Bentley

PRINTED NAME

Executive Director and CEO

TITLE

February 14 2020

DATE

Knoxville's Community Development Corporation

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR HUD E&T PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

TENNESSEE CHILD SUPPORT EMPLOYMENT & TRAINING PROGRAM

DocuSigned by:

Jean M. Mercer

Jean M. Mercer

SIGNATURE

PRINTED NAME

Assistant Vice Chancellor for Research
Director of Sponsored Programs

2/24/2020

TITLE

DATE

University of Tennessee

ORGANIZATION

INDIVIDUAL WHO NEGOTIATED THE LOCAL MOU FOR TCSEEP-TN CHILD SUPPORT EMPLOYMENT & TRAINING PROGRAM IF DIFFERENT THAN THE SIGNATORY ABOVE

SIGNATURE

PRINTED NAME

TITLE

DATE

ORGANIZATION

Attachment II - CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

[illegible]

BASIC CAREER SERVICES

[illegible]

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES

[illegible]

[illegible][illegible]

OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

REQUIRED PARTNER	OTHER PROGRAMS AND ACTIVITIES PROVIDED
Title I (Adult, Dislocated Worker, Youth)	
Title II: Adult Education and Family Literacy	
Title III: Employment Programs under Wagner-Peyser	
Title IV: Rehabilitation Services	
Post-secondary Career and Technical Education under Perkins	
Unemployment Insurance	
Job Counseling, Training and Placement Services for Veterans	
Trade Readjustment Allowance (TRA)	
Trade Adjustment Assistance (TAA)	
Migrant and Seasonal Farmworkers	
National Farmworker Jobs Program	
Community Services Block Grant (CSBG)	
Senior Community Services Employment Program (SCSEP)	
TANF	
Second Chance	
Housing and Urban Development Employment and Training Activities	
Job Corps	
YouthBuild	

SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

PROGRAM	SERVICES PROVIDED THROUGH <i>OWN STAFF</i>	SERVICES PROVIDED THROUGH <i>CROSS-TRAINED PARTNER STAFF</i>	SERVICES PROVIDED THROUGH <i>CONTRACTOR PROVIDER</i>	SERVICES PROVIDED THROUGH <i>DIRECT LINKAGE</i>
Title I (Adult, Dislocated Worker, Youth)		Services:	Services:	Services:
		Partner:	Provider:	Method:
Title II: Adult Education and Family Literacy		Services:	Services:	Services:
		Partner:	Provider:	Method:
Title III: Employment Programs under Wagner-Peyser		Services:	Services:	Services:
		Partner:	Provider:	Method:
Title IV: Rehabilitation Services		Services:	Services:	Services:
		Partner:	Provider:	Method:
Post-secondary Career and Technical Education under Perkins		Services:	Services:	Services:
		Partner:	Provider:	Method:
Unemployment Insurance		Services:	Services:	Services:
		Partner:	Provider:	Method:
Job Counseling, Training and Placement Services for Veterans		Services:	Services:	Services:
		Partner:	Provider:	Method:
Trade Readjustment Allowance (TRA)		Services:	Services:	Services:
		Partner:	Provider:	Method:
Trade Adjustment Assistance (TAA)		Services:	Services:	Services:
		Partner:	Provider:	Method:
Migrant and Seasonal Farmworkers		Services:	Services:	Services:
		Partner:	Provider:	Method:
National Farmworker Jobs Program		Services:	Services:	Services:
		Partner:	Provider:	Method:
Community Services Block Grant (CSBG)		Services:	Services:	Services:
		Partner:	Provider:	Method:
Senior Community Services Employment Program (SCSEP)		Services:	Services:	Services:
		Partner:	Provider:	Method:

PROGRAM	SERVICES PROVIDED THROUGH <i>OWN STAFF</i>	SERVICES PROVIDED THROUGH <i>CROSS-TRAINED PARTNER STAFF</i>	SERVICES PROVIDED THROUGH <i>CONTRACTOR PROVIDER</i>	SERVICES PROVIDED THROUGH <i>DIRECT LINKAGE</i>
TANF		Services:	Services:	Services:
		Partner:	Provider:	Method:
Second Chance		Services:	Services:	Services:
		Partner:	Provider:	Method:
Housing and Urban Development Employment and Training Activities		Services:	Services:	Services:
		Partner:	Provider:	Method:
Job Corps		Services:	Services:	Services:
		Partner:	Provider:	Method:
YouthBuild		Services:	Services:	Services:
		Partner:	Provider:	Method:
Ticket to Work		Services:	Services:	Services:
		Partner:	Provider:	Method:
TN Opportunity Programs		Services:	Services:	Services:
		Partner:	Provider:	Method:
Knoxville Area Urban League		Services:	Services:	Services:
		Partner:	Provider:	Method:

Entity Name : _____

Date: 3/13/2017

BUDGET INFORMATION

SECTION A - BUDGET SUMMARY

	Overall Budget Total by Cost Category			(4)
	Shared Costs		Non-Shared Costs	
	(1)	(2)	(3)	
	Total Infrastructure Costs	Total Additional Costs	Total Direct Costs	
1. Office (Site) Location	\$	\$	\$	0

SECTION B - BUDGET CATEGORIES

	Line Item Costs by Cost Category			Total
	Shared Costs		Non-Shared Costs	
	(1)	(2)	(3)	
	Infrastructure Costs	Additional Costs	Direct Costs	
2. Line Item Categories	\$ 0	\$ 0	\$ 0	\$ 0
a. Personnel				0
- Administrative				0
-Program				0
b. Fringe Benefits				0
- Administrative				0
-Program				0
c. Travel				0
d. Equipment				0
e. Supplies				0
f. Contractual				0
g. Other				0
h. Sub-Total (sum of 2a-2g)	0	0	0	0
i. Indirect Charges	0	0	0	0
j. TOTALS (sum of 2h and 2i)	\$ 0	\$ 0	\$ 0	\$ 0
k. (Over) / Under	0	0	0	0

SECTION C - BUDGET NARRATIVE

Line Item Instructions for the WIOA One-Stop Operating Budget

Note: Each American Job Center Partner will be required to complete a budget sheet individual budgets for each site they have a presence in. These budgets will be consolidated into a master budget indicative of the One-Stop Operating Budget and Costs (TEGL 17-16).

SECTION A - BUDGET SUMMARY	
Line Item	Instructions
Office (Site) Location	Enter name of the AJC (i.e., AJC Nashville)
Total Infrastructure Costs	Sum of all line item Infrastructure Cost indicated in Section B-Budget Categories. As provided in TEGL 17-16 Infrastructure costs of AJCs are defined as non-personnel costs that are necessary for the general operation of the one-stop center, including: rental of the facilities; utilities and maintenance; equipment (including assessment-related and assistive technology for individuals with disabilities); and technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities (WIOA sec. 121(h)(4), 20 CFR 678.700(a), 34 CFR 361.700(a), and 34 CFR 463.700(a)). This list is not exhaustive.
Total Additional Costs	Sum of all line item Additional Cost indicated in Section B-Budget Categories. As provided in TEGL 17-16 One-stop partners must share in additional costs, which must include applicable career services, and may include shared operating costs and shared services that are necessary for the general operation of the one-stop center. <i>Career Services</i> . One-stop partners must ensure that at least some career services, described in WIOA sec. 134(c)(2), are provided at the one-stop center. Shared Operating Costs and Shared Services. One-stop partners also may share other costs that support the operations of the one-stop centers, as well as the costs of shared services. The costs of shared services may include initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other one-stop partners, and business services (WIOA sec. 121(i)(2), 20 CFR 678.760, 34 CFR 361.760, and 34 CFR 463.760).
Total Direct Costs	Sum of all line item Direct Cost indicated in Section B-Budget Categories. Direct Costs are attributable to a single grant program or partner (i.e., WIOA staff providing ITA assistance only). These are non-shared costs.
SECTION B - BUDGET CATEGORIES	
Line Item	Instructions
a. Personnel	This amount will be the combined total of Administrative and Program wages. As infrastructure costs are non-personnel costs. This line item for infrastructure should be blank.
- Administrative	Enter the amount of wages for Administrative staff only
- Program	Enter the amount of wages of Program staff only
b. Fringe Benefits	This amount will be the combined total of Administrative and Program fringe benefits. As infrastructure costs are non-personnel costs, This line item for infrastructure should be blank.
- Administrative	Enter the amount of Fringe benefits for Administrative staff only
- Program	Enter the amount of Fringe benefits for Program staff only
c. Travel	Enter the amount for staff related travel.
d. Equipment	Enter the amount of funds expended on equipment. Expenditures must meet the prescribed threshold outlined in 2 CFR 200.33
e. Supplies	Enter the amount of funds expended on supplies. Expenditures must met the prescribed threshold outlined in 2 CFR 200.94
f. Contractual	Enter the amount of contractual obligations. For example One-Stop Operator costs would be an Additional Costs contractual item.
g. Other	Subrecipients are required to submit supporting documentation detailing the amount reflected here as Other Costs.
h. Sub-Total	This amount is the total of line items a. through g.
i. Indirect Charges	Provide Indirect Costs. Indirect costs are attributable to an organization or entity and would not be reflected as shared costs, nor would they be allocated.
j. TOTALS	Amount reflects the total line item costs by cost category
SECTION C - BUDGET NARRATIVE	
Budget Narrative	Provide brief narrative in support of the One-Stop Operating budget

		Comprehensive Centers							
Partner Program & Authorization / Category	Partner Organization	Physically Co- Located - Knoxville (Knox County)	Direct Linkage - Knoxville (Knox County)	Physically Co- Located - Alcoa (Blount County)	Direct Linkage - Alcoa (Blount County)	Physically Co- Located - Morristown (Hamblen County)	Direct Linkage - Morristown (Hamblen County)	Physically Co- Located - Sevierville (Sevier County)	Direct Linkage - Sevierville (Sevier County)
WIOA Title I Adult and Dislocated Worker	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agency	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title I Youth	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agenc	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	TCAT-Knoxville	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner- Peyser Act (29 U.S.C. 49 <i>et seq.</i>), also providing the state’s public labor exchange	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 <i>et seq.</i>)	TN Department of Human Services, Department of Rehabilitation Services	Yes	N/A	No	Yes	Yes	N/A	No	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 <i>et seq.</i>)	East Tennessee State University	No	Yes	No	Yes	No	Yes	No	Yes
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 <i>et seq.</i>)	East Tennessee Human Resource Agency/Mid Cumberland Human Resource Agency	No	Yes	No	Yes	No	Yes	No	Yes
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	Knoxville CAC-Office on Aging	No	Yes	N/A	N/A	N/A	N/A	N/A	N/A
	Roane State Community College	No	Yes	No	Yes	No	Yes	No	Yes
	Pellissippi State Community College								
	Walters State Community College								
	TCAT-Crossville								
	TCAT-Harriman								
	TCAT-Jacksboro								
	TCAT-Oneida/Huntsville								
	TCAT-Morristown								
	TCAT-Knoxville								
TCSEPP-TN Child Support Employment and Parenting Program	University of Tennessee	No	Yes	No	Yes	No	Yes	No	Yes
Ticket To Work	Knoxville CAC	Yes	N/A	No	Yes	No	Yes	No	Yes
Knoxville Area Urban League	Knoxville Area Urban League	No	Yes	No	Yes	No	Yes	No	Yes
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 <i>et seq.</i>)	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 <i>et seq.</i>)	East Tennessee Human Resource Agency	No	Yes	No	Yes	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	Yes	N/A	No	Yes	Yes	N/A	No	Yes
Migrant & Seasonal Farmworker Program	TN Opportunity Program	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	ETHRA Workforce Development	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
Additional Partner - Native American Indian Association	Native American Indian Association	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Permanent Labor Certification for Foreign Workers (ALC)	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	No	Yes	No	Yes
Additional Partner - Supplemental Nutrition Assistance Program E&T	TN Department of Labor and Workforce Development	Yes	N/A	No	Yes	Yes	N/A	No	Yes

		Affiliated Partner Organizations							
Partner Program & Authorization / Category	Partner Organization	Physically Co- Located - Jacksboro (Campbell County)	Direct Linkage - Jacksboro (Campbell County)	Physically Co- Located - Lenoir City (Loudon County)	Direct Linkage - Lenior City (Loudon County)	Physically Co- Located - Oak Ridge (Anderson County)	Direct Linkage - Oak Ridge (Anderson County)	Physically Co- Located - Oneida (Scott County)	Direct Linkage - Oneida (Scott County)
WIOA Title I Adult and Dislocated Worker	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agency	Yes	N/A	Yes	N/A	Yes	N/A	No	Yes
WIOA Title I Youth	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agenc	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	TCAT-Knoxville	Yes	N/A	No	Yes	No	Yes	Yes	N/A
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner- Peyser Act (29 U.S.C. 49 <i>et seq.</i>), also providing the state’s public labor exchange	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 <i>et seq.</i>)	TN Department of Human Services, Department of Rehabilitation Services	No	Yes	No	Yes	Yes	N/A	No	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601et <i>seq.</i>)	East Tennessee State University	Yes	N/A	No	Yes	No	Yes	Yes	N/A
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 <i>et seq.</i>)	East Tennessee Human Resource Agency/Mid Cumberland Human Resource Agency	Yes	N/A	No	Yes	No	Yes	Yes	N/A
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	Knoxville CAC-Office on Aging	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Roane State Community College	No	Yes	No	Yes	No	Yes	No	Yes
	Pellissippi State Community College								
	Walters State Community College								
	TCAT-Crossville								
	TCAT-Harriman								
	TCAT-Jacksboro								
	TCAT-Oneida/Huntsville								
	TCAT-Morristown								
	TCAT-Knoxville								
TCSEPP-TN Child Support Employment and Parenting Program	University of Tennessee	No	Yes	No	Yes	No	Yes	No	Yes
Ticket To Work	Knoxville CAC	No	Yes	No	Yes	No	Yes	No	Yes
Knoxville Area Urban League	Knoxville Area Urban League	No	Yes	No	Yes	No	Yes	No	Yes
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271et <i>seq.</i>)	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 <i>et seq.</i>)	East Tennessee Human Resource Agency	No	Yes	No	Yes	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Migrant & Seasonal Farmworker Program	TN Opportunity Program	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	ETHRA Workforce Development	Yes	N/A	No	Yes	No	Yes	No	Yes
	TN Department of Labor and Workforce Development	N/A	N/A	No	Yes	No	Yes	No	Yes
Additional Partner - Native American Indian Association	Native American Indian Association	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Permanent Labor Certification for Foreign Workers (ALC)	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Supplemental Nutrition Assistance Program E&T	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes

		Service Centers							
Partner Program & Authorization / Category	Partner Organization	Physically Co- Located - Rockwood (Roane County)	Direct Linkage - Rockwood (Roane County)	Physically Co- Located - Vonore (Monroe County)	Direct Linkage - Vonore (Monroe County)	Physically Co- Located - Wartburg (Morgan County)	Direct Linkage - Wartburg (Morgan County)	Physically Co- Located - Tazewell (Claiborne County)	Direct Linkage - Tazewell (Claiborne County)
WIOA Title I Adult and Dislocated Worker	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agency	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title I Youth	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agenc	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	TCAT-Knoxville	No	Yes	No	Yes	No	Yes	No	Yes
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner- Peyser Act (29 U.S.C. 49 <i>et seq.</i>), also providing the state’s public labor exchange	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 <i>et seq.</i>)	TN Department of Human Services, Department of Rehabilitation Services	No	Yes	No	Yes	No	Yes	No	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601et seq.)	East Tennessee State University	No	Yes	No	Yes	No	Yes	No	Yes
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 <i>et seq.</i>)	East Tennessee Human Resource Agency/Mid Cumberland Human Resource Agency	No	Yes	No	Yes	Yes	N/A	Yes	N/A
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	Knoxville CAC-Office on Aging	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Roane State Community College								
	Pellissippi State Community College								
	Walters State Community College								
	TCAT-Crossville								
	TCAT-Harriman	No	Yes	No	Yes	No	Yes	No	Yes
	TCAT-Jacksboro								
TCSEPP-TN Child Support Employment and Parenting Program	TCAT-Oneida/Huntsville								
	TCAT-Morristown								
TCSEPP-TN Child Support Employment and Parenting Program	TCAT-Knoxville								
TCSEPP-TN Child Support Employment and Parenting Program	University of Tennessee	No	Yes	No	Yes	No	Yes	No	Yes
Ticket To Work	Knoxville CAC	No	Yes	No	Yes	No	Yes	No	Yes
Knoxville Area Urban League	Knoxville Area Urban League	No	Yes	No	Yes	No	Yes	No	Yes
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271et seq.)	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 <i>et seq.</i>)	East Tennessee Human Resource Agency	No	Yes	No	Yes	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Migrant & Seasonal Farmworker Program	TN Opportunity Program	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	ETHRA Workforce Development	No	Yes	No	Yes	No	Yes	Yes	N/A
	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	N/A	N/A
Additional Partner - Native American Indian Association	Native American Indian Association	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Permanent Labor Certification for Foreign Workers (ALC)	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Supplemental Nutrition Assistance Program E&T	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes

Partner Program & Authorization / Category	Partner Organization	East Mobile Coach
WIOA Title I Adult and Dislocated Worker	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agency	Yes
WIOA Title I Youth	ETHRA Workforce Development /Mid Cumberland Human Resrouce Agenc	Yes
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	TCAT-Knoxville	Yes
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner-Peyser Act (29 U.S.C. 49 <i>et seq.</i>), also providing the state’s public labor exchange	TN Department of Labor and Workforce Development	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C.720 <i>et seq.</i>)	TN Department of Human Services, Department of Rehabilitation Services	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 <i>et seq.</i>)	East Tennessee State University	N/A
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 <i>et seq.</i>)	East Tennessee Human Resource Agency/Mid Cumberland Human Resource Agency	N/A
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	Knoxville CAC-Office on Aging	N/A
	Roane State Community College	N/A
	Pellissippi State Community College	
	Walters State Community College	
	TCAT-Crossville	
	TCAT-Harriman	
	TCAT-Jacksboro	
	TCAT-Oneida/Huntsville	
	TCAT-Morristown	
	TCAT-Knoxville	
TCSEPP-TN Child Support Employment and Parenting Program	University of Tennessee	N/A
Ticket To Work	Knoxville CAC	N/A
Knoxville Area Urban League	Knoxville Area Urban League	N/A
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 <i>et seq.</i>)	TN Department of Labor and Workforce Development	Yes
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	Yes
Employment and training activities carried out under the Community Services Block Grant Act (CSBG) (42 U.S.C. 9901 <i>et seq.</i>)	East Tennessee Human Resource Agency	N/A
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	N/A
Migrant & Seasonal Farmworker Program	TN Opportunity Program	N/A
Additional Partner - Re-Employment Services and Eligibility Assessment	ETHRA Workforce Development	N/A
	TN Department of Labor and Workforce Development	N/A
Additional Partner - Native American Indian Association	Native American Indian Assocation	N/A
Additional Partner - Permanent Labor Certification for Foreign Workers (ALC)	TN Department of Labor and Workforce Development	N/A
Additional Partner - Supplemental Nutrition Assistance Program E&T	TN Department of Labor and Workforce Development	N/A

EAST Local Workforce Development Area							
ONE-STOP OPERATING BUDGET							
American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown, Sevierville) & Eight Affiliate Centers							
Location	Partner	Cost Category	Cost Pool	Cost Item	Allocation Base	Cost	
Alcoa	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$	16,666.67
Alcoa	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$	1,081.24
Alcoa	WIOA	Infrastructure Costs	Utilities	Utilities	FTE	\$	9,675.60
Alcoa	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$	8,980.92
Alcoa	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$	60,000.00
Alcoa	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$	690.00
Alcoa	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$	1,741.52
Alcoa	WIOA	Infrastructure Costs	Copier rental	Copiers	FTE	\$	593.04
Alcoa	WIOA	Infrastructure Costs	Supplies	Professional Services	FTE	\$	346.00
Alcoa	Wagner Peyser	Infrastructure Costs	Communications	Telephones	FTE	\$	3,638.41
Alcoa	AE	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	7,575.00
Alcoa	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	97,815.00
Alcoa	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	27,225.00
Alcoa	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	4,898.00
Alcoa	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$	24,894.00
Alcoa	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$	27,860.00
Alcoa	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$	3,939.00
Alcoa	RESEA (State)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$	27,364.41
Alcoa	RESEA (State)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$	10,799.57
Alcoa	RESEA (State)	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$	67.56
Alcoa	RESEA (State)	Shared Direct	Prof. Svcs State	Training Instructors	Shared-Direct	\$	364.91
Alcoa	RESEA (State)	Shared Direct	Indirect	RESEA Staff	Shared-Direct	\$	5,768.64
Alcoa	Wagner Peyser	Shared Direct	Salaries	WP Staff	Shared-Direct	\$	83,319.12
Alcoa	Wagner Peyser	Shared Direct	Benefits	WP Staff	Shared-Direct	\$	48,275.76
Alcoa	Wagner Peyser	Shared Direct	Travel	WP Staff	Shared-Direct	\$	1,534.25
Alcoa	Wagner Peyser	Shared Direct	Indirect	WP Staff	Shared-Direct	\$	18,712.44
Jacksboro	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$	16,666.67
Jacksboro	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$	16,970.49
Jacksboro	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$	694.32
Jacksboro	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$	6,739.50
Jacksboro	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	2,375.84
Jacksboro	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$	336.00
Jacksboro	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$	34,200.00
Jacksboro	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$	1,618.80
Jacksboro	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	135,752.00
Jacksboro	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	35,631.00
Jacksboro	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	6,567.00
Jacksboro	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$	32,563.00
Jacksboro	ETSU TANF	Shared Direct	Salaries	ETSU TANF Staff	Shared-Direct	\$	37,894.68
Jacksboro	ETSU TANF	Shared Direct	Benefits	ETSU TANF Staff	Shared-Direct	\$	28,978.32
Knoxville	WIOA	Infrastructure Costs	Communications	Printing & Publications	FTE	\$	1,000.00
Knoxville	WIOA	Infrastructure Costs	Communications	Postage	FTE	\$	2,000.00
Knoxville	WIOA	Infrastructure Costs	Communications	Internet	FTE	\$	13,200.00
Knoxville	WIOA	Infrastructure Costs	Contractual	Comp Maint / Other Prof Services	FTE	\$	22,320.00
Knoxville	WIOA	Infrastructure Costs	Professional & Admin. Services	Copiers	FTE	\$	8,000.00
Knoxville	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$	16,666.67
Knoxville	WIOA	Additional Costs	Salaries - Shared Staff	Welcome Staff Function	FTE	\$	91,882.00
Knoxville	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	465,000.00
Knoxville	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	185,000.00
Knoxville	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	9,000.00
Knoxville	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$	65,900.00
Knoxville	WIOA	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	1,109,000.00
Knoxville	SNAP	Non-Shared Direct	Participant costs	Direct Participant Costs - LWDA	Direct	\$	27,900.00
Knoxville	SNAP	Shared Direct	Salaries	SNAP Staff	Shared-Direct	\$	95,661.36
Knoxville	SNAP	Shared Direct	Benefits	SNAP Staff	Shared-Direct	\$	37,798.16
Knoxville	SNAP	Shared Direct	Travel	SNAP Staff	Shared-Direct	\$	5,644.14
Knoxville	SNAP	Shared Direct	Communications	Communications	Shared-Direct	\$	770.06
Knoxville	SNAP	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$	355.76
Knoxville	SNAP	Shared Direct	Prof Svcs State	Prov Svcs State	Shared-Direct	\$	1,795.14
Knoxville	SNAP	Shared Direct	Indirect	Indirect	Shared-Direct	\$	20,312.58
Knoxville	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$	24,840.00
Knoxville	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$	2,000.00
Knoxville	AE	Non-Shared Direct	Indirect	AE Indirect	Direct	\$	2,980.00
Knoxville	AE	Non-Shared Direct	Participant costs	AE Participant Testing	Direct	\$	11,475.00
Knoxville	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$	37,170.00
Knoxville	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$	16,390.00
Knoxville	VR	Shared Direct	Travel	Travel	Shared-Direct	\$	179.00
Knoxville	VR	Shared Direct	Supplies	Supplies	Shared-Direct	\$	50.00
Knoxville	VR	Shared Direct	Equipment	Equipment	Shared-Direct	\$	2,400.00
Knoxville	VR	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	1,165,129.00
Knoxville	RESEA (State)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$	41,681.64
Knoxville	RESEA (State)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$	17,210.88
Knoxville	RESEA (State)	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$	623.49
Knoxville	RESEA (State)	Shared Direct	Prof Svcs State	Training Instructors	Shared-Direct	\$	584.87
Knoxville	RESEA (State)	Shared Direct	Indirect	RESEA Staff	Shared-Direct	\$	7,550.04
Knoxville	TAA	Shared Direct	Salaries	TAA Staff	Shared-Direct	\$	15,530.00
Knoxville	TAA	Shared Direct	Benefits	TAA Staff	Shared-Direct	\$	9,546.15
Knoxville	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$	902.88
Knoxville	TAA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$	262.98
Knoxville	TAA	Shared Direct	Indirect	TAA Staff	Shared-Direct	\$	3,816.65
Knoxville	Wagner Peyser	Infrastructure Costs	Copier rental	Copiers	FTE	\$	550.00
Knoxville	Wagner Peyser	Infrastructure Costs	Communications	Telephones, Fax & Internet	FTE	\$	3,350.00
Knoxville	Wagner Peyser	Infrastructure Costs	Rent	Building Lease/Rent	Square Footage	\$	328,060.80

EAST Local Workforce Development Area							
ONE-STOP OPERATING BUDGET							
American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown, Sevierville) & Eight Affiliate Centers							
Location	Partner	Cost Category	Cost Pool	Cost Item	Allocation Base	Cost	
Knoxville	Wagner Peyser	Shared Direct	Salaries	WP Staff	Shared-Direct	\$	173,096.28
Knoxville	Wagner Peyser	Shared Direct	Benefits	WP Staff	Shared-Direct	\$	59,460.96
Knoxville	Wagner Peyser	Shared Direct	Travel	WP Staff	Shared-Direct	\$	4,526.30
Knoxville	Wagner Peyser	Shared Direct	Communications	WP Staff	Shared-Direct	\$	197.43
Knoxville	Wagner Peyser	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$	1,827.36
Knoxville	Wagner Peyser	Shared Direct	IT/Data Processing	IT/Data Processing	Shared-Direct	\$	46.80
Knoxville	Wagner Peyser	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$	2,750.76
Knoxville	Wagner Peyser	Shared Direct	Indirect	WP Staff	Shared-Direct	\$	30,562.23
Knoxville	Wagner Peyser	Shared Direct	Salaries	Mobile Coach Staff	Shared-Direct	\$	25,824.05
Knoxville	Wagner Peyser	Shared Direct	Benefits	Mobile Coach Staff	Shared-Direct	\$	14,736.38
Knoxville	Wagner Peyser	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	-
Knoxville	Vets	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$	105,498.00
Knoxville	Vets	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$	33,159.36
Knoxville	Vets	Shared Direct	Travel	Travel	Shared-Direct	\$	3,895.94
Knoxville	Vets	Shared Direct	Communications	Communications	Shared-Direct	\$	11.82
Knoxville	Vets	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$	252.84
Knoxville	Vets	Shared Direct	IT/Data Processing	IT/Data Processing	Shared-Direct	\$	118.13
Knoxville	Vets	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$	2,578.16
Knoxville	Vets	Shared Direct	Indirect	Vets Staff	Shared-Direct	\$	20,783.76
Knoxville	Vets	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	-
Knoxville	SCSEP	Shared Direct	Shared Direct	Off-site Partner receiving service	Shared-Direct	\$	-
Knoxville	CSBG	Shared Direct	Shared Direct	Off-site Partner receiving service	Shared-Direct	\$	-
Knoxville	EOC	Shared Direct	Shared Direct	Off-site Partner receiving service benefit	Shared-Direct	\$	-
		Shared Direct	Shared Direct	Off-site Partner receiving service benefit	Shared-Direct	\$	-
Knoxville	Hope	Shared Direct	Shared Direct	Off-site Partner receiving service benefit	Shared-Direct	\$	-
Knoxville	CSEPP	Shared Direct	Shared Direct	Off-site Partner receiving service benefit	Shared-Direct	\$	-
Knoxville	ETSU	Shared Direct	Shared Direct	Families First Staff	Shared-Direct	\$	35,000.00
Lenoir City	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$	16,666.67
Lenoir City	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$	11,486.16
Lenoir City	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$	616.50
Lenoir City	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$	1,800.00
Lenoir City	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$	206.00
Lenoir City	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	3,244.68
Lenoir City	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$	26,404.08
Lenoir City	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$	1,155.00
Lenoir City	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	74,577.00
Lenoir City	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	20,688.00
Lenoir City	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	635.00
Lenoir City	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$	18,100.00
Morristown	WIOA	Additional Costs	Career Center Move	Professional Services	FTE	\$	67,536.19
Morristown	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$	16,666.67
Morristown	WIOA	Infrastructure Costs	Printing	Printing	FTE	\$	4,500.00
Morristown	WIOA	Infrastructure Costs	Computer Maintenance	Professional Services	FTE	\$	14,480.00
Morristown	WIOA	Infrastructure Costs	Supplies & Materials	Supplies	FTE	\$	16,350.00
Morristown	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$	151.00
Morristown	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	2,500.00
		Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	2,500.00
Morristown	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$	8,513.71
Morristown	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$	42,400.00
Morristown	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$	29,259.00
Morristown	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$	12,000.00
Morristown	WIOA	Infrastructure Costs	Janitorial	Building Maintenance	Square Footage	\$	9,990.00
Morristown	WIOA	Infrastructure Costs	Janitorial-Sidewalk/Windows	Building Maintenance	Square Footage	\$	1,920.00
Morristown	WIOA	Infrastructure Costs	Maint & Repair	Alarm Monitoring	FTE	\$	830.83
Morristown	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	1,428.57
		Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$	1,428.57
Morristown	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$	108,000.00
Morristown	WIOA	Infrastructure Costs	Janitorial	Contractors	Square Footage	\$	9,890.00
Morristown	WIOA	Non-Shared Direct	Wages	Participant Wages	Direct	\$	309,562.71
Morristown	WIOA	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$	1,276,612.63
Morristown	VR	Non-Shared Direct	Wages	Participant Wages	Direct	\$	59,980.00
Morristown	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	208,065.89
Morristown	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	479,287.80
Morristown	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	3,958.13
Morristown	Wagner Peyser	Shared Direct	Supplies & Materials	Supplies	Shared-Direct	\$	1,493.79
Morristown	Wagner Peyser	Shared Direct	IT/Data Processing	Computer	Shared-Direct	\$	231.23
Morristown	Wagner Peyser	Shared Direct	Salaries	WP Staff	Shared-Direct	\$	255,292.94
Morristown	Wagner Peyser	Shared Direct	Benefits	WP Staff	Shared-Direct	\$	118,059.08
Morristown	Wagner Peyser	Shared Direct	Travel	WP Staff	Shared-Direct	\$	9,473.40
Morristown	Wagner Peyser	Shared Direct	Communications	Comm/Internet	Shared-Direct	\$	15,547.00
Morristown	Wagner Peyser	Shared Direct	Prof SVCS State	Professional Services	Shared-Direct	\$	3,747.36
Morristown	Wagner Peyser	Shared Direct	Indirect	Wagner Peysor Staff	Shared-Direct	\$	54,838.35
Morristown	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$	39,600.00
Morristown	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$	26,400.00
Morristown	VR	Shared Direct	Printing	Printing	Shared-Direct	\$	150.00
Morristown	VR	Shared Direct	Communications	Telephones	Shared-Direct	\$	1,413.00
Morristown	VR	Shared Direct	Internet	Internet	Shared-Direct	\$	497.00
Morristown	VR	Shared Direct	Advertising	Advertising	Shared-Direct	\$	133.00
Morristown	VR	Shared Direct	Supplies & Materials	Supplies	Shared-Direct	\$	2,711.00
Morristown	VR	Shared Direct	Additional Costs	Professional Services	Shared-Direct	\$	483.00
Morristown	VR	Shared Direct	Equipment	VR Staff	Shared-Direct	\$	2,483.00
Morristown	VETS	Shared Direct	Printing	Printing	Shared-Direct	\$	150.00
Morristown	VETS	Shared Direct	Supplies & Materials	Supplies	Shared-Direct	\$	548.00
Morristown	VETS	Shared Direct	IT/Data Processing	Computer	Shared-Direct	\$	209.97
Morristown	Vets	Shared Direct	Salaries	VETS Staff	Shared-Direct	\$	80,826.53
Morristown	Vets	Shared Direct	Benefits	VETS Staff	Shared-Direct	\$	42,636.45
Morristown	Vets	Shared Direct	Travel	VETS Staff	Shared-Direct	\$	5,414.39
Morristown	Vets	Shared Direct	Prof Svcs & 3rd Party	Professional Services	Shared-Direct	\$	485.00
Morristown	Vets	Shared Direct	Prof Svcs State	Professional Services	Shared-Direct	\$	1,099.20
Morristown	Vets	Shared Direct	Indirect	VETS Staff	Shared-Direct	\$	18,791.12
Morristown	TAA	Shared Direct	Salaries	TAA Staff	Shared-Direct	\$	2,579.33
Morristown	TAA	Shared Direct	Benefits	TAA Staff	Shared-Direct	\$	1,744.65

EAST Local Workforce Development Area						
ONE-STOP OPERATING BUDGET						
American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown, Sevierville) & Eight Affiliate Centers						
Location	Partner	Cost Category	Cost Pool	Cost Item	Allocation Base	Cost
Morristown	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$ 36.72
Morristown	TAA	Shared Direct	Indirect	TAA Staff	Shared-Direct	\$ 658.01
Morristown	TAA	Shared Direct	Prof Svcs State	Professional Services	Shared-Direct	\$ 44.52
Morristown	SNAP	Shared Direct	Salaries	SNAP Staff	Shared-Direct	\$ 25,206.53
Morristown	SNAP	Shared Direct	Benefits	SNAP Staff	Shared-Direct	\$ 11,403.36
Morristown	SNAP	Shared Direct	Travel	SNAP Staff	Shared-Direct	\$ 2,888.42
Morristown	SNAP	Shared Direct	Communications	Dedicated Phone lines	Shared-Direct	\$ 8.39
Morristown	SNAP	Shared Direct	Prof. Svcs State	Contractors	Shared-Direct	\$ 401.54
Morristown	SNAP	Shared Direct	Indirect	SNAP Staff	Shared-Direct	\$ 5,568.44
Morristown	RESEA (State)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 20,906.21
Morristown	RESEA (State)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 7,611.60
Morristown	RESEA (State)	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$ 782.96
Morristown	RESEA (State)	Shared Direct	Prof. Svcs State	Training Instructors	Shared-Direct	\$ 319.13
Morristown	RESEA (State)	Shared Direct	Indirect	RESEA Staff	Shared-Direct	\$ 4,321.82
Morristown	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ 17,835.00
Morristown	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ 5,170.00
Morristown	AE	Shared Direct	Indirect	AE Staff	Shared-Direct	\$ 2,556.00
Oak Ridge	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Oak Ridge	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$ 4,000.76
Oak Ridge	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$ 889.17
Oak Ridge	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$ 5,350.50
Oak Ridge	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$ 321.00
Oak Ridge	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$ 2,180.00
Oak Ridge	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$ 23,928.00
Oak Ridge	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$ 1,412.67
Oak Ridge	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 102,510.00
Oak Ridge	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 28,510.00
Oak Ridge	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 1,138.00
Oak Ridge	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$ 24,894.00
Oak Ridge	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$ 35,172.00
Oak Ridge	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$ 18,055.00
Oak Ridge	VR	Non-Shared Direct	Participant Costs	Direct Participant Costs	Direct	\$ 126,237.00
Oneida	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Oneida	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$ 3,282.26
Oneida	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$ 210.00
Oneida	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$ 2,943.47
Oneida	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$ 166.00
Oneida	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$ 32,400.00
Oneida	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$ 1,958.40
Oneida	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 108,314.00
Oneida	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 25,258.00
Oneida	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 2,697.00
Oneida	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$ 25,379.00
Oneida	ETSU TANF	Shared Direct	Salaries	ETSU TANF Staff	Shared-Direct	\$ 37,894.68
Oneida	ETSU TANF	Shared Direct	Benefits	ETSU TANF Staff	Shared-Direct	\$ 28,993.20
Oneida	ETSU TANF	Shared Direct	Indirect	ETSU TANF Staff	Shared-Direct	\$ -
Rockwood	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Rockwood	WIOA	Additional Costs	Career Center Move	Professional Services	FTE	\$ 7,500.00
Rockwood	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$ 19,945.79
Rockwood	WIOA	Infrastructure Costs	Internet/Telephone	Internet/Telephone	FTE	\$ 3,081.00
Rockwood	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$ 6,435.00
Rockwood	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$ 464.00
Rockwood	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$ 3,428.36
Rockwood	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$ 36,000.00
Rockwood	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 130,210.00
Rockwood	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 33,830.00
Rockwood	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 5,682.00
Rockwood	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$ 31,168.00
Sevierville	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$ 2,308.80
Sevierville	WIOA	Infrastructure Costs	Supplies & Materials	Supplies	FTE	\$ 743.70
Sevierville	Wagner Peyser	Infrastructure Costs	Supplies & Materials	Supplies	FTE	\$ 875.58
Sevierville	Wagner Peyser	Infrastructure Costs	Communications	Telephones	FTE	\$ 2,308.80
Sevierville	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Sevierville	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 6,610.03
Sevierville	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 1,931.21
Sevierville	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 151.00
Sevierville	Wagner Peyser	Shared Direct	Salaries	WP Staff	Shared-Direct	\$ 49,794.17
Sevierville	Wagner Peyser	Shared Direct	Benefits	WP Staff	Shared-Direct	\$ 25,706.73
Sevierville	Wagner Peyser	Shared Direct	Travel	WP Staff	Shared-Direct	\$ 805.32
Sevierville	Wagner Peyser	Shared Direct	Indirect	Wagner Peyser Staff	Shared-Direct	\$ 11,274.20
Sevierville	Wagner Peyser	Infrastructure Costs	Rent	Building Rent	Square Footage	\$ 80,864.40
Tazewell	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 67,730.09
Tazewell	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 35,723.80
Tazewell	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 701.92
Tazewell	RESEA (Local)	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 6,924.31
Tazewell	RESEA (Local)	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 2,949.28
Tazewell	WIOA	Infrastructure Costs	Communications	Internet/Fax/Telephone	FTE	\$ 2,483.04
Tazewell	WIOA	Infrastructure Costs	Insurance-Contents	Insurance	Square Footage	\$ 85.00
Tazewell	WIOA	Additional Costs	Administrative Costs	Admin	FTE	\$ 2,186.00
Tazewell	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Tazewell	WIOA	Infrastructure Costs	Rent	Building Rent	Square Footage	\$ 12,480.00
Vonore	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Vonore	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	Square Footage	\$ 5,047.69
Vonore	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$ 5,697.66
Vonore	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$ 7,139.79
Vonore	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$ 2,359.49
Vonore	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 120,214.00
Vonore	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 33,477.00
Vonore	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 4,513.00
Vonore	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$ 29,201.00
Wartburg	WIOA	Additional Costs	Salaries	One-Stop Operator	FTE	\$ 16,666.67
Wartburg	WIOA	Infrastructure Costs	Utilities and Fuel	Utilities	FTE	\$ 1,525.82
Wartburg	WIOA	Infrastructure Costs	Communications	Telephones	FTE	\$ 2,784.54
Wartburg	WIOA	Infrastructure Costs	Maint & Repair	Building Maintenance	Square Footage	\$ 1,283.97
Wartburg	WIOA	Infrastructure Costs	Supplies & Materials	Supplies	FTE	\$ 81.41

EAST Local Workforce Development Area						
ONE-STOP OPERATING BUDGET						
American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown, Sevierville) & Eight Affiliate Centers						
Location	Partner	Cost Category	Cost Pool	Cost Item	Allocation Base	Cost
Wartburg	WIOA	Infrastructure Costs	Equipment Rentals & Insurance	Copiers	FTE	\$ 960.80
Wartburg	WIOA	Infrastructure Costs	Internet	Internet	FTE	\$ 653.03
Wartburg	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 72,075.00
Wartburg	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 20,049.00
Wartburg	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 3,189.00
Wartburg	WIOA	Shared Direct	Indirect	WIOA Staff	Shared-Direct	\$ 17,504.00
TOTAL						\$ 10,569,746.68

Cost Allocation and Partner Contributions

Row Labels	Cost
Direct	\$ 4,096,451.34
Non-Shared Direct	\$ 4,096,451.34
Alcoa	\$ 7,575.00
Oak Ridge	\$ 126,237.00
Knoxville	\$ 2,316,484.00
Morristown	\$ 1,646,155.34
FTE	\$ 660,928.49
Additional Costs	\$ 369,104.23
Alcoa	\$ 16,666.67
Jacksboro	\$ 16,666.67
Lenoir City	\$ 16,666.67
Oak Ridge	\$ 16,666.67
Oneida	\$ 16,666.67
Rockwood	\$ 24,166.67
Vonore	\$ 16,666.67
Wartburg	\$ 16,666.67
Knoxville	\$ 108,548.67
Morristown	\$ 84,202.86
Sevierville	\$ 16,666.67
Tazewell	\$ 18,852.67
Infrastructure Costs	\$ 291,824.26
Alcoa	\$ 17,075.81
Jacksboro	\$ 21,659.45
Lenoir City	\$ 16,502.34
Oak Ridge	\$ 8,482.60
Oneida	\$ 8,184.13
Rockwood	\$ 26,455.15
Vonore	\$ 8,057.15
Wartburg	\$ 6,005.60
Knoxville	\$ 50,420.00
Morristown	\$ 120,262.11
Sevierville	\$ 6,236.88
Tazewell	\$ 2,483.04
Shared-Direct	\$ 4,990,823.20
Shared Direct	\$ 4,990,823.20

Alcoa	\$	382,837.66
Jacksboro	\$	277,386.00
Lenoir City	\$	114,000.00
Oak Ridge	\$	210,279.00
Oneida	\$	228,535.88
Rockwood	\$	200,890.00
Vonore	\$	187,405.00
Wartburg	\$	112,817.00
Knoxville	\$	1,582,302.34
Morristown	\$	1,484,068.26
Sevierville	\$	96,272.66
Tazewell	\$	114,029.40
Square Footage	\$	821,543.65
Infrastructure Costs	\$	821,543.65
Alcoa	\$	69,670.92
Jacksboro	\$	41,275.50
Lenoir City	\$	28,410.08
Oak Ridge	\$	29,599.50
Oneida	\$	32,776.00
Rockwood	\$	42,899.00
Vonore	\$	12,187.48
Wartburg	\$	1,283.97
Knoxville	\$	328,060.80
Morristown	\$	141,951.00
Sevierville	\$	80,864.40
Tazewell	\$	12,565.00
Grand Total	\$	10,569,746.68

Cost Allocation and Partner Contributions

Office Sharing / Payment Ratio¹

American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown, Sevierville) & Eight Affiliate Centers

Partner Program	Weekly Staff		Payment		Notes:	
	# of Staff	Hours	# of FTEs	Ratio		
WIOA Title I Adult and Dislocated Worker, Youth	10	408.00	10.880	100.00%	Courtney Woolard, Susan Witt, Claudia Tate, Jessica Marr, Michelle Love, Brandi Lively, Andgrea Kemp, Jackie Coward, 2 vacancies	On-Site Knoxville, Comprehensive Center, Partners
WIOA Title II Adult Education	6	142.50	3.800	100.00%	Nancy Richmond, Landra Bailey; PT Staff person	
WIOA Title III Wagner-Peyser Employment Services	11	412.50	11.000	100.00%	Walter Whiteside, Marcus Severance, Joyce Monroe, Kelly Cox, Robbie Broom, Ginger Armstrong, Tracy Powers, Alonzo Lewis, Scott Wallace, Stephen Jeter	
WIOA Title IV State Vocational Rehabilitation program	2	32.00	0.853	100.00%	Sam Pearson, Beth Edwards	
Additional Partner - SNAP - TDLWD Staff	3	113.00	3.013	100.00%	Judy Smelser, Tonja Agosto, Lisa Johnson	
Additional Partner - RESEA - TDLWD Staff	1	37.50	1.000	100.00%	Walter Whiteside, Tracy Powers and Marcus Severance (Rotating)	
JVSG-DVOS	3	112.50	3.000	100.00%	Tim Turner, Brad Bledsoe, David Pope	
JVSG-LVER	2	75.00	2.000	100.00%	Bill Adams, Laura Chagnon	
TAA	1	37.50	1.000	100.00%	Tracy Powers	
TANF - ETSU Families First Staff	1	37.50	1.000	100.00%	(Rotating - Linda Dawson, Shawn Dawon, Sonya Duncan)	
Ticket To Work	1	37.50	1.000	100.00%	Stacy Spangler	
WIOA Title II Adult Education	2	46.00	1.227	100.00%	Farrah Tate, Brandi Trent	On-Site Morristown, Comprehensive Center, Partners
SNAP	1	37.50	1.000	100.00%	Lisa Myatt	
WIOA Title IV State Vocational Rehabilitation program	1	15.00	0.400	100.00%	Tiffany Soza	
Additional Partner - RESEA - TDLWD Staff	1	37.50	1.000	100.00%	Kennedy Williams	
JVSG-DVOS	1	37.50	1.000	100.00%	Robert Stamper	
JVSG-LVER	1	37.50	1.000	100.00%	Daniel Kearney	
TAA	1	1.00	0.027	100.00%	Missy Dunn	
WIOA Title III Wagner-Peyser Employment Services	7	262.50	7.000	100.00%	Denise Carr, Ciara Hall, Nancy Honeycutt, Jodi "Suzie" Johnson, Vanessa Span, Missy Dunn	
WIOA Title I Adult and Dislocated Worker, Youth	7	272.00	7.253	100.00%	Marlena Bryan, Melissa Kelley, Cindy Mayfield, Melissa Reynolds, Bonnie Rice, Rosemary Rogers, 1 vacancy	On-Site Sevierville Comprehensive Center, Partners
WIOA Title II Adult Education	3	95.00	2.533	100.00%	Kelley Graham, Amanda Keller, Terry Petree	
Additional Partner - RESEA - TDLWD Staff	1	22.50	0.600	100.00%	Kim Hopkins	
Title III Wagner-Peyser Employment Services	4	127.50	3.400	100.00%	Lea-Ann Voiles, Jeff Sprouse, Laurel Kiewitt, Kim Hopkins	
WIOA Title I Adult and Dislocated Worker, Youth	3	120.00	3.200	100.00%	Prentis Frye III, Valerie Moore, Paige Gibbons	

Partner Program	Weekly Staff		Payment		Notes:	
	# of Staff	Hours	# of FTEs	Ratio		
WIOA Title I Adult, Dislocated Worker, Youth	3	120.00	3.200	100.00%	Belinda Folger, Cheryl Flowers, Frank Mallo	On-Site Alcoa, Comprehensive Center, Partners
WIOA Title II Adult Education	4	86.50	2.307	100.00%	Caroline Milne, Margaret Muller, Paula Petree, Doug Fox	
WIOA Title III Wagner-Peyser Employment Services	3	88.50	2.360	100.00%	Steve Hall, Rosa Martinez, Dana Paramore, Marc Green	
Additional Partner - RESEA - TDLWD Staff	1	22.50	0.600	100.00%	Steve Hall	
Additional Partner - SNAP - TDLWD Staff	1	18.50	0.493	100.00%	Dana Paramore	
WIOA Title I Adult, Dislocated Worker, Youth	4	160.00	4.267	100.00%	Randy Brown, Tina Hatfield, Lisa Powers, Elaine Morton	Jacksboro
WIOA Title II Adult Education	2	28.00	0.747	100.00%	Sara Farmer	
Additional Partner - ETSU TANF	1	22.50	0.600	100.00%	Tammy Miller	
Additional Partner - RESEA	1	7.50	0.200	100.00%	Tina Hatfield	
WIOA Title I Adult, Dislocated Worker, Youth	2	75.00	2.000	100.00%	Janet Wilburn, Mandy Proffitt, Evan Williams	Lenoir City
WIOA Title II Adult Education	1	28.00	0.747	100.00%	Kendra Gardner	
WIOA Title I Adult, Dislocated Worker, Youth	3	112.50	3.000	100.00%	April Beaty, Kachine Chingwa, Stephanie Blankenship	Oak Ridge
JVSG-50/50	1	37.50	1.000	100.00%	Richard Bennett	
WIOA Title IV State Vocational Rehabilitation program	1	37.50	1.000	100.00%	Stephanie McDaniel, Carrie Parker	
WIOA Title I Adult, Dislocated Worker, Youth	3	95.00	2.533	100.00%	Tom Payne, Nikki Phillips, Gaynell Ferguson	Oneida
Additional Partner - ETSU TANF	1	15.00	0.400	100.00%	Sujon Fry	
WIOA Title I Adult, Dislocated Worker, Youth	4	180.00	4.800	100.00%	Debra Robinett, Janice Cole, Jon Hatfield, Roslyn Eskridge, Amie Davis	Rockwood
WIOA Title II Adult Education	2	57.50	1.533	100.00%	Cynthia Hayes, Wyatt Slagle	
Additional Partner - RESEA	1	7.50	0.200	100.00%	Debra Robinett	
WIOA Title I Adult and Dislocated Worker, Youth	2	72.00	1.920	100.00%	Marianne McCollough, Stacia Powers	Tazewell
Additional Parner - RESEA	1	22.50	0.600	100.00%	Marianne McCollough	
WIOA Title I Adult, Dislocated Worker, Youth	2	80.00	2.133	100.00%	Ashley Franklin, Kassidi Freeman	Vonor
WIOA Title II Adult Education	1	18.00	0.480	100.00%	Beverly Wagner	
WIOA Title I Adult, Dislocated Worker, Youth	2	80.00	2.133	100.00%	Brenda Melton, Alexandria Newport	Wartburg
WIOA Title II Adult Education	2	41.00	1.093	100.00%	Alicia Uribe, John Isham	
Total	123	4070.00	108.533			

Square Footage

American Job Centers - Four Comprehensive Centers (Alcoa, Knoxville, Morristown & Sevierville) & Eight Affiliate Centers

Partner Program	Assigned Office Space / Square Footage	# of Staff	Weekly Staff Hours	Square Footage Paid for Based on Office Sharing / Payment Ratio	% of Total Square Footage	Square Footage Cost		Square Footage Cost Breakdown by Cost Category				
								Infrastructure Costs	Additional Costs	Shared Direct	Non-Shared Direct	
WIOA Title I Adult and Dislocated Worker, Youth	1176.75	10.00	408.00	1177	39.300%	\$ 128,928.96		\$128,928.96	\$ 0	\$ -	\$ -	Knoxville Comprehensive Center
WIOA Title II Adult Education	459.00	6.00	142.50	459	15.329%	\$ 50,289.69		\$50,289.69	\$ 0	\$ -	\$ -	
WIOA Title III Wagner-Peyser Employment Services	602.75	11.00	412.50	603	20.130%	\$ 66,039.46		\$66,039.46	\$ 0	\$ -	\$ -	
WIOA Title IV State Vocational Rehabilitation program	51.00	2.00	32.00	51	1.703%	\$ 5,587.74		\$5,587.74	\$ 0	\$ -	\$ -	
Additional Partner - SNAP - TDLWD Staff	153.00	3.00	113.00	153	5.110%	\$ 16,763.23		\$16,763.23	\$ 0	\$ -	\$ -	
Additional Partner - RESEA - TDLWD Staff	51.00	1.00	37.50	51	1.703%	\$ 5,587.74		\$5,587.74	\$ 0	\$ -	\$ -	
JVSG-DVOS	153.00	3.00	112.50	153	5.110%	\$ 16,763.23		\$16,763.23	\$ 0	\$ -	\$ -	
JVSG-LVER	102.00	2.00	75.00	102	3.407%	\$ 11,175.49		\$11,175.49	\$ 0	\$ -	\$ -	
TAA	51.00	1.00	37.50	51	1.703%	\$ 5,587.74		\$5,587.74	\$ 0	\$ -	\$ -	
TANF - ETSU Families First Staff	51.00	1.00	37.50	51	1.703%	\$ 5,587.74		\$5,587.74	\$ 0	\$ -	\$ -	
Ticket To Work	143.75	1.00	37.50	144	4.801%	\$ 15,749.77		\$15,749.77	\$ 0	\$ -	\$ -	
WIOA Title II Adult Education	76.00	2.00	46.00	76	3.577%	\$5,077.55		\$5,077.55	\$0	\$ -	\$ -	Morristown Comprehensive Center
SNAP	76.00	1.00	37.50	76	3.577%	\$5,077.55		\$5,077.55	\$0	\$ -	\$ -	
WIOA Title IV State Vocational Rehabilitation program	180.00	1.00	15.00	180	8.472%	\$12,025.78		\$12,025.78	\$0	\$ -	\$ -	
Additional Partner - RESEA - TDLWD Staff	125.00	1.00	37.50	125	5.883%	\$8,351.24		\$8,351.24	\$0	\$ -	\$ -	
JVSG-DVOS	76.00	1.00	37.50	76	3.577%	\$5,077.55		\$5,077.55	\$0	\$ -	\$ -	
JVSG-LVER	76.00	1.00	37.50	76	3.577%	\$5,077.55		\$5,077.55	\$0	\$ -	\$ -	
TAA	32.00	1.00	1.00	32	1.506%	\$2,137.92		\$2,137.92	\$0	\$ -	\$ -	
WIOA Title III Wagner-Peyser Employment Services	767.70	7.00	262.50	768	36.132%	\$51,289.96		\$51,289.96	\$0	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker, Youth	716.00	7.00	272.00	716	33.699%	\$47,835.89		\$47,835.89	\$0	\$ -	\$ -	
WIOA Title II Adult Education	64.00	3.00	95.00	64	5.689%	\$4,600.29		\$4,600.29	\$0	\$ -	\$ -	Sevierville Comprehensive Center
Additional Partner - RESEA - TDLWD Staff	51.00	1.00	22.50	51	4.533%	\$3,665.85		\$3,665.85	\$0	\$ -	\$ -	
Title III Wagner-Peyser Employment Services	818.00	4.00	127.50	818	72.711%	\$58,797.40		\$58,797.40	\$0	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker, Youth	192.00	3.00	120.00	192	17.067%	\$13,800.86		\$13,800.86	\$0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	586.25	3.00	120.00	586	57.433%	\$40,014.28		\$40,014.28	\$ 0	\$ -	\$ -	Knoxville Comprehensive Center
WIOA Title II Adult Education	68.50	4.00	86.50	69	6.711%	\$4,675.44		\$4,675.44	\$ 0	\$ -	\$ -	

Partner Program	Assigned Office Space / Square Footage	# of Staff	Weekly Staff Hours	Square Footage Paid for Based on Office Sharing / Payment Ratio	% of Total Square Footage	Square Footage Cost		Square Footage Cost Breakdown by Cost Category				
								Infrastructure Costs	Additional Costs	Shared Direct	Non-Shared Direct	
WIOA Title III Wagner-Peyser Employment Services	270.00	3.00	88.50	270	26.451%	\$18,428.75		\$18,428.75	\$ 0	\$ -	\$ -	Alcoa Comprehensive Center
Additional Partner - RESEA - TDLWD Staff	64.00	1.00	22.50	64	6.270%	\$4,368.30		\$4,368.30	\$ 0	\$ -	\$ -	
Additional Partner - SNAP - TDLWD Staff	32.00	1.00	18.50	32	3.135%	\$2,184.15		\$2,184.15	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	806.00	4.00	160.00	806	51.338%	\$21,189.84		\$21,189.84	\$ 0	\$ -	\$ -	Jacksboro
WIOA Title II Adult Education	564.00	2.00	28.00	564	35.924%	\$14,827.63		\$14,827.63	\$ 0	\$ -	\$ -	
Additional Partner - ETSU TANF	100.00	1.00	22.50	100	6.369%	\$2,629.01		\$2,629.01	\$ 0	\$ -	\$ -	
Additional Partner - RESEA	100.00	1.00	7.50	100	6.369%	\$2,629.01		\$2,629.01	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	735.50	2.00	75.00	736	88.882%	\$25,251.50		\$25,251.50	\$ 0	\$ -	\$ -	Lenoir City
WIOA Title II Adult Education	92.00	1.00	28.00	92	11.118%	\$3,158.58		\$3,158.58	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	472.00	3.00	112.50	472	78.667%	\$23,284.94		\$23,284.94	\$ 0	\$ -	\$ -	Oak Ridge
JVSG-50/50	64.00	1.00	37.50	64	10.667%	\$3,157.28		\$3,157.28	\$ 0	\$ -	\$ -	
WIOA Title IV State Vocational Rehabilitation program	64.00	1.00	37.50	64	10.667%	\$3,157.28		\$3,157.28	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	739.00	3.00	95.00	739	72.593%	\$23,793.19		\$23,793.19	\$ 0	\$ -	\$ -	Oneida
Additional Partner - ETSU TANF	279.00	1.00	15.00	279	27.407%	\$8,982.81		\$8,982.81	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	1323.60	4.00	180.00	1324	81.553%	\$34,985.28		\$34,985.28	\$ 0	\$ -	\$ -	Rockwood
WIOA Title II Adult Education	126.00	2.00	57.50	126	7.763%	\$3,330.42		\$3,330.42	\$ 0	\$ -	\$ -	
Additional Partner - RESEA	173.40	1.00	7.50	173	10.684%	\$4,583.29		\$4,583.29	\$ 0	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker, Youth	1072.71	2.00	72.00	1073	94.370%	\$11,857.55		\$11,857.55	\$ 0	\$ -	\$ -	Tazewell
Additional Parner - RESEA	64.00	1.00	22.50	64	5.630%	\$707.45		\$707.45	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	105.00	2.00	80.00	105	100.000%	\$12,187.48		\$12,187.48	\$ 0	\$ -	\$ -	Vonore
WIOA Title II Adult Education	0.00	1.00	18.00	0	0.000%	\$0.00		\$0.00	\$ 0	\$ -	\$ -	
WIOA Title I Adult, Dislocated Worker, Youth	565.00	2.00	80.00	565	58.793%	\$754.88		\$754.88	\$ 0	\$ -	\$ -	Wartburg
WIOA Title II Adult Education	396.00	2.00	41.00	396	41.207%	\$529.09		\$529.09	\$ 0	\$ -	\$ -	
Total Office Space Square Footage	15,106											
Total Common / Shared Area Square Footage ²	20,292											
Total	35,398			15,106	100%	\$ 821,543.65		\$821,543.65	\$ -	\$ -	\$ -	

Total \$ 821,543.65

¹ These partners/programs are linked virtually through online service access to a program staff member via American Job Center resource rooms and through cross-trained front desk staff and

Partner Program	Assigned Office Space / Square Footage	# of Staff	Weekly Staff Hours	Square Footage Paid for Based on Office Sharing / Payment Ratio	% of Total Square Footage	Square Footage Cost		Square Footage Cost Breakdown by Cost Category			
								Infrastructure Costs	Additional Costs	Shared Direct	Non-Shared Direct

other, physically co-located, partner staff who can provide information and referrals.

² Common / shared areas include: resource rooms, conference rooms, classrooms, workshop rooms, staff break room/kitchen, bathrooms, etc.

Full- Time Equivalent (FTE) ¹									
American Job Centers - Four Comprehensive Centers (Knoxville, Alcoa, Morristown, Sevierville) & Eight Affiliate Cent									
Partner Program	# of Staff	Weekly Staff Hours	FTEs	% of Total FTEs	FTE Cost		FTE Cost Breakdown by Cost Category		
							Infrastructure Costs	Additional Costs	Knoxville Comprehensive Center
WIOA Title I Adult and Dislocated Worker, Youth	10	408.00	10.88	28.23%	\$ 44,869.75		\$ 14,231.31	\$ 30,638.43	
WIOA Title II Adult Education	6	142.50	3.80	9.86%	\$ 15,671.42		\$ 4,970.49	\$ 10,700.92	
WIOA Title III Wagner-Peyser Employment Services	11	412.50	11.00	28.54%	\$ 45,364.63		\$ 14,388.27	\$ 30,976.36	
WIOA Title IV State Vocational Rehabilitation	2	32.00	0.85	2.21%	\$ 3,519.20		\$ 1,116.18	\$ 2,403.01	
Additional Partner - SNAP - TDLWD Staff	3	113.00	3.01	7.82%	\$ 12,427.16		\$ 3,941.52	\$ 8,485.64	
Additional Partner - RESEA - TDLWD Staff	1	37.50	1.00	2.59%	\$ 4,124.06		\$ 1,308.02	\$ 2,816.03	
JVSG-DVOS	3	112.50	3.00	7.78%	\$ 12,372.17		\$ 3,924.07	\$ 8,448.10	
JVSG-LVER	2	75.00	2.00	5.19%	\$ 8,248.12		\$ 2,616.05	\$ 5,632.07	
TAA	1	37.50	1.00	2.59%	\$ 4,124.06		\$ 1,308.02	\$ 2,816.03	
TANF - ETSU Families First Staff	1	37.50	1.00	2.59%	\$ 4,124.06		\$ 1,308.02	\$ 2,816.03	
Ticket To Work	1	37.50	1.00	2.59%	\$ 4,124.06		\$ 1,308.02	\$ 2,816.03	
WIOA Title II Adult Education	2	46.00	1.23	6.16%	\$ 12,599.31		\$ 7,410.66	\$ 5,188.66	Morristown Comprehensive Center
SNAP	1	37.50	1.00	5.02%	\$ 10,271.18		\$ 6,041.30	\$ 4,229.88	
WIOA Title IV State Vocational Rehabilitation	1	15.00	0.40	2.01%	\$ 4,108.47		\$ 2,416.52	\$ 1,691.95	
Additional Partner - RESEA - TDLWD Staff	1	37.50	1.00	5.02%	\$ 10,271.18		\$ 6,041.30	\$ 4,229.88	
JVSG-DVOS	1	37.50	1.00	5.02%	\$ 10,271.18		\$ 6,041.30	\$ 4,229.88	
JVSG-LVER	1	37.50	1.00	5.02%	\$ 10,271.18		\$ 6,041.30	\$ 4,229.88	
TAA	1	1.00	0.03	0.13%	\$ 273.90		\$ 161.10	\$ 112.80	
WIOA Title I Adult and Dislocated Worker, Youth	7	272.00	7.25	36.44%	\$ 74,500.30		\$ 43,819.55	\$ 30,680.75	
WIOA Title III Wagner-Peyser Employment Services	7	262.50	7.00	35.16%	\$ 71,898.26		\$ 42,289.09	\$ 29,609.18	
WIOA Title II Adult Education	3	95.00	2.53	26.03%	\$ 5,961.20		\$ 1,623.30	\$ 4,337.90	Sevierville Comprehensive Center
Additional Partner - RESEA - TDLWD Staff	1	22.50	0.60	6.16%	\$ 1,411.86		\$ 384.47	\$ 1,027.40	
Title III Wagner-Peyser Employment Services	4	127.50	3.40	34.93%	\$ 8,000.56		\$ 2,178.64	\$ 5,821.92	
WIOA Title I Adult and Dislocated Worker, Youth	3	120.00	3.20	32.88%	\$ 7,529.93		\$ 2,050.48	\$ 5,479.45	
WIOA Title II Adult Education	3	120.00	3.20	35.71%	\$ 12,050.89		\$ 6,098.50	\$ 5,952.38	Alcoa Comprehensive Center
WIOA Title III Wagner-Peyser Employment Services	4	86.50	2.31	25.74%	\$ 8,686.68		\$ 4,396.00	\$ 4,290.68	
Additional Partner - RESEA - TDLWD Staff	3	88.50	2.36	26.34%	\$ 8,887.53		\$ 4,497.65	\$ 4,389.88	
WIOA Title I Adult, Dislocated Worker, Youth	1	22.50	0.60	6.70%	\$ 2,259.54		\$ 1,143.47	\$ 1,116.07	
Additional Partner - SNAP - TDLWD Staff	1	18.50	0.49	5.51%	\$ 1,857.84		\$ 940.19	\$ 917.66	
WIOA Title I Adult, Dislocated Worker, Youth	4	160.00	4.27	73.39%	\$ 28,129.26		\$ 15,896.84	\$ 12,232.42	

Partner Program	# of Staff	Weekly Staff Hours	FTEs	% of Total FTEs	FTE Cost		FTE Cost Breakdown by Cost Category		
							Infrastructure Costs	Additional Costs	
WIOA Title II Adult Education	2	28.00	0.75	12.84%	\$ 4,922.62		\$ 2,781.95	\$ 2,140.67	Jacksonboro
Additional Partner - ETSU TANF	1	22.50	0.60	10.32%	\$ 3,955.68		\$ 2,235.49	\$ 1,720.18	
Additional Partner - RESEA	1	7.50	0.20	3.44%	\$ 1,318.56		\$ 745.16	\$ 573.39	
WIOA Title I Adult, Dislocated Worker, Youth	2	75.00	2.00	72.82%	\$ 24,152.19		\$ 12,016.27	\$ 12,135.92	Lenoir City
WIOA Title II Adult Education	1	28.00	0.75	27.18%	\$ 9,016.82		\$ 4,486.07	\$ 4,530.75	
WIOA Title I Adult, Dislocated Worker, Youth	3	112.50	3.00	60.00%	\$ 15,089.56		\$ 5,089.56	\$ 10,000.00	Oak Ridge
JVSG-50/50	1	37.50	1.00	20.00%	\$ 5,029.85		\$ 1,696.52	\$ 3,333.33	
WIOA Title IV State Vocational Rehabilitation program	1	37.50	1.00	20.00%	\$ 5,029.85		\$ 1,696.52	\$ 3,333.33	
WIOA Title I Adult, Dislocated Worker, Youth	3	95.00	2.53	86.36%	\$ 21,462.05		\$ 7,068.11	\$ 14,393.94	Oneida
Additional Partner - ETSU TANF	1	15.00	0.40	13.64%	\$ 3,388.75		\$ 1,116.02	\$ 2,272.73	
WIOA Title I Adult, Dislocated Worker, Youth	4	180.00	4.80	73.47%	\$ 37,191.54		\$ 19,436.44	\$ 17,755.10	Rockwood
WIOA Title II Adult Education	2	57.50	1.53	23.47%	\$ 11,880.63		\$ 6,208.86	\$ 5,671.77	
Additional Partner - RESEA	1	7.50	0.20	3.06%	\$ 1,549.65		\$ 809.85	\$ 739.80	
WIOA Title I Adult and Dislocated Worker, Youth	2	72.00	1.92	76.19%	\$ 16,255.78		\$ 1,891.84	\$ 14,363.94	Tazewell
Additional Partner - RESEA	1	22.50	0.60	23.81%	\$ 5,079.93		\$ 591.20	\$ 4,488.73	
WIOA Title I Adult, Dislocated Worker, Youth	2	80.00	2.13	81.63%	\$ 20,182.71		\$ 6,577.27	\$ 13,605.44	Vonore
WIOA Title II Adult Education	1	18.00	0.48	18.37%	\$ 4,541.11		\$ 1,479.88	\$ 3,061.23	
WIOA Title I Adult, Dislocated Worker, Youth	2	80.00	2.13	66.12%	\$ 14,989.93		\$ 3,970.64	\$ 11,019.29	Wartburg
WIOA Title II Adult Education	2	41.00	1.09	33.88%	\$ 7,682.34		\$ 2,034.96	\$ 5,647.38	
Total	123	4070.00	108.53		\$ 660,928.49		\$ 291,824.26	\$ 369,104.23	

\$ 660,928.49

¹ An FTE (full-time equivalent) is the hours worked by one employee on a full-time basis. The concept is used to convert the hours worked by several part-time employees into the hours worked by full-time employees. On an annual basis, an FTE is considered to be 2,080 hours, which is calculated as: 8 hours per day or 40 hours per work week.

² These partners/programs are linked virtually through online service access to a program staff member via American Job Center resource rooms and through cross-trained front desk staff and other, physically co-located, partner staff who can provide information and referrals.

Direct Costs

Cost	Column Labels				
Row Labels	Direct	FTE	Shared-Direct	Square Footage	Grand Total
Alcoa	\$ 7,575.00	\$ 33,742.48	\$ 382,837.66	\$ 69,670.92	\$ 493,826.06
AE	\$ 7,575.00		\$ 31,799.00		\$ 39,374.00
Wagner Peyser		\$ 3,638.41	\$ 151,841.57		\$ 155,479.98
WIOA		\$ 30,104.07	\$ 154,832.00	\$ 69,670.92	\$ 254,606.99
RESEA (State)			\$ 44,365.09		\$ 44,365.09
Jacksboro		\$ 38,326.12	\$ 277,386.00	\$ 41,275.50	\$ 356,987.62
WIOA		\$ 38,326.12	\$ 210,513.00	\$ 41,275.50	\$ 290,114.62
ETSU TANF			\$ 66,873.00		\$ 66,873.00
Lenoir City		\$ 33,169.01	\$ 114,000.00	\$ 28,410.08	\$ 175,579.09
WIOA		\$ 33,169.01	\$ 114,000.00	\$ 28,410.08	\$ 175,579.09
Oak Ridge	\$ 126,237.00	\$ 25,149.27	\$ 210,279.00	\$ 29,599.50	\$ 391,264.77
VR	\$ 126,237.00		\$ 53,227.00		\$ 179,464.00
WIOA		\$ 25,149.27	\$ 157,052.00	\$ 29,599.50	\$ 211,800.77
Oneida		\$ 24,850.80	\$ 228,535.88	\$ 32,776.00	\$ 286,162.68
WIOA		\$ 24,850.80	\$ 161,648.00	\$ 32,776.00	\$ 219,274.80
ETSU TANF			\$ 66,887.88		\$ 66,887.88
Rockwood		\$ 50,621.82	\$ 200,890.00	\$ 42,899.00	\$ 294,410.82
WIOA		\$ 50,621.82	\$ 200,890.00	\$ 42,899.00	\$ 294,410.82
Vonore		\$ 24,723.82	\$ 187,405.00	\$ 12,187.48	\$ 224,316.30
WIOA		\$ 24,723.82	\$ 187,405.00	\$ 12,187.48	\$ 224,316.30
Wartburg		\$ 22,672.27	\$ 112,817.00	\$ 1,283.97	\$ 136,773.24
WIOA		\$ 22,672.27	\$ 112,817.00	\$ 1,283.97	\$ 136,773.24
Knoxville	\$ 2,316,484.00	\$ 158,968.67	\$ 1,582,302.34	\$ 328,060.80	\$ 4,385,815.81
AE	\$ 14,455.00		\$ 26,840.00		\$ 41,295.00
SNAP	\$ 27,900.00		\$ 162,337.20		\$ 190,237.20
TAA			\$ 30,058.66		\$ 30,058.66
Vets	\$ -		\$ 166,298.01		\$ 166,298.01
VR	\$ 1,165,129.00		\$ 56,189.00		\$ 1,221,318.00
Wagner Peyser	\$ -	\$ 3,900.00	\$ 313,028.55	\$ 328,060.80	\$ 644,989.35
WIOA	\$ 1,109,000.00	\$ 155,068.67	\$ 724,900.00		\$ 1,988,968.67
SCSEP			\$ -		\$ -
CSBG			\$ -		\$ -
EOC			\$ -		\$ -
Hope			\$ -		\$ -
CSEPP			\$ -		\$ -
ETSU			\$ 35,000.00		\$ 35,000.00

RESEA (State)				\$	67,650.92		\$	67,650.92		
Morristown	\$	1,646,155.34	\$	204,464.97	\$	1,484,068.26	\$	141,951.00	\$	3,476,639.57
AE				\$	25,561.00			\$	25,561.00	
SNAP				\$	45,476.68			\$	45,476.68	
TAA				\$	5,063.23			\$	5,063.23	
Vets				\$	150,160.66			\$	150,160.66	
VR	\$	59,980.00			\$	73,870.00			\$	133,850.00
Wagner Peyser				\$	458,683.15			\$	458,683.15	
WIOA	\$	1,586,175.34	\$	204,464.97	\$	691,311.82	\$	141,951.00	\$	2,623,903.13
RESEA (State)				\$	33,941.72			\$	33,941.72	
Sevierville			\$	22,903.55	\$	96,272.66	\$	80,864.40	\$	200,040.61
Wagner Peyser			\$	3,184.38	\$	87,580.42	\$	80,864.40	\$	171,629.20
WIOA			\$	19,719.17	\$	8,692.24			\$	28,411.41
Tazewell			\$	21,335.71	\$	114,029.40	\$	12,565.00	\$	147,930.11
WIOA			\$	21,335.71	\$	104,155.81	\$	12,565.00	\$	138,056.52
RESEA (Local)				\$	9,873.59			\$	9,873.59	
Grand Total	\$	4,096,451.34	\$	660,928.49	\$	4,990,823.20	\$	821,543.65	\$	10,569,746.68

Total Partner Contributions - Allocation Base

American Job Centers - Two Comprehensive Centers (Crossville & Alcoa) & Seven Affiliate Centers

Partner Program	Square Footage Cost	FTE Cost	Shared-Direct Costs	Non-Shared Direct Costs	Total	
WIOA Title I Adult and Dislocated Worker, Youth	\$ 128,928.96	\$ 44,869.75	\$ 724,900.00	\$ 1,109,000.00	\$ 2,007,698.71	Knoxville Comprehensive Center
WIOA Title II Adult Education	\$ 50,289.69	\$ 15,671.42	\$ 26,840.00	\$ 14,455.00	\$ 107,256.11	
WIOA Title III Wagner-Peyser Employment Services	\$ 66,039.46	\$ 45,364.63	\$ 313,028.55	\$ -	\$ 424,432.64	
WIOA Title IV State Vocational Rehabilitation	\$ 5,587.74	\$ 3,519.20	\$ 56,189.00	\$ 1,165,129.00	\$ 1,230,424.94	
Additional Partner - SNAP - TDLWD Staff	\$ 16,763.23	\$ 12,427.16	\$ 162,337.20	\$ 27,900.00	\$ 219,427.59	
Additional Partner - RESEA - TDLWD Staff	\$ 5,587.74	\$ 4,124.06	\$ 67,650.92	\$ -	\$ 77,362.72	
VETS (JVSG LVER/DVOS)	\$ 27,938.72	\$ 20,620.29	\$ 166,298.01	\$ -	\$ 214,857.01	
TAA	\$ 5,587.74	\$ 4,124.06	\$ 30,058.66	\$ -	\$ 39,770.46	
TANF - ETSU Families First Staff	\$ 5,587.74	\$ 4,124.06	\$ 35,000.00	\$ -	\$ 44,711.80	
Ticket To Work	\$ 15,749.77	\$ 4,124.06	\$ -	\$ -	\$ 19,873.82	
WIOA Title II Adult Education	\$ 5,077.55	\$ 12,599.31	\$ 25,561.00	\$ -	\$ 43,237.87	Morristown Comprehensive Center
SNAP	\$ 5,077.55	\$ 10,271.18	\$ 45,476.68	\$ -	\$ 60,825.41	
WIOA Title IV State Vocational Rehabilitation	\$ 12,025.78	\$ 4,108.47	\$ 73,870.00	\$ 59,980.00	\$ 149,984.25	
Additional Partner - RESEA - TDLWD Staff	\$ 8,351.24	\$ 10,271.18	\$ 33,941.72	\$ -	\$ 52,564.14	
JVSG-LVER/DVOP	\$ 10,155.11	\$ 20,542.36	\$ 150,160.66	\$ -	\$ 180,858.13	
TAA	\$ 2,137.92	\$ 273.90	\$ 5,063.23	\$ -	\$ 7,475.05	
WIOA Title III Wagner-Peyser Employment Services	\$ 51,289.96	\$ 74,500.30	\$ 458,683.15	\$ -	\$ 584,473.41	
WIOA Title I Adult and Dislocated Worker, Youth	\$ 47,835.89	\$ 71,898.26	\$ 691,311.82	\$ 1,586,175.34	\$ 2,397,221.31	Sevierville Comprehensive Center
WIOA Title II Adult Education	\$ 4,600.29	\$ 5,961.20	\$ -	\$ -	\$ 10,561.48	
Additional Partner - RESEA - TDLWD Staff	\$ 3,665.85	\$ 1,411.86	\$ -	\$ -	\$ 5,077.72	
Title III Wagner-Peyser Employment Services	\$ 58,797.40	\$ 8,000.56	\$ 87,580.42	\$ -	\$ 154,378.38	
WIOA Title I Adult and Dislocated Worker, Youth	\$ 13,800.86	\$ 7,529.93	\$ 8,692.24	\$ -	\$ 30,023.03	Alcoa Comprehensive Center
WIOA Title I Adult, Dislocated Worker, Youth	\$ 40,014.28	\$ 12,050.89	\$ 154,832.00	\$ -	\$ 206,897.17	
WIOA Title II Adult Education	\$ 4,675.44	\$ 8,686.68	\$ 31,799.00	\$ 7,575.00	\$ 52,736.12	
WIOA Title III Wagner-Peyser Employment Services	\$ 18,428.75	\$ 8,887.53	\$ 151,841.57	\$ -	\$ 179,157.85	
Additional Partner - RESEA - TDLWD Staff	\$ 4,368.30	\$ 2,259.54	\$ 44,365.09	\$ -	\$ 50,992.93	
Additional Partner - SNAP - TDLWD Staff	\$ 2,184.15	\$ 1,857.84	\$ -	\$ -	\$ 4,041.99	

Partner Program	Square Footage Cost	FTE Cost	Shared-Direct Costs	Non-Shared Direct Costs	Total	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 21,189.84	\$ 28,129.26	\$ 210,513.00	\$ -	\$ 259,832.11	Jacksboro
WIOA Title II Adult Education	\$ 14,827.63	\$ 4,922.62	\$ -	\$ -	\$ 19,750.25	
Additional Partner - ETSU TANF	\$ 2,629.01	\$ 3,955.68	\$ 66,873.00	\$ -	\$ 73,457.69	
Additional Partner - RESEA	\$ 2,629.01	\$ 1,318.56	\$ -	\$ -	\$ 3,947.57	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 25,251.50	\$ 24,152.19	\$ 114,000.00	\$ -	\$ 163,403.69	Lenoir City
WIOA Title II Adult Education	\$ 3,158.58	\$ 9,016.82	\$ -	\$ -	\$ 12,175.40	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 23,284.94	\$ 15,089.56	\$ 157,052.00	\$ -	\$ 195,426.50	Oak Ridge
JVSG-50/50	\$ 3,157.28	\$ 5,029.85	\$ -	\$ -	\$ 8,187.13	
WIOA Title IV State Vocational Rehabilitation	\$ 3,157.28	\$ 5,029.85	\$ 53,227.00	\$ 126,237.00	\$ 187,651.13	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 23,793.19	\$ 21,462.05	\$ 161,648.00	\$ -	\$ 206,903.24	Oneida
Additional Partner - ETSU TANF	\$ 8,982.81	\$ 3,388.75	\$ 66,887.88	\$ -	\$ 79,259.44	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 34,985.28	\$ 37,191.54	\$ 200,890.00	\$ -	\$ 273,066.83	Rockwood
WIOA Title II Adult Education	\$ 3,330.42	\$ 11,880.63	\$ -	\$ -	\$ 15,211.05	
Additional Partner - RESEA	\$ 4,583.29	\$ 1,549.65	\$ -	\$ -	\$ 6,132.94	
WIOA Title I Adult and Dislocated Worker, Youth	\$ 11,857.55	\$ 16,255.78	\$ 104,155.81	\$ -	\$ 132,269.14	Tazewell
Additional Parner - RESEA	\$ 707.45	\$ 5,079.93	\$ 9,873.59	\$ -	\$ 15,660.97	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 12,187.48	\$ 20,182.71	\$ 187,405.00	\$ -	\$ 219,775.19	Vonore
WIOA Title II Adult Education	\$ -	\$ 4,541.11	\$ -	\$ -	\$ 4,541.11	
WIOA Title I Adult, Dislocated Worker, Youth	\$ 754.88	\$ 14,989.93	\$ 112,817.00	\$ -	\$ 128,561.81	Wartburg
WIOA Title II Adult Education	\$ 529.09	\$ 7,682.34	\$ -	\$ -	\$ 8,211.43	
Total	\$ 821,543.65	\$ 660,928.49	\$ 4,990,823.20	\$ 4,096,451.34	\$ 10,569,746.68	
					\$ 10,569,746.68	

\$ -

Total Partner Contributions - By Cost Category							
American Job Centers - Four Comprehensive Centers (Knoxville, Morristown, Alcoa, & Sevierville) & Eight Affiliate Centers							
Partner Program	Infrastructure Costs	Additional Costs	Shared-Direct	Non-Shared Direct	Total		Billed Amount
WIOA Title I Adult and Dislocated Worker, Youth	\$ 143,160.27	\$ 30,638.43	\$ 724,900.00	\$ 1,109,000.00	\$ 2,007,698.71	Knoxville Comprehensive Center	\$ 173,798.71
WIOA Title II Adult Education	\$ 55,260.19	\$ 10,700.92	\$ 26,840.00	\$ 14,455.00	\$ 107,256.11		\$ 65,961.11
WIOA Title III Wagner-Peyser Employment Services	\$ 80,427.73	\$ 30,976.36	\$ 313,028.55	\$ -	\$ 424,432.64		\$ 111,404.09
WIOA Title IV State Vocational Rehabilitation program	\$ 6,703.92	\$ 2,403.01	\$ 56,189.00	\$ 1,165,129.00	\$ 1,230,424.94		\$ 9,106.94
Additional Partner - SNAP - TDLWD Staff	\$ 20,704.75	\$ 8,485.64	\$ 162,337.20	\$ 27,900.00	\$ 219,427.59		\$ 29,190.39
Additional Partner - RESEA - TDLWD Staff	\$ 6,895.77	\$ 2,816.03	\$ 67,650.92	\$ -	\$ 77,362.72		\$ 9,711.80
VETS (JVSG LVER/DVOS)	\$ 34,478.84	\$ 14,080.16	\$ 166,298.01	\$ -	\$ 214,857.01		\$ 48,559.00
TAA	\$ 6,895.77	\$ 2,816.03	\$ 30,058.66	\$ -	\$ 39,770.46		\$ 9,711.80
TANF - ETSU Families First Staff	\$ 6,895.77	\$ 2,816.03	\$ 35,000.00	\$ -	\$ 44,711.80		\$ 9,711.80
Ticket To Work	\$ 17,057.79	\$ 2,816.03	\$ -	\$ -	\$ 19,873.82		\$ 19,873.82
WIOA Title II Adult Education	\$ 12,488.21	\$ 5,188.66	\$ 25,561.00	\$ -	\$ 43,237.87	Morristown Comprehensive Center	\$ 17,676.87
SNAP	\$ 11,118.85	\$ 4,229.88	\$ 45,476.68	\$ -	\$ 60,825.41		\$ 15,348.73
WIOA Title IV State Vocational Rehabilitation program	\$ 14,442.30	\$ 1,691.95	\$ 73,870.00	\$ 59,980.00	\$ 149,984.25		\$ 16,134.25
Additional Partner - RESEA - TDLWD Staff	\$ 14,392.54	\$ 4,229.88	\$ 33,941.72	\$ -	\$ 52,564.14		\$ 18,622.42
JVSG-LVER/DVOP	\$ 22,237.70	\$ 8,459.76	\$ 150,160.66	\$ -	\$ 180,858.13		\$ 30,697.47
TAA	\$ 2,299.02	\$ 112.80	\$ 5,063.23	\$ -	\$ 7,475.05		\$ 2,411.82
WIOA Title III Wagner-Peyser Employment Services	\$ 95,109.51	\$ 30,680.75	\$ 458,683.15	\$ -	\$ 584,473.41		\$ 125,790.26
WIOA Title I Adult and Dislocated Worker, Youth	\$ 90,124.98	\$ 29,609.18	\$ 691,311.82	\$ 1,586,175.34	\$ 2,397,221.31		\$ 119,734.15
WIOA Title II Adult Education	\$ 6,223.58	\$ 4,337.90	\$ -	\$ -	\$ 10,561.48	Sevierville Comprehensive Center	\$ 10,561.48
Additional Partner - RESEA - TDLWD Staff	\$ 4,050.32	\$ 1,027.40	\$ -	\$ -	\$ 5,077.72		\$ 5,077.72
Title III Wagner-Peyser Employment Services	\$ 60,976.04	\$ 5,821.92	\$ 87,580.42	\$ -	\$ 154,378.38		\$ 66,797.96
WIOA Title I Adult and Dislocated Worker, Youth	\$ 15,851.34	\$ 5,479.45	\$ 8,692.24	\$ -	\$ 30,023.03		\$ 21,330.79
WIOA Title I Adult, Dislocated Worker, Youth	\$ 46,112.78	\$ 5,952.38	\$ 154,832.00	\$ -	\$ 206,897.17	Alcoa Comprehensive Center	\$ 52,065.17
WIOA Title II Adult Education	\$ 9,071.45	\$ 4,290.68	\$ 31,799.00	\$ 7,575.00	\$ 52,736.12		\$ 13,362.12
WIOA Title III Wagner-Peyser Employment Services	\$ 22,926.40	\$ 4,389.88	\$ 151,841.57	\$ -	\$ 179,157.85		\$ 27,316.28
Additional Partner - RESEA - TDLWD Staff	\$ 5,511.77	\$ 1,116.07	\$ 44,365.09	\$ -	\$ 50,992.93		\$ 6,627.84
Additional Partner - SNAP - TDLWD Staff	\$ 3,124.33	\$ 917.66	\$ -	\$ -	\$ 4,041.99		\$ 4,041.99
WIOA Title I Adult, Dislocated Worker, Youth	\$ 37,086.69	\$ 12,232.42	\$ 210,513.00	\$ -	\$ 259,832.11	Jacksboro	\$ 49,319.11
WIOA Title II Adult Education	\$ 17,609.58	\$ 2,140.67	\$ -	\$ -	\$ 19,750.25		\$ 19,750.25
Additional Partner - ETSU TANF	\$ 4,864.51	\$ 1,720.18	\$ -	\$ -	\$ 6,584.69		\$ 6,584.69
Additional Partner - RESEA	\$ 3,374.18	\$ 573.39	\$ 66,873.00	\$ -	\$ 70,820.57		\$ 3,947.57
WIOA Title I Adult, Dislocated Worker, Youth	\$ 37,267.76	\$ 12,135.92	\$ 114,000.00	\$ -	\$ 163,403.69	Lenoir City	\$ 49,403.69
WIOA Title II Adult Education	\$ 7,644.66	\$ 4,530.75	\$ -	\$ -	\$ 12,175.40		\$ 12,175.40

Partner Program	Infrastructure Costs	Additional Costs	Shared-Direct	Non-Shared Direct	Total		Billed Amount
WIOA Title I Adult, Dislocated Worker, Youth	\$ 28,374.50	\$ 10,000.00	\$ 157,052.00	\$ -	\$ 195,426.50	Oak Ridge	\$ 38,374.50
JVSG-50/50	\$ 4,853.80	\$ 3,333.33	\$ -	\$ -	\$ 8,187.13		\$ 8,187.13
WIOA Title IV State Vocational Rehabilitation program	\$ 4,853.80	\$ 3,333.33	\$ 53,227.00	\$ 126,237.00	\$ 187,651.13		\$ 8,187.13
WIOA Title I Adult, Dislocated Worker, Youth	\$ 30,861.30	\$ 14,393.94	\$ 161,648.00	\$ -	\$ 206,903.24	Oneida	\$ 45,255.24
Additional Partner - ETSU TANF	\$ 10,098.83	\$ 2,272.73	\$ 66,887.88	\$ -	\$ 79,259.44		\$ 12,371.56
WIOA Title I Adult, Dislocated Worker, Youth	\$ 54,421.72	\$ 17,755.10	\$ 200,890.00	\$ -	\$ 273,066.83	Rockwood	\$ 72,176.83
WIOA Title II Adult Education	\$ 9,539.28	\$ 5,671.77	\$ -	\$ -	\$ 15,211.05		\$ 15,211.05
Additional Partner - RESEA	\$ 5,393.15	\$ 739.80	\$ -	\$ -	\$ 6,132.94		\$ 6,132.94
WIOA Title I Adult and Dislocated Worker, Youth	\$ 13,749.39	\$ 14,363.94	\$ 104,155.81	\$ -	\$ 132,269.14	Tazewell	\$ 28,113.33
Additional Parner - RESEA	\$ 1,298.65	\$ 4,488.73	\$ 9,873.59	\$ -	\$ 15,660.97		\$ 5,787.38
WIOA Title I Adult, Dislocated Worker, Youth	\$ 18,764.75	\$ 13,605.44	\$ 187,405.00	\$ -	\$ 219,775.19	Vonore	\$ 32,370.19
WIOA Title II Adult Education	\$ 1,479.88	\$ 3,061.23	\$ -	\$ -	\$ 4,541.11		\$ 4,541.11
WIOA Title I Adult, Dislocated Worker, Youth	\$ 4,725.53	\$ 11,019.29	\$ 112,817.00	\$ -	\$ 128,561.81	Wartburg	\$ 15,744.81
WIOA Title II Adult Education	\$ 2,564.04	\$ 5,647.38	\$ -	\$ -	\$ 8,211.43		\$ 8,211.43
Total	\$ 1,150,719.86	\$ 369,104.23	\$ 4,990,823.20	\$ 4,096,451.34	\$ 10,569,746.68		\$ 1,519,824.09